

All India Institute of Ayurveda, New Delhi

NOTICE INVITING TENDER

The Director, AIIA, New Delhi, is Inviting tender under a two-bid system from reputed, experienced authorized, suppliers/ dealers/distributors of the following items:

A description of the items is given below:

Sr. No.	Description	Quantity	Tentative Cost in INR
1.	Ayurvedic Raw Drugs	As per requirements	1,90,00,000/- (Rupees One Crore Ninety Lacs Only)

SCHEDULE FOR TENDER

Sr. No.	Activity Description	Schedule	
1	Tender No.	M-16/1/2022-AIIA	
2	Availability of Tender Document	To download the tender document and more details refer to the website https://aiia.gov.in/ and https://eprocure.gov.in/epublish/app (CPP Portal)	
3	Earnest Money Deposit (E.M.D.)	Bidders should submit EMD of Rs. 400000 /- (Rupees Four lakh only) in the form of ₹ DD/FDR/Bank Guarantee in favour of the "Director, All India Institute of Ayurveda" payable at New Delhi-110076.	
4	Tender document fees	NIL	
5	Service Products to be offered	Ayurvedic Raw Drugs (Herbal raw drugs, spices, metals/minerals, oil & ghee etc.)	
6	Minimum Validity of Tender Order	Two Years	
		Date	Time
7	Tender document downloads start date & time:	02/12/2024	03:00 PM
8	Pre-Bid meeting date and time: Place: Room No. 206, Second Floor, Academic block, AIIA, New Delhi-110076	05/12/2024	02:00 PM
9	Seeking Clarification end date	09/12/2024	3:30 PM
10	Bid Submission's last date & time: The Bid Should be dropped in the 'Tender Box' placed in Room No. 206, Second Floor, Academic block, AIIA, New Delhi-110076	23/12/2024	3:00 PM
11	Bid Opening date (Technical bid) Place: Room No. 206, Second Floor, Academic block, AIIA, New Delhi-110076	23/12/2024	03:30 PM
13	Bid Opening date (Financial Bid)	Will be communicated later.	

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Submission of Tenders: The bid along with the necessary documents should be dropped in the Tender Box placed in the Place: Room No. 206, Second Floor, Academic block, All India Institute of Ayurveda (AIIA), New Delhi-110076 on any working day/working hours and up to stipulated date and time. The bid document should be under two bid systems (i) Technical Bid and (ii) Financial Bid.

The bidder should seal the technical bid and financial bid in separate envelopes duly superscripted and both these sealed envelopes are to be put in a large envelope which should also be sealed and duly superscripted "Rate contract for the supply of Ayurvedic Raw drugs along with Tender No.".

The envelope should be addressed to The Director, All India Institute of Ayurveda, Gautampuri, Sarita Vihar, Mathura Road, New Delhi - 110076.

The sealed Envelope-I 'Technical Bid' should contain:

1. The Technical Bid prepared according to Annexure V.
2. Tender document form duly signed by signatory authority and numbered on each page.
3. Demand Drafts/FDR/Bank Guarantee of tender E.M.D (Earnest Money Deposit).
4. All the relevant documents/undertakings as required in the technical bid should be attached.
5. Any other relevant documents which may help the Institute in correctly assessing the quality of the product.

[Note: The Envelope-I should be super scribed as "Technical bid for supply of Ayurvedic Raw Drugs"]

The sealed Envelope-II 'Financial Bid' should contain:

1. The financial bid (as per Annexure VI) should contain a complete financial offer. The price should be mentioned in Indian Rupees (INR) only for a single unit of quantity. All taxes/duties should be clearly mentioned in the financial bid.
2. Rates quoted should be inclusive of all applicable taxes, freight, packing, forwarding, loading and unloading, postage insurance, and delivery (F.O.R.) at All India Institute of Ayurveda, Gautampuri, Sarita Vihar, Mathura Road, New Delhi - 110076.

[Note: The Envelope-II should be superscribed as "Financial bid for supply of Ayurvedic Raw Drugs"]

Clarification on bid documents: The bidders may seek clarification on bid documents as per the prescribed schedule via email at aiaa.mfgpharmacy@gmail.com.

Amendments: Any amendments/corrigendum related to the bid document, for any reason whether in its own initiative or in response to a clarification requested by bidders, will be published on the website of the Institute and on CPPP only. Bidders should check these amendments regularly. AIIA, New Delhi shall not be responsible for notifying such amendments/corrigendum to individual bidders.

All India Institute of Ayurveda (AIIA) New Delhi, reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all Bids without assigning any reason. The decision of the Director, AIIA in this regard shall be final and binding on all.


Director
AIIA New Delhi



Tender form and Declaration

Name of the firm/Agency:.....

Full name and address of Bidder:.....

Mobile No.Email ID.....

E.M.D. amount (Rs. 4,00,000/-)

D.D. No

Name of the Bank. date: / /

Consignee Officer/Institute

The Director,

All India Institute of Ayurveda

Gautampuri, Sarita Vihar, Mathura

road, New Delhi-110076

GST No. :

PAN No. / Sale tax No. :

Declaration

I, daughter/son /wife of Shri
..... Proprietor / Partner / Director / Authorized
Signatory of..... Competent to sign this
declaration and execute this tender document.

I/we have carefully read and understood all the terms and conditions of the tender No.

.....Dated and hereby convey my acceptance of
the same. The information/documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that
furnishing of any false information / fabricated document would lead to rejection of my tender
at any stage besides liabilities towards prosecution under appropriate law.

Each page of the tender document and papers submitted by my/our company is
authenticated, sealed and signed, and I take full responsibility for the entire documents
submitted.

Date:

Signature of authorized signatory

Place:

Full Name:

Designation:

Company Seal:

