

**ALL INDIA INSTITUTE OF AYURVEDA**  
(An Autonomous Organization under Ministry of AYUSH, Govt. of India)  
Gautampuri, Sarita Vihar, Mathura Road,  
New Delhi-110076

F. No. J-50/2/2025-AIIA

Date:- 26-05-2025

**ADVERTISEMENT FOR ENGAGEMENT OF PROJECT MANAGER ON CONTRACTUAL BASIS THROUGH 'WALK IN INTERVIEW' FOR  
AYURVEDA DIVISION, MINISTRY OF AYUSH, NEW DELHI**

Inviting application for contractual engagement of Project Manager purely on contractual basis -reg.

Applications are hereby invited from interested persons purely on contractual basis initially for Ayurveda Division, Ministry of Ayush, New Delhi as per details given below:

S. No.	Name of the Post	No. of Post(s)	Qualification and experience	Age limit	Monthly Remuneration (Rs.)
1.	<b>Project Manager</b>	1	Graduation qualification with additional professional qualification in Project Management with at least 10 years of experience of management/ Monitoring of scheme/ projects in the Government sector. The candidate should also be well acquainted with the systems, procedures and guidelines for preparation of Estimated/DPRs and sanction/ appraisal of the Projects/ Schemes under the Government of India. The candidate should also have good understanding of General Financial Rules, Finance Codes and Manuals, CPWD manual and guidelines, Government Audit Procedures.	Below 45 Years as on date of application	Rs.75000/- (consolidated)

**NOTE:** Date of interview will be the date for determining maximum age.

Candidates fulfilling the eligibility criteria as mentioned above may appear for the Walk-in-Interview at **11 AM** on **02-06-2025** at **Committee Room, Ground Floor, Academic Block, All India Institute of Ayurveda, Gautampuri, Sarita Vihar, Mathura Road, New Delhi** along with duly filled-in prescribed application form, original testimonials and two sets of attested photo copies of the following certificates. Candidates reporting after 11.30 AM will not be considered for interview.

- a) Certificate in support of age (high school/matriculate) issued by any recognized Board.
- b) Certificate in support of educational qualification & experience

**CONDITIONS/ INSTRUCTIONS: -**

1. No other allowance will be paid other than fixed amount of remuneration.
2. Appointment on contractual basis will be as per AIIA's working hours.
3. Candidate should have excellent communication and inter personnel skills, computer knowledge as MS Word, MS Excel and PowerPoint etc.
4. No TA/DA will be admissible for appearing in interview or for joining the institute.
5. The number of posts may 'vary' depending upon the requirement and discretion of Competent Authority, AIIA.
6. Mere fulfilling the minimum qualification and experience is not the criteria/parameter for selection of candidate.
7. The candidate shall be engaged on contract & purely on temporary basis which will not confer any claim for future appointment to any post in the Institute in whatsoever manner.
8. The appointee engaged on contractual basis with the institute is not allowed to accept other assignment during the period of contract.
9. Candidates are advised to ensure that they fulfill the eligibility criteria as mentioned in the advertisement before coming for the Walk-in Interview.
10. The competent authority reserves the right for any amendment, cancellation or change in this advertisement in whole or part thereof without assigning any reason.
11. Candidate will be allowed 1.5 day leave in a calendar month. Absence for more than 1.5 day in a month would be subject to deduction of remuneration.
12. Necessary tax deduction as per Govt. instructions will be made.
13. Candidate shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the organization, without the written consent of the organization.
14. Person so engaged shall be bound to hand-over entire records of assignment to the organization on expiry of contract and before release of final payment.
15. Candidate shall have no claim for regular appointment.
16. The selected candidates will have to join within in a week's time from the date of issue of offer of engagement.
17. In case of any changes or amendment in time, venue, date or any matter related to this advertisement, it will be displayed on the website only and no separate advertisement shall be issued.

**(Prof. Dr. Manjusha Rajagopala Bhatt)**  
**Director**

## APPLICATION FORM

i.	Name of post applied for: _____	
ii.	Name of the candidate: _____	
iii.	Address for communication with telephone number & email: _____	

- iv. Date of birth and present age: \_\_\_\_\_
- v. Educational qualifications: (additional sheets can be added if needed)

S. No.	Qualification	Board / University	Year of Passing	Max. Marks	Marks obtained	%

- vi. Details of employment: (additional sheets can be added if needed)

S. No	Post held	Organization / Deptt.	From	To	Nature of duties performed

- vii. Any other relevant information:

Signature of applicant:

Date: