



# अखिल भारतीय आयुर्वेद संस्थान

**ALL INDIA INSTITUTE OF AYURVEDA (AIIA)**

(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)

(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

F. No. 12024/2/2023-AIIA

Date: 7<sup>th</sup> July, 2023

## **EXAMINATION NOTICE**

With reference to recruitment advertisement nos. AIIA/Rectt/02/2023 dated 16.03.2023 and AIIA/Rectt/05/2023 dated 18.05.2023 published for inviting applications against various non-teaching positions at All India Institute of Ayurveda, New Delhi and Goa campus, the Written Test for the said positions are to be held at New Delhi as per the following schedule:

<b>Exam Date</b>	<b>Time</b>	<b>Post</b>
<b>29<sup>th</sup> July, 2023 (Saturday)</b>	10:00 am – 12:00 pm	1. Assistant and Assistant Administrative Officer 2. Deputy Medical Superintendent 3. Junior Engineer (Maintenance) 4. Lab Attendant 5. Pharmacy Manager 6. ECG Technician
	01:00 pm – 03:00 pm	1. Yoga Instructor 2. Lab Assistant 3. Medical Officer (Blood Bank) 4. Medical Officer (Casualty) 5. Accountant
	04:00 pm – 06:00 pm	1. Storekeeper and Lower Division Clerk 2. Sonography and Radiology Assistant 3. Senior Hindi Translator

**Reporting time for Written Test:** 30 minutes before the commencement of examination

**Duration of Written Test:** 120 minutes

**Venue of Written Test and Interview:** All India Institute of Ayurveda,  
Gautampuri, Sarita Vihar, Mathura Road, New Delhi  
(Near Mohan Estate Metro Station)

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2. For Written Test, Admit Cards will be issued through e-mail on the e-mail id, as provided by the applicant in application form and also will be made available on AIIA website to download, 4-6 days before the date of examination. .
3. Candidates have to produce authentic Photo ID proof issued by Govt. organization, at the time of examination along with a self-attested photocopy of the same.
4. For Written Test, candidates will be 'provisionally' admitted on the basis of information filled by them in their application form who are fulfilling essential eligibility criteria. However, candidates are advised to ensure themselves their eligibility status with reference to the advertisement to avoid disappointment at later stage. Only those candidates who are fulfilling essential eligibility criteria will be considered for merit list of the Written Test.
5. As and when asked, candidates will be required to submit self-attested copies of all documents in support of their claim for eligibility along with originals for verification. Further, in case of any false or incomplete information found/observed with regard to actual eligibility in terms of approved Recruitment Rules, their candidature will be rejected summarily at any stage of recruitment.
6. In respect of the posts of Deputy Medical Superintendent, Medical Officer (Blood Bank) & Medical Officer (Casualty), the test will only for Screening of the candidates in case the number of candidates is proportionately high. The final selection will be made on the basis of the performance in interview and academic qualification/experience.
7. General Instructions and details of Test Pattern regarding Written Test are attached at ***Annexure-A*** and ***Annexure-B*** respectively.
8. **Any updates regarding examination will be made available on website only. Therefore, candidates are requested to visit the website of the institute (<https://aiia.gov.in>) regularly for any updates in relation to the Written Test and Interview as mentioned above.**

**Director**

## ANNEXURE-A

### GENERAL INSTRUCTIONS

1. The Written Test will be of **100 marks** consisting of MCQ type of one-mark questions and every wrong answer will be awarded **1/4<sup>th</sup> negative mark**.
2. The duration of the Written Test will be **120 minutes**.
3. Complaints against the ambiguous questions, if any, should be submitted to the Examination Centre Superintendent within one hour of conclusion of the Written Test, after which no complaints will be entertained. Decision on such ambiguous questions will be taken by the competent authority.
4. Names of the shortlisted candidates eligible to appear for interview, if applicable, will be displayed on the website of the Institute (<https://aiia.gov.in>).
5. Candidates will not be allowed to keep Books, Notes, Bags, Mobiles, Calculators, or any type of Electronic devices inside the exam center. There is no place for the safe upkeep of these belongings; hence, candidates are instructed not to bring any such devices with them to the examination center. Any loss of such items inside the Exam center will be their sole responsibility.
6. The candidates are instructed to fill their roll number in the column provided legibly. They are also instructed to use blue/black ball pens for filling the information columns and marking answers.
7. Don't mark or write anything on the question book except the last blank page given for rough work.

## ANNEXURE-B

### EXAM PATTERN

#### 1. Store Keeper & Lower Divisional Clerk

*Examination criteria:* Written examination followed by typing skill test

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General Awareness	25	25
Quantitative Aptitude	25	25
General English & Comprehension	25	25

***There will be a common Written Test for the posts of Store Keeper and Lower Divisional Clerk.*** Marks obtained by a candidate in Written Test will be considered for preparation of Merit List of both the posts, if a candidate applies for both the posts. Those qualified in Written Test will be called for typing Skill test, which will be only qualifying in nature.

#### 2. Assistant & Assistant Administrative Officer

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	20	20
General Awareness	20	20
General English & Comprehension	20	20
Departmental Rules, CCS Rules, Office Procedure	40	40

***There will be a common Written Test for the posts of Assistant and Assistant Administrative Officer.*** Marks obtained by a candidate in Written Test will be considered for preparation of Merit List of both the posts, if a candidate applies for both the posts.