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Terms and Conditions

1. The Bidders/supplier should read this document very carefully and comply with the instructions/terms and conditions therein. Any tender that does not conform to them is liable to be rejected without any reference.
2. Inviting tender under a two-bid system i.e., Technical Bid and Financial bid from reputed, experienced authorized/suppliers/ dealers/distributors.
3. The bidder should seal the technical bid and financial bid in separate envelopes duly superscripted as "Technical or Financial Bid for Rate contract of supply of ayurvedic raw drugs in All India Institute of Ayurveda, New Delhi" and both these sealed envelopes are to be put in a large envelope which should also be sealed and duly superscripted "Rate contract for the supply of Ayurvedic Raw drugs along with Tender No.....".
4. All the annexure/declaration and tender documents should be duly signed by bidders. If these are signed by a representative, an authorization letter issued after tender publishing date must be attached. Tenders submitted in loose sheet/unsigned shall not be considered.
5. The pages of the tender document to be submitted by the bidder should be properly numbered and an index with the proper page number should be attached to the tender document.
6. Rates quoted in respect of tender should be typed only. Any cutting or overwriting shall not be considered.
7. The bidder shall quote rates in Indian Rupees (INR). Rates quoted in other currencies shall be treated as non-responsive and will be rejected.
8. Contract agreement will be initially for a period of two years which can be extended further for a period of one year. Delivery will be required in staggered mode. Bidder shall have to provide the required items as and when required on receipt of written notice. The supply should be made within a period of one month.
9. The incomplete tender or tenders received after the due date and time will not be entertained whatsoever, which may be the reason. The delay will not be condoned for any reason whatsoever including post/transit delay.
10. The Earnest Money Deposit (E.M.D.) Rs. 4,00,000/- is payable by all bidders in the form of D.D./FDR/Bank Guarantee in favour of "Director, All India Institute of Ayurveda, New Delhi" payable at New Delhi as drawn on any authorized bank in India. E.M.D. in any other form will not be accepted.
11. E.M.D. is exempted from Ayurvedic raw drugs suppliers belonging to the Indian State having valid SSI/TINY/COTTAGE/ registrations along with NSIC/CSPO/DGS&D/ registrations for the quoted item. To get an exemption from paying E.M.D., the bidders have to furnish valid & certified documents along with the tender otherwise tender will be rejected. The Public Sector Undertaking of the Central/State Govt. is also exempted from furnishing Earnest Money along with tender. The firms Registered with and any approved source of Centre/States Govt, are also exempted from furnishing Earnest Money vide GFR, 2017 rule 150.
12. E.M.D. shall be submitted by all bidders except those who are registered under Micro and Small Enterprises (MSEs) as defined in MSE

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13. Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or registered with the Central Purchase Organization or the concerned Ministry of Department or Start-ups as recognized by the Department for Promotion of Industry and Internal Trade (DPIIT).
14. Bids received without/insufficient E.M.D. shall stand rejected and thus shall not be considered for evaluation because EMD is a part of the Technical Bid. The E.M.D. will be returned to unsuccessful bidders after the finalization of the purchase. The E.M.D. will be refunded to the successful bidder only after the issuance of the PBG.
15. Financial bids will be considered only for those offers whose technical bid is found suitable or acceptable.
16. The bids will be opened before such bidders or their representatives who are likely to remain present at the scheduled date and time of opening of the bid as mentioned in the inquiry.
17. The tender must be submitted only by a genuine Ayurvedic raw drugs supplier. However, delivery of Ayurvedic raw drugs shall be allowed by their authorized dealer.
18. The rates quoted should be F.O.R. New Delhi irrespective of the value of the order and inclusive of all charges such as packing, delivery, insurance, etc. The rates shown against the item shall be presumed, in all cases, as the net price inclusive of all duties and sundries. No payment against any duties/ delivery charges etc. will be considered under any separate heading under any circumstances. The bidder will also have to guarantee for regular and timely supply of all the items.
19. In no case, rates should be quoted anywhere except in the financial bid. The tender will be summarily rejected without any further processing or reference if the rates are quoted or written at any place except at the relevant place in the financial bid. In no case, rates for any other item should be quoted in the financial bid for which the tender has called for.
20. No conditional offer/quotation will be accepted. No variation in the terms and conditions of the tender, including deviation from standards/ specifications/ terms of supply will be accepted.
21. **The quoted rates should be valid for two years from the date of the LOI (Letter of Intent) and the bidder is bound to supply more or less quantity than mentioned in the tender during the two years. Rates once quoted will be final and will not be increased during the validity period under any circumstances and for any reason whatsoever.**
22. The legible and certified photocopies of the documents should be submitted in technical bid duly certified as true copies/notarized.
23. Before submission of the tender, the bidder must verify that they have submitted all relevant certificates/documents in proper format along with the tender. No intimation of missing documents will be given by this office. No documents will be accepted thereafter and the tenders will be processed based on available documents/certificates. If the requisite documents are not submitted or even if submitted are not in proper format, the tender is liable to be rejected.
24. 100g samples of each quoted material should be submitted along with the bid with a proper label (Label as per attached Annexure -IV with Sr. No), otherwise, the bid will not be considered for the material (sample) which is not submitted. The sample size of items costing above Rs. 500/kg may be appropriately reduced by bidders. The samples of oil/ghee must be at least 250 ml along with an AGMARK certificate

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approved by the Directorate of Marketing & Inspection (DMI) under the FSSAI. The quality of the supplied material (each time) should match with the sample material provided during the bid otherwise the material will be rejected. The rejected material will be taken back by the firm at his own expenses and responsibility. If samples are not submitted in time, the financial bid of those items will not be opened and automatically canceled the items from the bidding of the party.

25. The tenders will be opened on the date, time & venue specified in the tender notice and the bidder or his authorized agent has the liberty to be present at that time. However, in unavoidable circumstances, the Director, AIIA, New Delhi can change the date/time/venue of opening or open the tenders in the absence of the bidder or her agent at his discretion. In case the specified date is declared as a holiday by the Government, the tenders will be opened on the next working day at the same time and venue specified in the tender.
26. In the first instance only the "Technical Bid" envelope will be opened on the date of opening of the tender and taken into consideration for finalization. Subsequently, the "Financial Bid" envelope will be opened for only those Technical Bids satisfying the technical requirements of the tender and are otherwise acceptable. Financial Bids will not be opened for those parties who do not qualify for technical bids.
27. Back out from tender at any interim level during tender processing: Once the tender is submitted it will be the responsibility of the bidder not to escape halfway directly or indirectly by way of raising any problems.
28. Back out from tender at any interim level during his tender tenure period for two years: Once the tender is received LOI it will be the responsibility of the bidder not to escape halfway directly or indirectly by way of raising any problems.
29. The E.M.D./Security Deposit shall be liable to be forfeited in the following circumstances when the:
 - a) Tender is rejected due to failure to give any misleading statement or submission of false affidavit or fabricated documents.
 - b) Party fails to sign the agreement for entering into a contract in case the offer is accepted, due to any reason whatsoever.
 - c) The Party fails to supply the goods/items as per the orders placed by either this organization within the delivery period so stipulated.
 - d) If the medicines are not as per the submitted sample, they will be rejected and the supplier will have to remove them from the institute premises immediately at his own expense. In case of not removing them, his goods will be confiscated and no claim of the trader will be accepted in this regard. The institute will not be responsible for the loss or shortage of rejected goods.
30. The tender is liable for rejection due to any of the reasons mentioned below:
 - a. Tender is unsigned or unstamped or not initiated on each page or with unauthenticated corrections.
 - b. Submission of Technical & Financial bid documents in an unsealed envelope.
 - c. Tender not submitted in separate envelopes as per conditions and the Envelopes are not superscripted with details of the tender inquiry and part enclosed.
 - d. Non-payment of Earnest Money Deposit (EMD) (if not exempted).
 - e. Non-submission of required documents as required in technical bid.

