



अखिल भारतीय आयुर्वेद संस्थान

ALL INDIA INSTITUTE OF AYURVEDA (AIIA)

(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)

(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

Pre-Bid Meeting was held on 07.10.2021 at 11.00 AM

On

EOI for Course Content Development(video development) for "AyurVidya" Development published on CPP and AIIA website vide No. File

No. I-21/1/2021-AIIA-Part(2) Dated: 29-09-2021

S.No.	Bid Document page number	Tender Value in respective clause	Bidder Query	AIIA Response and amendments
1	Section. I, Clause 1.10 at Page no. 4	The work would be completed within one month (30 days) after receiving the Letter of Intent	Remove the penalty clause or readjust timelines.	The work would be completed within six month (180 days) after receiving the Letter of Intent
2	Section. IV, Clause 4.9 at Page no. 17	For supply, of video raw and final edited version of work 90% of the value of work will be Paid on successful completion/Go live of work, balance 10% will be released after completion of warranty period.	Allow payment milestones after 50 units per batch every time	After supply of videos in raw and final edited version of work in 50 Nos batch Slot, the value of 50 Nos on prorated basis work will be Paid.
3	Section. II, Clause 3.8(II), e at Page no. 17	The Bidder will be responsible for travel, boarding and lodging for the entire production team and technical crew	Allow compensation for stay, food & travel on a lumpsum basis separately	The video recording location will Vendor Office/Studio and the vender office/studio must be in Delhi/NCR. The experts for video recording will arranged



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		at both the locations, namely, AIIA campus and outdoor.		by AIIA.
4	NA	NA	Share no. of teachers, & their tentative availability; & average no. of video project/s for which each teacher would participate in (so that we could estimate delivery timeline & arrive at more suitable or appropriate quote)	Each expert may participate in one or two videos. Experts will be arranged by AIIA. Vendor should have the capacity of recording 8 videos/day in maximum two parallel sessions.
5	NA	NA	Share the deadline for each batch after shoot completion (of 50 units)	One week
6	NA	NA	Teacher/s to approve after the first edit (max time) & AIIA to approve after changes communicated by the teacher/s	The expert will approve after the first edit in 2 working days & AIIA will approve approval by expert and after changes in Seven working after approval expert.
7	NA	NA	Provide storage for raw & final data, or allow compensation for storage	Vendor will provide the footage in their USB based storage media, AIIA will return the vendor USB based storage medic after copying the data at AIIA server
8	NA	NA	Provide basic editing of recorded videos & any additional content like text (shloka in Sanskrit), or images for relevant videos after agreement but before project initiation timeline	The same will be provided before the starting of the recording.
9	NA	NA	Setting up a makeshift studio at the AIIA campus or	The video recording location



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			within Vendor's infrastructure for the project's tenure (it would be economical and time-saving for faculties' as well as technicians' participation as all the recording setup, including heavy equipment/s, will be central for everyone)	will Vendor Office and the vender office Must be in Delhi/NCR. The expert for video recording will arranged by AIIA
10	NA	NA	Output Delivery: With the help of a 4K camera with a Cine Lens & 2-3 shots	With 4K camera with a Cine Lens & 2-3 shots
11	NA	NA	Please specify, in numbers that how many experts are there whose Lectures need to be recorded?	The video recording location will Vendor Office/Studio and the vender office/studio must be in Delhi/NCR. The experts for video recording will arranged by AIIA.
12	NA	NA	We have a humble request to invite Experts in Delhi and allow us to do Video Shooting of Lectures in either our studio or any place allocated by you.	The video recording location will Vendor Office/Studio and the vender office/studio must be in Delhi/NCR. The experts for video recording will arranged by AIIA.
13	NA	NA	In-case you do not consider our above "point 2 request" then please provide Locations of each expert for outdoor shooting , so that we can submit our Financial Bid after calculating all possible expenses.	The video recording location will Vendor Office/Studio and the vender office/studio must be in Delhi/NCR. The experts for video recording will arranged by AIIA.
14	Section. IV, Clause4.3, e at Page no. 15	Value of works completed (each exceeding Rs. 40 Lac) in last five years on	Point 4.3(i) : Since this project is solely a service contract , so we request you to reduce the "Value of work Completed (each exceeding 40 Lakhs)" to 15 Lakhs and adjust the marking system accordingly.	Value of works completed (each exceeding Rs. 15 Lac) in last five years on Course Content Development(Videos



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		<p>Course Content</p> <p>Development(Videos Development) or similar work</p> <p>i. >Rs.100 lakh : 10Marks</p> <p>ii. >Rs. 80<= 100 : 8Marks</p> <p>iii. >Rs. 60<= 80 : 6Marks</p> <p>iv. >=Rs. 40<=60 : 4 Marks</p> <p>v. <40 : 2Mark</p> <p>Details of works to be furnished by the bidder in a separate Annexure to be enclosed with this.</p>	<p>We have done many similar projects but marking shall start from smaller value of >=15 Lakhs for fare chance to prove our credentials</p>	<p>Development) or similar work</p> <p>i. >Rs.45 lakh : 10Marks</p> <p>ii. >Rs. 35<= 45 : 8Marks</p> <p>iii. >Rs. 25<=35 : 6Marks</p> <p>iv. >=Rs. 15<=25 : 4 Marks</p> <p>v. <15 lac : 2Mark</p> <p>Details of works to be furnished by the bidder in a separate Annexure to be enclosed with this</p>	
15	NA	NA	<p>Please specify billing cycle, is it for each video completion & submission or on monthly basis or any other.</p>		<p>After supply, of video raw and final edited version of work in 50 Nos batch Slot the value of 50 Nos on prorate basis work will be Paid.</p>
16	Page No 2	Last date and time for Bid submission	<p>Last date and time for Bid submission</p> <p>21.10.2021 at 13.00 Hrs</p>		<p>Last date and time for Bid submission</p> <p>10.11.2021 at 13.00 Hrs</p>
			<p>Date & Time of</p> <p>21.10.2021 at 3.00 Hrs in</p>		<p>Date & Time</p> <p>10.11.2021 at</p>



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			Opening of Technical Bids	Conference room C Block, AIIA ,Sartia Vihar New Delhi	of Opening of Technical Bids	15.30 Hrs in Conference room C Block, AIIA ,Sartia Vihar New Delhi
16	NA	NA	Other query raised by bidder or OEM		All other query raised by bidder/OEM are not considered because they are not as per AIIA requirement	

Note:

1. All the AIIA Response and Amendments mentioned in this document are part of Bid documents. The other terms and conditions will remain Unchanged.
2. If the bidder has already submitted their Bid in AIIA tender Box, the bidder are needs to be re-submitted the EOI in tender Box in AIIA by mentioning the re-submission of EOI on the top of envelop.

(Dr Umesh Tagade)
Joint Director