



अखिल भारतीय आयुर्वेद संस्थान
ALL INDIA INSTITUTE OF AYURVEDA (AIIA)
(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)
(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

Notification No _____

**NOTIFICATION FOR ENGAGEMENT OF STAFF FOR PUBLIC HEALTH
INITIATIVE PROJECT**

A project titled **Promotion of knowledge, attitude, practices and oral health status of children through Ayurvedic Intervention** has been sanctioned to All India Institute of Ayurveda New Delhi by Ministry of AYUSH under scheme of grant-in-aid for promotion of AYUSH intervention in public health initiatives during 2019-20 (plan). The project is to be carried out in different schools situated in district Faridabad of state of Haryana.

In this connection, applications are invited for engagement of Medical Officer (Ayurveda) purely on contractual basis with following conditions through walk-in Interview:

Staff to be Engaged & No of Post	Qualification	Experience	Monthly Remuneration (to be revised)
□ Medical Officer (Ayurveda)-01 Age: Not above 35 years.	Essential: (i) Graduate degree in Ayurveda i.e. BAMS from recognized university. (ii) Possession of valid CCIM / state council registration. Desirable: (i) PG degree in Ayurveda (Shalakya Tantra) (ii) Regular Certificate / diploma course in public health / clinical research of Minimum 01 year duration from recognized institute/university.	(i) Minimum one-year post qualification experience as medical officer / resident / lecturer in any recognized hospital / institute. (ii) Working knowledge of computer (MS office) is essential. Note: Preference will be given to candidates having work experience in central sector schemes of AYUSH/Health sector.	Rs 40,000/- (Rupees Forty Thousand Only) Consolidated

Other terms and Conditions:

- 1) Interested candidates may appear for walk in interview with duly filled application form with photograph pasted along with self-attested copies of all essential documents attached.
- 2) Candidates with incompletely/wrongly filled application form will be summarily rejected and will not be allowed to appear for the interview.
- 3) Appointment will be contractual in nature, initially for a period of six months and extendable on performance basis with one-day gap period. The institute, however reserves the right to terminate the services of appointee forthwith or before expiry of stipulated time of contract/tenure period without assigning any reason.
- 4) The appointment will be on full time basis as per institute timings.
- 5) Candidate has to ensure to attend the office on all working days and on holidays, if required on account of exigencies of work for which no additional remuneration will be paid.
- 6) The appointee is required to give an undertaking to the effect that he / she will obey all the rules and conditions of the Institute during the period of service.
- 7) The appointee is required to perform the duties and responsibilities expected from the authority and to perform all the duties assigned to him / her at regular intervals by principal investigator/Institutional authorities.
- 8) Tax deduction at source: The Income Tax or any Tax liable to be deducted as per the prevalent rules.
- 9) Appointment on contract basis will not confer any claim for further appointment or regularization to any post in the Institute.
- 10) Candidate so appointed must sign a Non-Disclosure Undertaking to the institute that he/she shall not utilize / publish / disclose any part of the data or statistic or proceeding or information collected for the purpose of this assignment to any third party without the consent of the organization.
- 11) If, the appointee wishes to resign; one-month notice is required.
- 12) He/she shall be bound to hand over entire records of assignment to the institute if He/she voluntarily leaves the project or before expiry of contract.

Leave Rules

- (i) Engaged Staff shall be eligible for **one (01)** Leave per completed month, total twelve (12) in a calendar year (with prior permission) besides Govt. holidays on pro-rata basis and thereafter remuneration would be deducted on pro-rata basis.
- (ii) Un-availed leave in a calendar year cannot be encased or carried forward to the next year.

Allowances: No TA/DA, no transport, mobile or medical allowances shall be admissible.

Selection Procedure: Selection of eligible candidate will be on the basis of performance in interview.

□ **Date and Time interview:** 26th July 2022, 11.00 am

□ **Venue:** Committee room, Administrative building, Block-C, All India Institute of Ayurveda

- **Reporting time:** 9.00 am
- **Registration and verification of documents:** 9.30 to 11.00 am
- **Interview:** 12:00 Noon onwards

Interested persons may attend the interview scheduled along with application form duly filled in as per specimen enclosed and Self attested copies of all relevant documents.
Original certificates are also to be produced at the time of interview.

APPLICATION FORM FOR ENGAGEMENT OF PROJECT STAFF

Recent Passport Size
Color Photograph
(Self-attested) to be
pasted

One separate
photograph to be
submitted

1. Name of post applied for: _____

2. Name of the candidate:
(In Capital letters) _____

3. Fathers Name _____

4. Complete Address for Correspondence:

City _____ District _____ State _____

PIN Code _____ Mobile No: _____

5. Email ID _____

6. Date of birth: _____ (Proof to be Enclosed)

7. Age (On the date of Interview): _____ Years _____ Months _____ Days

8. Educational qualifications: (From Matriculation/secondary/10th onwards)

	Qualification	Board / University	Year of Passing	Total Max. Marks	Total Marks obtained	% of Marks
I.						
II.						
III.						

IV.						
V.						

1. Details of Experience: (Certified proof to be enclosed)

S.no	Post held	Organization / Deptt.	From	To	Nature of duties performed
I.					
II.					
III.					
IV.					
V.					

2. Any other relevant information:

(Signature of applicant with date)

Check list of documents to be filled by candidate attached (put ✓)

1.	Matriculation certificate/10 th	Yes	No
2.	Senior secondary certificate/12 th	Yes	No
3.	Degree marksheet 1 st year 2 nd year 3 rd year 4 th year	Yes	No

4.	Internship completion certificate	Yes	No
5.	Degree certificate	Yes	No
6.	State council registration certificate	Yes	No
7	Experience certificates	Yes	No
8.	Other educational qualification:	Yes	No

Remarks _____

Verified by: _____

Name _____

Signature with date