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- f. Conditional or vague offers.
 - g. Unsatisfactory past performance of the bidder.
 - h. Rates quoted in the technical bid or elsewhere in other financial bids.
 - i. Items with changes/deviations in the specifications/standard/grade/packing/quality.
 - j. Stamp paper is not as per statutory provision.
 - k. Submission of misleading/contradictory/false statements or information and fabricated/invalid documents.
 - l. Tender not filled up properly.
 - m. Non- submission of affidavit (as per annexure-VII) and power of attorney in the prescribed format (Annexure-VIII)
31. **The Director AIIA, New Delhi reserves the right to consider or reject any or all tenders or close the tender inquiry without assigning any reason, at any time, at any Stage. The rate contract may also be extended for another one year at the same terms and conditions as agreed upon by both parties.**
32. The Director of AIIA, New Delhi, does not commit to accepting the lowest or any tender and reserves the right to accept the whole or any part of the tender for any item at his discretion. The tender will be accepted only if the Director of AIIA, New Delhi, is satisfied with the quality, quoted price, technical details, utility of the Ayurvedic raw drugs, and the past performance of the bidder.
33. The successful bidders have to furnish a Security deposit (Performance security) at the rate of 5% of the contract value in the form of a fixed deposit or bank guarantee valid for 27 months of any nationalized bank in favour of "Director, All India Institute of Ayurveda, New Delhi" payable at New Delhi at the time of agreeing to the performance of the contract. Failure to pay the security deposit and to execute the agreement within the stipulated period shall invite disqualification of the bidder for future quotations apart from forfeiture of E.M.D. and being liable for penalty as deemed fit by The Director AIIA, New Delhi in relation to the tender under process. Security deposit is payable by all the parties except by the undertakings and corporations of the Government of India which are exempted by Govt. The security deposits submitted in connection with the earlier contract and which are locked with those contracts and which have not been released till date will not be considered and fresh security deposit (without any interest) shall be refunded (without any interest) only after satisfactory execution of the contract and recovery of dues, if any.
34. Successful bidders have to enter into an agreement within 10 days for the due performance of the contract. The agreement form (annexure IX) sent by this office should be stamped with an affidavit of Rs. 100/- for the requisite amount, and signed before any Gazetted Officer or 1st class Magistrate or Justice of Peace or Notary Public.
35. The bidding firm must provide a certificate on a non-judicial stamp paper stating that the firm has not been blacklisted by the Central Government, any State Government, or any institution under their jurisdiction. If this statement is found to be false, the Director, of AIIA, New Delhi will cancel the tender and take action as per the rules.



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TERMS OF SUPPLY

36. The accepted tender (A.T.) holder should supply the items as per the requirements and packing approved by the committee. Otherwise, raw drugs will not be accepted and penal action will be taken against the A.T. holder.
37. The packaging materials should be in a new gunny bag (except for hygroscopic and sensitive material) along with the labels of all raw drugs to be supplied under the order and should be marked in **English & Hindi** with the words: **NOT FOR SALE**. If the items are packed in packets which are then placed or repacked in a box/carton, these words will be printed /marked on both the internal/external packs and labels. The M.R.P. or any other price must not be printed or not to be shown anywhere either on external pack/box/carton or on internal packing.
38. The A.T. holder shall have to supply the Ayurvedic raw drugs; indicate packing details and other particulars as required under the statutory provisions; shall indicate clearly and legibly the name, quantity, gross and net weight and consignee name and address, and other particulars as required. (Annexure-IV).
39. In the event of breakages or loss of Ayurvedic raw drugs during transit against requisition order the said quantity will have to be replaced by the A.T. Holder. The purchaser will not pay separately for transit insurance and the supplier will be responsible for that.
40. **The quantity shown in Annexure-I is an approximate tentative requirement of the raw drugs. It may increase or decrease. The rates should not vary with the quantum of requirement. The bidder must supply the quantity as ordered by the competent authority. The number of raw drugs mentioned in Annexure -I may be removed if materials are no longer required.**
41. The supplied raw materials will be inspected by the committee at AIIA, New Delhi, and reserves the right to reject any goods if the representative(s) of the committee considers those to be of inferior quality to the approved samples. The rejected raw material shall be replaced by the A.T. holder and shall bear all risks/costs of the materials rejected by the committee.
42. Supplied raw materials will be analyzed for the parameters mentioned in the Ayurvedic Pharmacopoeia of India (A.P.I.)/Inhouse Standard. If the sample of the raw material does not comply with the parameters, then the materials are immediately removed from the institution's premises at the supplier's own expense. In case they are not removed, the goods will be confiscated, and no claim from the supplier will be entertained in this regard. The institution will not be responsible for any loss or damage to the rejected goods.
43. **Delivery Period:** The supplier should provide the raw drugs within one month from the receipt of the supply/purchase order. Unless specified in the tender or instructed by the Director AIIA, New Delhi may extend the delivery period in slabs of two weeks up to a maximum of 04 (four) weeks for orders of large quantity. For this purpose, the extension in the delivery period shall be given as per the prevailing policy framed by The Director AIIA, New Delhi, or the concerned purchase order Committee. The maximum delivery period will be counted from the next working day after the actual date of posting the order or opening of the letter of credit.
44. Supply of goods will not be accepted in installments; it must be completed at once within the stipulated period. In special circumstances, the Director of the AIIA, New Delhi, reserves the right to extend the delivery period at the firm's request. The request

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for an extension of the delivery period must be made before the scheduled delivery date. The Director of the Institute reserves the right to accept or reject delayed goods, with or without penalty. If the delayed goods are accepted by the Institute, the firm will be penalized as per the following conditions:

- (a) 5% of the value of the delayed goods will be charged as a penalty for delays of up to 15 days.
 - (b) 10% of the value of the delayed goods will be charged as a penalty for delays exceeding 15 days but not more than 30 days.
 - (c) If the supplier fails to deliver the goods within the stipulated delivery period, or delivers fewer goods than required, the Institute reserves the right to procure the goods from the market, and the difference in cost will be recovered from the firm as a penalty.
 - (d) While calculating the period of delay in supply, if the delay is less than 1/2 day, it will be disregarded.
45. The firm must submit three copies of the bill/invoice along with the GST-compliant E-Way Bill for processing the payment, under the applicable rules. Payment processing will be carried out accordingly.
 46. For each time of non-supply, late supply, or less supply of any item/material, a penalty will be imposed.
 47. The bills/invoices are required to be submitted specifying the following details in the appropriate places of the invoices:
 - a. Number and date of bills or invoices;
 - b. Number and date of A.T.;
 - c. Number and date of order;
 - d. Name and specification of the item;
 - e. Name of the part supplied;
 - f. Quantity;
 - g. Total cost; and
 - h. Other details like packing unit etc.
 - i. Number and date of challan (If supply made by challan.)
 48. The billing and invoice shall be in the name of the Director, AIIA, New Delhi.
 49. The A.T. Holder shall not charge GST if the concerned authority has exempted them. Further, they cannot charge the excess amount of GST. An amount of GST as applicable is to be shown separately in the bill/invoice raised. Further, an amount of GST so collected should be remitted to the Govt., within the prescribed time limit.
 50. The payment against the supply of Ayurvedic raw drugs shall be made within 30 to 60 days from the date of receipt of good and acceptable conditions at the destination. However, no interest will be chargeable by the A.T. Holder, if the payment is delayed.
 51. The payment of the bill shall be made after deducting Government dues, if any.
 52. The payment of the bill shall be withheld in the following circumstances:
 - a) The Ayurvedic raw drugs are found sub-standard or in non-acceptable conditions;
 - b) Break of conditions of any contract by the A.T. Folder;
 - c) Previous Government dues of A.T. Holder.
 53. **Penalty:** Unless the penalty is waived by The Director, AIIA, New Delhi, the A.T. Holder shall have to pay the penalty at the rate of 5% or 10 % (applicable as per T&C) of the value of Ayurvedic raw drugs per week maximum up to four weeks.