#### 3. Accountant

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Accounting Process and Financial Rules	50	50

#### 4. Pharmacy Manager

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Pharmacy Aptitude	50	50

#### 5. ECG Technician

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
ECG Aptitude	50	50

#### 6. Sonography & Radiology Assistant

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Sonography & Radiology Aptitude	50	50

#### 7. Junior Engineer

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
General Engineering (Electrical)	50	50

#### 8. Deputy Medical Superintendent

*Examination criteria:* Written examination followed by Interview

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Hospital Administration and MD/MS (Ayu) level questions	50	50

## 9. Yoga Instructor

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Yoga related topics	50	50

## 10. Sr. Hindi Translator

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks as under:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Hindi to English Translation *	25	25
English to Hindi translation *	25	25

\* There will be pen & paper test.

## 11. Medical Officer (Casualty) and Medical Officer (Blood Bank)

*Examination criteria:* Written examination followed by Interview

*Written Examination:* OMR based Multiple choice questions from following subjects with number of questions and maximum marks of 100 with 100 MCQs. The syllabus and pattern of questions will be similar to NEET PG entrance examination with special emphasis on concerned specialty.

## 12. Lab Attendant

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects and following number of questions and maximum marks:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
General Aptitude Test for Laboratory	50	50

## 13. Lab Assistant

*Examination criteria:* Written examination

*Written Examination:* OMR based Multiple choice questions from following subjects and following number of questions and maximum marks:

Subjects	No. of Questions	Maximum Marks
General Intelligence & Reasoning	25	25
General English & Comprehension	25	25
Laboratory Aptitude	50	50

## **SYLLABUS**

### **General Intelligence & Reasoning:**

It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, nonverbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

### **General Awareness:**

Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

### **General English & Comprehension:**

In addition to the testing of candidates' understanding of the English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability, would also be tested.

### **Quantitative Aptitude:**

Computation of Whole Number, Decimal and Fractions, Relationship between numbers, Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time and work, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square Base, Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations, familiarity with elementary geometric figures and facts, triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) etc.

### **General Engineering (Electrical):**

Electrical Engineering: Basic concepts, Circuit law, Magnetic Circuit, AC Fundamentals, Measurement and Measuring instruments, Electrical Machines, Fractional Kilowatt Motors and single-phase induction Motors, Synchronous Machines, Generation, Transmission and Distribution, Estimation and Costing, Utilization and Electrical Energy, Basic Electronics.

### **Departmental Rules, CCS Rules, Office Procedure:**

Various Government of India Office Procedure, Administrative matters, Vigilance related matters, CCS(Conduct) Rules, CCS(CCA) Rules, Pay Fixation, Leave Rules, CS(MA)/CGHS Rules, GFR, Office Procedure etc.

### **Accounting Process and Financial Rules:**

Business Law, Cost and Management Accountancy, Principles and Practicing of Management, Taxation, Auditing, Constitutional and statutory bodies of General and Comptroller of Accounts in India, Accounting procedures of Government of India, GFR etc.

**Pharmacy Aptitude:**

Question will be asked on the topics with special emphasis on Rasa Shastra Evam Bhaishajya Kalpana and Ayurveda Pharmacy formulation and Practices along with Pharmaceutical Chemistry, Pharmacology, Toxicology, Human Anatomy & Physiology, Health Education and Community Pharmacy, Biochemistry, Drug Store and Business Management, Hospital and Clinical Pharmacy, Drug Regulations, Quality Control and Standardization related topics etc.

**Yoga related topics:**

Questions will be asked from the relevant topics from Swasthavritta discipline of Ayurveda and other Yoga related topics such as Yoga and human body, fundamental principles of Yoga therapy, application of Yoga therapy in traditional yoga texts, physiological and psychological effects of Hatha Yoga practices and practical applications of Yoga etc.

**ECG Technician Aptitude:**

Basics of Anatomy, Physiology, Biochemistry, Bio-statistics, Pathology, Blood Banking, Microbiology, & Central Sterilization Services, Hospital Awareness, Familiarization of different tables/tubes in surgical department, Surgical Awareness, preparation of patient for surgery, Patient related services, Communication & Computer Skills, Audio and Visual Aids

**Radiology/Sonography Aptitude:**

Objective type multiple choice questions to assess the domain knowledge of the candidate in the relevant area specific to the job at the level of Diploma in Radiography academic syllabus along with Radiographic Technician practices, Basic Anatomy & Physiology, Basic Bio-Chemistry, Radiography General, Radiography Special, General Physics, Radiation Physics, Darkroom Techniques, General Principles of Hospital Practice & Patient, Clinical Radiography Techniques, Radiation Safety and Quality Control, knowledge of ultrasound equipment, ultrasound physics, disease process, sonographic techniques etc.

**Laboratory Aptitude:**

Question will be asked from the topics of Human Anatomy & Physiology, Biochemistry, Pathology: Hematology & Blood Banking, Clinical Pathology & Parasitology, Microbiology & Serology Histology & Cytology. Level of the Question will be as applicable generally for Diploma Courses in Medical Lab Technician.

**General Aptitude for Lab Attendant:**

Questions will consist of topics from Physics, Chemistry & Biology based on the 12th standard curriculum.

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