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54. The claim of price revision of Ayurvedic raw drugs under any pretext or reason, including the revision of duty/excise/cost will not be allowed at any stage after the last date of submission of the tenders.
55. The institute may extend the rate contract for one year after the completion of two years of tender at the same rate as agreed upon by both parties.

RISK PURCHASE

56. The risk purchase of the items ordered at the cost and risk of the party will be carried out when the party fails to:
 - a) Sign the agreement for entering into to contract due to any reason whatsoever in case the offer is accepted.
 - b) The risk purchase will be done at any time after the delivery period is over.
 - c) The risk purchase will be done from the Main/parallel holder or Substitute for an undelivered quantity of the Ayurvedic raw drugs & the Contractor shall be penalized to the extent of 10% or difference whichever is higher.
57. Any monetary claim arising due to any of the terms and conditions of the tender/supply including the difference arising due to risk purchase will be recovered in the following manner:
 - a) From any pending bill of the party;
 - b) From any security deposits of the party;
 - c) If an amount at (a) & (b) is not sufficient to meet an amount of recovery of dues shall be recovered as arrears of land Revenue Dues under provisions of relevant act.
58. **Fall Clause:** Attention of the bidders is invited to the higher/lower price certificate and all the bidders/Accepted Tender (A.T.) holder will have to abide by the terms strictly in accordance with those mentioned in that certificate. It must be distinctly understood that in case of 'supply to any institution /department at a price lower than the contracted price within the period specified in the certificate will immediately invite a reduction in the rates of the contract. Break of any clause of the certificate will be viewed seriously and action will be taken against the A.T. Holder which may include forfeited of E.M.D/S.D., termination of the contract and disqualification from participating in future business.
59. **Standard Breach clause:** The Director of AIIA, New Delhi, in addition to his powers under other clauses to terminate this contract, shall have the authority to terminate his liability thereunder at any time by giving one month's notice (or such shorter period as may be mutually agreed upon) in writing to the A.T. Holder expressing his desire to do so. Upon the expiry of the notice period, the contract shall be terminated without prejudice to any rights accrued up to the date of termination. However, if the Government decides to terminate the business relationship due to a breach of any conditions of the contract, no such notice shall be necessary.
60. Wrong/ Fraudulent data submission may lead to disqualification /debarment.
61. **Power of Cancellation:** The Director, AIIA, New Delhi reserves the right to cancel the tender notification and reject any or all the tenders at any time during the process of receipt, evaluation, and finalization of tenders, without assigning any reason whatsoever.
62. For any clarification on any of the terms and conditions, bidders may contact the office of AIIA, New Delhi, during office hours with the prior appointment on any

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- working day.
63. As per Govt.'s prevailing purchase policy, price preference shall be available to India-based S.S.I./TINY/COTTAGE Industries, registered for quoted items subject to providing required documents like respective registration certificate issued by the concerned authority. For this purpose, guidelines given by the Govt, of India, Industries and Mines Dept., resolution No.SPO/102015/691093/CH, dated 03/06/2016 & amended from time to time will be followed. In such a case the decision of DPC/SDPC/SPC shall be final and implemented forthwith.
 64. Documentary evidence for the constitution of the firm such as memorandum and articles of association, partnership deed, etc. with details of name, address, telephone/fax number, e-mail address of the firm and the Managing Director/ Partners /Proprietor to be provided with the tender.
 65. Authorization letter nominating a senior responsible officer (**power of attorney**) of the company with authority to transact business also to be provided with tender.
 66. The bidder shall submit a checklist of documents enclosed with their page number. The documents shall be serially arranged and securely tied or bound. The list of items quoted shall be clearly marked in the copy of the product permission with a marker pen.
 67. The jurisdiction of any dispute will be New Delhi.
 68. The Hindi version will follow.

(Signature & Stamp of the Bidder)

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ANNEXURE-I

List and quantity of Ayurveda raw drugs required at AIIA, New Delhi.

क्र. सं.	औषधि का नाम (Drug Name)		Botanical Name/Chemical Name	प्रयोज्य अंग	Part use	अनुमानित आवश्यक मात्रा (किलो ग्राम)
1	Abhraka	अभ्रक	Mica(biotite)			10
2	Ajamoda	अजमोदा	<i>Apium leptophyllum</i> (Pers.)	फल	(Fr.)	75
3	Ajwain satva	अजवायन सत्व आई. पी.	<i>Trachyspermum ammi</i> (Linn.)	—	(Satva)	40
4	Amalaki	आँवला	<i>Emblica officinalis</i> Gaertn	शुष्क फलमज्जा	(P.)	2600
5	Arjuna	अर्जुन छाल	<i>Terminalia arjuna</i> W & A	शाखा त्वक	(St.Bk.)	700
6	Ashwagandha	अश्वगंधा	<i>Withania somnifera</i> Dunal	मूल	(Rt.)	600
7	Atis kadva	अतीस कडवा	<i>Aconitum heterophyllum</i> Wall	मूल	(Rt.)	150
8	Baheda	बहेडा	<i>Terminalia belerica</i> Roxb.	शुष्क फलमज्जा	(P.)	1000
9	Bakuchi	बाकुची	<i>Psorslea corylifolia</i>	शुष्क बीज	(Sd.)	200
10	Bala panchanga	बला पंचांग	<i>Sida cordifolia</i>	सम्पूर्ण वनस्पति	(Pl.)	1000
11	Bees wax(I.P.)	मोम देशी आई.पी.		—		80
12	Bhallatka	भल्लातक	<i>Semecarpus anacardium</i> Linn.	फल	(Fr.)	10
13	Black Jeera	काला जीरा	<i>Carum carvi</i> Linn	फल	(Fr.)	75
14	Bal Haritaki	बाल हरीतकी	<i>Terminalia Chebula</i> Retz	शुष्क फलमज्जा	(P.)	300
15	Chavya	चव्य	<i>Piper retrofractum</i> Vahl	शाखा	(St.)	15
16	Chirayata	चिरायता (नेपाली)	<i>Swertia chirata</i> Buch	सम्पूर्ण वनस्पति	(Pl.)	620
17	Chitraka	चित्रक	<i>Plumbago zeylanica</i> Linn.	मूल	(Rt.)	15
18	Chuna	चूना	Lime	—		50
19	Dalchini	दालचीनी	<i>Cinnamomum zeylanicum</i> Blume	शाखा त्वक	(St.bk.)	21
20	Daruhaldi	दारुहल्दी	<i>Berberis aristata</i> DC.	काष्ठ मज्जा	(Ht.Wd.)	10
21	Dhataki puspa	धातकीपुष्प	<i>Woodfordia fruticosa</i> Kurz.	फूल	(Fl.)	5
22	Ela	छोटी इलायची	<i>Elettaria cardamomum</i> (Linn.)	फल	(Fr.)	41

Handwritten signatures and initials: 22, Akis, R. S. Singh, Bhandari

23	Erand taila(I.P.)	एरण्ड तेल आई.पी.	<i>Ricinus communis</i>	—	(Oil)	100
24	Fitakari	फिटकरी	Potash Alum	—		23
25	Gandhaka	गंधक	Sulphur	—		20
26	Go ghrita	गाय का घी	<i>Clarified cow butter</i>	—		30
27	Godanti	गोदन्ती	Calcium sulphate	—		60
28	Gojihwa	गोजीहवा	<i>Onosma bracteatum</i> Wall	सम्पूर्ण वनस्पति	(Pl.)	186
29	Gokharu	गोखरु छोटा	<i>Tribulus terrestris</i> Linn	फल	(Fr.)	2200
30	Guda	गुड	<i>Saccharum officinarum</i> Linn	—		100
31	Gudamara	गुडमार	<i>Gymnema sylvestre</i> R.Br	पत्र	(Lf.)	1200
32	Guduchi	गिलोय (गुडूची)	<i>Tinospora cordifolia</i> (Willd.)	शाखा	(St.)	1420
33	Guggula	गुग्गुलु	<i>Commiphora mukul</i> Engl	निर्यास	(Exd.)	2905
34	Haldi	हल्दी	<i>Curcuma longa</i> Linn	प्रकन्द	(Rz.)	300
35	Haritaki	हरितकी	<i>Terminalia Chebula</i> Retz	शुष्क फलमज्जा	(P.)	2200
36	Hartal	हरताल	Arsenic trisulphide (As ₂ S ₃)	—		50
37	Hingu	हींग	<i>Ferula foetida</i>	निर्यास	(Exd.)	75
38	Hingula	हिंगुल	Cinnabar	—		10
39	Honey (Agmark*) (5Kg Pack size)	हद एगमार्क		—		130
40	Jamun seed	जामुन की गुठली	<i>Syzygiumcumini</i> (Linn.)	शुष्क बीज	(Sd.)	1000
41	Jatiptra	जाति पत्र(चमेली)	<i>Jasminum officinale</i> Linn	पत्र	(Lf.)	10
42	Kalmisora	कलमिसोरा	<i>Potassium nitrate</i>	—		5
43	Kanchnara	कांचनार छाल	<i>Bauhinia variegata</i> Blume	शाखा त्वक	(St. Bk.)	40
44	Karanja beeja	करंज बीज	<i>Pongamia pinnata</i>	बीज	(Sd.)	10
45	Karanjapatra	करंजपत्र सूखा	<i>Pongamia pinnata</i> (Linn) Merr.	पत्र	(Lf.)	10
46	Karkatshringi	कर्कटश्रृंगी	<i>Pistacia integerrima</i> Stew	कीट घर	(Gl.)	250
47	Karpoor (I.P.)	कर्पूर देशी आई.पी.	<i>Cinnamomum</i> <i>camphora</i> (L.) Nees	—	Satva	40
48	Kasisa	कसीस	<i>Green Vitriol</i>	—		5
49	Khadirasara	खदिरसार	<i>Acacia catechu</i> (Linn.)	काष्ठ मज्जा	(Ht.Wd.)	300
50	Kuchala	कुचला	<i>Strychnos nux-vomica</i> Linn	बीज	(Sd.)	5

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51	Kutaki	कुटकी	<i>Picorrhiza kurroa</i> Royle	मूल	(Rt.)	720
52	Lodhra	लोध्र	<i>Symplocos racemosa</i> Roxb	शाखा त्वक	(St.Bk.)	400
53	Mamejawa	मामेजवा	<i>Encostemma littorale</i>	—		400
54	Manahshila	मनःशिला	Arsenic disulphide	—		5
55	Manjistha	मंजीठ	<i>Rubia cordifolia</i> Linn.	मूल	(St.)	50
56	Maricha	काली मरिच	<i>Piper nigrum</i>	फल	(Fr.)	80
57	Mercury(99.99% pure)	पारद		—		1
58	Muktashukti	मुक्ताशुक्ती	Oyster Shell	—		5
59	Mulethi	मुलेठी	<i>Glycerrhiza glabra</i> Linn	मूल	(Rt.)	300
60	Multani Mitti	मुल्लानी मिट्टी	Bentonite Clay	—		5
61	Naga	नाग	Lead	—		10
62	Nagarmotha	नागरमोथा	<i>Cyperus rotundus</i> Linn	मूल	(Rz.)	850
63	Nagkeshara	नागकेसर	<i>Mesua ferrea</i> Linn	पुंकेसर	(Stmn.)	5
64	Navasagara	नवसागर	<i>Amonium chloride</i>	—		3
65	Neela thotha(Blue vitriol)	नीलाथोथा	Blue Vitriol	—		5
66	Neem bark	नीमछाल	<i>Azadirachta indica</i> A. Juss	शाखा त्वक्	(St.Bk.)	220
67	Nimbapatra	निम्बपत्र	<i>Azadirachta indica</i> A. Juss	पत्र	(Lf.)	600
68	Nimbu satva(I.P.)	निम्बुसत्व आई.पी.	<i>Citrus limon</i> (L.) Burm.f.	—	Satva	2
69	Nirgundi Patra	निर्गुण्डी पत्र	<i>Vitex negundo</i> Linn	पत्र	(Lf.)	1500
70	Nishotha	निशोथ	<i>Operculina turpethum</i> (L.)	मूल	(Rt.)	600
71	Patolapatra	पटोल पत्र	<i>Trichosanthes dioica</i> Roxb.	पत्र		600
72	Pippali	पिप्पली छोटी	<i>Piper longum</i> Linn	फल	(Fr.)	740
73	Pippali moola	पिप्पली मूल	<i>Piper longum</i> Linn	मूल	(Rt.)	300
74	Pravala Moola	प्रवाल मूल	Coral	मूल	(Rt.)	5
75	Pravala shakha	प्रवाल शाखा	Coral	—शाखा	Branch	5
76	Pudina satva I.P.	पुदिना सत्व आई.पी.	<i>Mentha spicata</i> var.	—	(Satva)	40
77	Saindhav lavana	सैधव लवण	Rock salt	—		75
78	Sarjras	सर्जरस	<i>Vateria indica</i>	—	Resin	5
79	Sarshap Taila(Agmark*) Packing size- 15kg	सर्षप तैल एगमार्क	<i>Brassica campestris</i> Linn	बीज	(Sd.)	50

Dr. Nikas Binit Kumar Bhaudhari

80	Shatavari	शतावरी	<i>Asparagus recemosus</i> Willd	मूल	(Rz.)	500
81	Shankh	शंख	Conch shell	-	-	
82	Shilajit /	शिलाजीत	Mineral pitch	-	-	50
83	Shunthi	सौंठ	<i>Zingiber officinale</i> Rosc	प्रकन्द	(Rz.)	780
84	Sita (Mishri)	मिश्री	<i>Saccharum officinarum</i> Linn	-	(St.)	660
85	Swarnagairika	सोनागेरू	Red ochre	-		10
86	Swetajeera	श्वेत जीरा	<i>Cuminum cyminum</i> , Linn	फल	(Fr.)	75
87	Tamra (copper 99%)wire very fine	ताम्र ताम्र 99: तार	-	-	-	5
88	Tankan	टंकण / बाल सुधा	Borax	-		25
89	Tejapatra	तेजपत्र	<i>Cinnamomum tamala</i> (Buch. Ham.)	पत्र	(Lf.)	5
90	Tila taila(Agmark*) Packing size- 15kg	तिल तैल एगमार्क 15 किलो ग्राम	<i>Sesamum indicum</i> Linn.	-	(Sd.)	1800
91	Vacha	वचा	<i>Acorus calomus</i> Linn	प्रकन्द	(Rz.)	600
92	Vamshlochana	वंशलोचना	<i>Bamusa bambos</i> Druce	-	(S.C)	160
93	Vang	वंग	Tin	-		10
94	Varatika	वराटिका	Cowry shell	-		5
95	Varuna	वरुण छाल	<i>Crataeva nurvala</i> Buch-Ham	शाखा त्वक	(St.Bk.)	132
96	Vasa	वासा	<i>Adhatoda vasica</i> Nees	सम्पूर्ण वनस्पति	(Pl.)	550
97	Vidanga	विडंग	<i>Embelia ribes</i> Burm	फल	(Fr.)	10
98	Yasad	यशद	Zinc	-		10

From:

Date.....

Per

Aikas

Risht

Kamal

Bhaudhan

ANNEXURE-II

Verification and Undertaking

From,

Date:

M/s

.....
.....

To,

The Director
All India Institute of Ayurveda,
Sarita Vihar, Mathura Road,
New Delhi-110076.

Sub: Annual Rate Contract for Supply of Ayurveda Raw Drugs at AIIA, New Delhi.

Ref: Advt. No.....

Sir,

I/We enclose the tender document duly signed and stamped. Necessary documents are enclosed herewith (in the order in which are mentioned). The rates quoted against each item are inclusive of excise duties and other charges. I/We shall abide by all these conditions. I/We hereby undertake to supply the goods to the consignees as per the terms of the A.T.

I/We verify that the copies of the certificates/documents attached here are authentic true copies of the original certificates/documents and I/We undertake to produce the original certificates/documents for verification on demand. I/We undertake to supply the attested copies of certificates/documents required at the time of signing the letter of agreement if my/our offer is accepted.

I/We verify that I/We are in possession of the requisite licenses/ permits for the supply/sale/ distribution of the items and further verify that the said licenses/permits have not been revoked/cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been blacklisted /debarred/ stopped from supply of the items quoted in the Tender Enquiry by any Government Department/Organization/undertaking in India.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Direct Demanding Officer or failure to comply with any contractual requirement laid down by you/ them will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the Government/S.P.C./ S.D.P.C./ D.P.C./AIIA.

Thanking you.

Yours faithfully,

Date:.....

Place:.....

(Signature & Stamp of the Bidder)



ANNEXURE-III

HIGHER PRICE/LOWER PRICE CERTIFICATE

1. I/We.....hereby certify that the prices quoted by us in the Tender Enquiry number are not higher than the prices:
 - j. charged by us to wholesalers or for institutional supplies;
 - k. allowed under D.P.C.O. for wholesale/institutional supplies (where applicable)
2. I/We further certify that I/We have not supplied or quoted for any item in Tender Enquiry number.....at prices lower than those quoted for the relevant items to any Government/Semi-Government/Public/Charitable Trust Organization/Institution within the period of 180 days preceding the last date of submission of the tender.
3. I/We hereby undertake that I/We will not supply or quote for any item in the Tender Enquiry number at prices lower than those quoted for the relevant items to any Government/Semi-Government/Public/Charitable Trust Organization/Institution within the period of validity of the offer/rate contract.
4. I/We also undertake to bring to the attention of The Director AIIA, New Delhi any incidence of breach of any of the above paras within 30 days from the occurrence of the breach and further undertake to refund/reimburse the difference which may arise due to breach of any of the above paras and I/We also understand that the decision of The Director AIIA, New Delhi regards to the determination of quantum payable shall be final.

Date:

Place:

(Signature & Stamp of the Bidder)

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ANNEXURE-IV
SPECIMEN LABEL FOR OUTER BOX

Name of the drug/item:

Net Weight:

Gross weight:

Consignee Name and address:

**The Director,
All India Institute of Ayurveda,
Gautampuri, Sarita Vihar, Mathura
Road, New Delhi - 110076**

NOT FOR SALE

(Signature & Stamp of the Bidder)

Dr. Vikas Bhatnagar Chaudhary

Annexure-V

Performa for Technical Bid

(To be enclosed in sealed envelope super scribed as - Envelope I - "Technical bid for supply of Ayurvedic Raw Drugs")

Sr. no.	Details	Attached / Not attached
1.	Name, Full address and contact details of Tendering Company/agency. (Attach certificates of registration with a brief profile of the company]	
2.	Name of Proprietor/Director of Company/ supplier/trader	
3.	Name and contact details of the authorized person nominated by the company/supplier/trader	
4.	Banker of company/ supplier/trader with the full address (Attach a copy of the statement of bank, A/C for the last six months)	
5.	E.M.D. of Rs. 4,00,000/- in the form of a demand draft in favour of "Director, All India Institute of Ayurveda, New Delhi" payable at New Delhi.	
6.	Tender form signed by the bidder with the acceptance of Terms and conditions with seal and signature on each page.	
7.	Valid Registration certificate C.S.P.O./S.S.I./TINY/COTTAGE/K.V.I.D.C/N.S.I.C./D.G.S.&D./MSME	
8.	Copy of GST registration certificate of the firm.	
9.	Copy of PAN card of the bidder or authorized dealer	
10.	Copies of IT return for last three financial years.	
11.	Copies of at least three supply orders from reputed organizations that have purchased Ayurvedic raw drugs from the bidder or authorized dealer	
12.	Affidavit (To be submitted IN ORIGINAL on Non - Judicial Stamp Paper of Rs.100/ - duly attested by First Class Magistrate / Notary Public) as per annexure VII	
13.	Higher price/Lower price certificate (As per annexure III)	
14.	Power of attorney (As per annexure VIII)	
15.	100 g samples of each quoted raw drugs with proper label	
16.	Agreement of Term and Conditions on the Company Letter head	
17.	Self-Certificate on company letterhead in respect of not being blacklisted by any Govt./Semi Govt. Office	

Authorized signatory name and signature

Date:

Seal:

Place:

[The format of Technical Bid may be printed on the letterhead of the company or firm.]

ANNEXURE - VI

Proforma for Financial Bid (To be enclosed in a separate sealed envelope superscribed as - Envelope -II - "Financial Bid for supply of Ayurvedic Raw Drugs")

Tender No.:

LIST OF AYURVEDIC RAW DRUGS REQUIRED AT AIIA, New Delhi

Sr. No	Name of Drugs	Part Use	Required Approximate Qty. (Kg)	Rates per Kg. Without Applicable Commercial tax/GST (Rs.)	Applicable Commercial tax/GST (Rs.)	Total Rates per Kg. with Applicable Commercial tax/ GST (Rs.)
1	Abhraka		10			
2	Ajamoda	(Fr.)	75			
3	Ajwain satva	(Satva)	40			
4	Amalaki	(P.)	2600			
5	Arjuna	(St.Bk.)	700			
6	Ashwagandha	(Rt.)	600			
7	Ativisha	(Rt.)	150			
8	Baheda	(P.)	1000			
9	Bakuchi	(Sd.)	200			
10	Bala panchanga	(Pl.)	1000			
11	Bees wax(I.P.)	—	80			
12	Bhallatka	(Fr.)	10			
13	Black Jeera	(Fr.)	75			
14	Bal Haritaki	(P.)	300			
15	Chavya	(St.)	15			
16	Chirayata	(Pl.)	620			
17	Chitraka	(Rt.)	15			
18	Chuna	—	50			
19	Dalchini	(St.bk.)	25			
20	Daruhaldi	(Ht.Wd.)	10			
21	Dhataki puspa	(Fl.)	5			
22	Ela	(Fr.)	45			
23	Erand taila(I.P.)	(Oil)	100			
24	Fitkari	--	23			
25	Gandhaka	—	25			
26	Go ghrita	—	500			
27	Godanti	—	60			
28	Gojihwa	(Pl.)	50			
29	Gokharu	(Fr.)	2200			
30	Guda	—	100			

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31	Gudamara	(Lf.)	1200			
32	Guduchi	(St.)	1420			
33	Guggula	(Exd.)	100			
34	Haldi	(Rz.)	300			
35	Haritaki	(P.)	2200			
36	Hartal	—	50			
37	Hingu	(Exd.)	75			
38	Hingula	—	10			
39	Honey (Agmark*) (5Kg Pack size)	—	200			
40	Jamun seed	(Sd.)	1000			
41	Jatiptra	(Lf.)	10			
42	Kalmisora	—	5			
43	Kanchnara	(St. Bk.)	50			
44	Karanja beeja	(Sd.)	10			
45	Karanjapatra	(Lf.)	10			
46	Karkatshringi	(Gl.)	250			
47	Karpoor (I.P.)	Satva	40			
48	Kasisa	—	5			
49	Khadirasara	(Ht.Wd.)	300			
50	Kuchala	(Sd.)	5			
51	Kutaki	(Rt.)	720			
52	Lodhra	(St.Bk.)	400			
53	Mamejawa	—	400			
54	Manahshila	—	5			
55	Manjistha	(St.)	50			
56	Maricha	(Fr.)	80			
57	Mercury(99.99% pure)	—	2			
58	Muktashukti	—	5			
59	Mulethi	(Rt.)	300			
60	Multani Mitti	—	10			
61	Naga	—	10			
62	Nagarmotha	(Rz.)	900			
63	Nagkeshara	(Stmn.)	5			
64	Navasagara	—	3			
65	Neela thotha (Blue vitriol)	—	5			
66	Neem bark	(St.Bk.)	250			
67	Nimbapatra	(Lf.)	600			
68	Nimbu satva(I.P.)	Satva	2			
69	Nirgundi Patra	(Lf.)	1500			
70	Nishotha	(Rt.)	600			
71	Patolapatra		600			

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72	Pippali	(Fr.)	740			
73	Pippali moola	(Rt.)	300			
74	Pravala Moola	(Rt.)	5			
75	Pravala shakha	Branch	5			
76	Pudina satva I.P.	(Satva)	40			
77	Saindhav lavana	—	75			
78	Sarjras	Resin	5			
79	Sarshap Taila(Agmark*) Packing size-15kg	(Sd.)	50			
80	Shatavari	(Rz.)	500			
81	Shankh	-	50			
82	Shilajit / Mineral pitch	-	50			
83	Shunthi	(Rz.)	800			
84	Sita (Mishri)	(St.)	700			
85	Swarnagairika	—	10			
86	Swetajeera	(Fr.)	75			
87	Tamra (copper 99%)wire very fine	-	5			
88	Tankan	—	25			
89	Tejapatra	(Lf.)	5			
90	Tila taila(Agmark*) Packing size-15kg	(Sd.)	2500			
91	Vacha	(Rz.)	600			
92	Vamshlochana	(S.C)	160			
93	Vang	—	10			
94	Varatika	—	5			
95	Varuna	(St.Bk.)	10			
96	Vasa	(Pl.)	550			
97	Vidanga	(Fr.)	10			
98	Yasad	—	10			

Note- The abbreviation for Plant Parts was taken from The Ayurvedic Pharmacopeia of India.

• The above rates quoted should be inclusive of all applicable taxes, freight, packing, forwarding, loading and unloading, postage insurance and delivery (F.O.R.) at All India Institute of Ayurveda Gautampuri Sarita Vihar Mathura Road, New Delhi – 110076

• The format of the Financial Bid may be printed on the letterhead of the company or firm.

(Signature & Stamp of the Bidder)

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Annexure VII

Affidavit

(To be submitted IN ORIGINAL on Non-Judicial Stamp Paper of Rs.100/- duly attested by First Class Magistrate / Notary Public)

I/We _____ Age _____ years residing at
in the capacity of _____

M/s. _____ hereby solemnly affirm that

1. All General Instructions, General Terms and Conditions, as well as Special Terms & Conditions laid down on all the pages of the Tender Form have been read carefully and understood properly by me which are completely acceptable to me and I agree to abide by the same.
2. I / We have submitted the following Certificates / Documents for T.E. as required as per General Terms and Conditions as well as special Terms & Conditions of the tender.

Sr. No.	Name of the Document
1	
2	
Onwards	

3. All the Certificates / Permissions / Documents / Permits / Affidavits are valid and current as on date and have not been withdrawn/cancelled by the issuing authority.
4. It is clearly and distinctly understood by me that the tender is liable to be rejected if on scrutiny at any time, any of the required Certificates/Permissions/Documents/Permits/Affidavits is/are found to be invalid/wrong/incorrect/misleading/fabricated/expired or having any defect.
5. I / We further undertake to produce on demand the original Certificate / Permission /Documents / Permits for verification at any stage during the processing of the tender as well as at any time asked to produce.
6. I / We also understand that failure to produce the documents in "Prescribed Proforma" (wherever applicable) as well as failure to give requisite information in the prescribed Proforma may result in to rejection of the tender.
7. My / Our firm has not been banned/debarred/blacklisted at least for three years (excluding the current financial year) by any Government Department / State Government / Government of India / Board / Corporation / Government Financial Institution in context to purchase procedure through tender.
8. I / We confirm that I / We have meticulously filled in, checked and verified the enclosed documents/certificates/permissions/permits/affidavits/information etc. from every aspect and the same are enclosed in order (i.e. in chronology) in which they are supposed to be enclosed. Page numbers are given on each submitted document. Important information in each document is "highlighted" with the help of a "marker pen" as required.
9. The above certificates/documents are enclosed separately and not on the proforma printed from the tender document.
10. I / We say and submit that the Permanent Account Number (PAN) given by the Income Tax

Department is _____ which is issued on the name of _____ [kindly mention here either the name of the Proprietor (in case of Proprietor Firm) or the name of the tendering firm, whichever is applicable].

11. I / We understand that giving wrong information on oath amounts to forgery and Perjury, and I/We am/are aware of the consequence thereof, in case any information provided by us are found to be false or incorrect, you have the right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract, in this event. This office reserves the right to take legal action against me/us.
12. I / We have physically signed & stamped all the above documents along with a copy of tender documents (page no __ to _____).
13. I/ We hereby confirm that all our quoted items meet or exceed the requirement and absolutely complement with specifications mentioned in the bid document.
14. My / Our company has not filed any Writ Petition, Court matter and there is no court matter filed by State Government and its Board Corporation, is pending against our company.
15. I / We hereby commit that we have paid all outstanding amount of dues/taxes/cess /charges /Fees with interest and penalty.
16. In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of the Tender Committee for Disqualification will be accepted by us.
17. Whatever stated above is true and correct to the best of my knowledge and belief.

Date:

Place:

Stamp & Sign of the Bidder

(Signature and seal of the Notary)

Er Chikas Rishit hmmf Chaudhary

Annexure VIII

POWER OF ATTORNEY
(Value – Rs. 100.)
(Representative/ Director/ Partners/ Proprietor)

To,
The Director
All India Institute of Ayurveda,
Sarita Vihar, New Delhi-110076

I.....S/D.....
of.....and.....Representative/Director/Partners/ Proprietor of an organization named
M/s.....hereby authorize
Mr./Mrs..... to attend and represent our
organization M/s.....in connection with proceedings of
filing the tender no..... dated for.....

He is authorized to sign, receive, and verify all the documents and negotiate on behalf of the company. His decision will be acceptable to us and will be binding on the company/firm. His signature is attached herein below.

Place:

Date:

Signature of the Representative/Director/ Partners/Proprietor

[**Note:** Organization representative should provide the Power of Attorney duly signed by the Representative/Director/Proprietor in the partnership firm, all partners should sign giving power to one partner through power of attorney.]



Annexure IX

AN AGREEMENT BETWEEN PURCHASER AND SUPPLIER

This Deed of Agreement is made and entered into on.....day of 2024.

BETWEEN

All India Institute of Ayurveda, New Delhi an autonomous Institute under the Ministry of AYUSH, Government of India represented by its Purchase Committee (hereafter called THE PURCHASER which term shall include its successors and assigns) on the one Part.

AND

.....having its office at.....

(hereafter called the SUPPLIER which term shall include successors and assigns) on the other Part.

Whereas Organization All India Institute of Ayurveda, New Delhi in its Manufacturing Pharmacy section is preparing Ayurvedic medicines.

And whereas the PURCHASER is willing to purchase the raw drugs required for the preparation of Ayurvedic medicines.

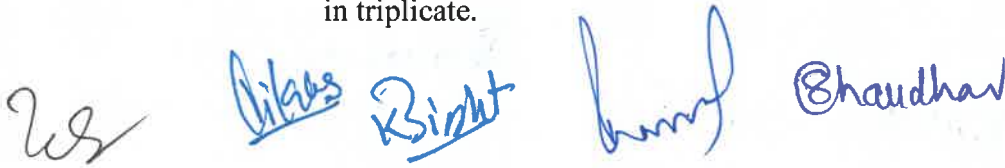
for the purposes mentioned above.

And whereas for this purpose the PURCHASER desires to appoint a Supplier to supply the raw drugs required for the preparation of Ayurvedic medicines.

And whereas the SUPPLIER expresses their desire to enter into an agreement with the PURCHASER for the supply of raw drugs.

NOW THIS DEED OF AGREEMENT WITNESS THE TERMS AND CONDITIONS AS FOLLOWS:

1. That the Agreement shall come into force immediately and shall remain valid for Two year or until cancelled by the PURCHASER.
2. That the raw drugs mentioned in Annexure- I shall be supplied by the SUPPLIER at All India Institute of Ayurveda, Sarita Vihar, New Delhi-110076.
3. That the quality and quantity of the materials shall be as per specification given by the PURCHASER as well as samples submitted by the SUPPLIER and approved by the PURCHASER.
4. That the delivery of the materials shall be made by the SUPPLIER at their own cost, management and responsibility.
5. That the SUPPLIER should provide the raw drugs within one month from the receipt of the supply/purchase order.
6. That the SUPPLIER shall be fully responsible for delivery of the materials in good condition at the specified site of the PURCHASER through delivery dockets in triplicate.



7. That the PURCHASER'S representative(s) shall inspect the goods at All India Institute of Ayurveda, New Delhi and reserves the right to reject any goods if the representative(s) considers those to be inferior quality to the approved samples. The rejected raw material shall be replaced by the SUPPLIER and shall bear all risks/costs of the materials rejected by the committee.
8. Supplied raw materials will be analyzed by the PURCHASER for the parameters as mentioned in the Ayurvedic Pharmacopoeia of India (A.P.I.)/Inhouse standard. If the sample does not comply with the parameters, then the materials will be rejected and the SUPPLIER shall bear the cost of replacing the same without any extra charges.
9. That the PURCHASER reserves the right to change the quantity of items if they feel necessary during the validity of this Agreement.
10. That the SUPPLIER shall not without the consent in writing of the PURCHASER assign or sub-let the contract or any part thereof, or make any agreement with any person/company for the execution of any portion of the supply. In this regard consent by the PURCHASER will not relieve the SUPPLIER from full and entire responsibility for this Agreement.
11. That the SUPPLIER shall indemnify the PURCHASER in respect of all claims, damages, compensation or expenses payable in consequence of any injury or accident caused by them
i.e., the SUPPLIER.
12. That the custom duty, VAT or other Taxes and cost of transportation, or any other incidental charges, if required in connection of the delivery of goods shall be borne by the SUPPLIER.
13. That the Payment shall be made by the PURCHASER office in Currency (INR) through A/C payee cheque/online on the production of the invoice along with delivery dockets confirming receipt of goods by the PURCHASER'S representative(s) at the site.
14. That THE PURCHASER may allow Part Payment for the running bill on the request in writing of THE SUPPLIER.
15. That if the SUPPLIER shall in any manner neglect or fail to carry on the work or performance of the terms of the Agreement with due diligence or violates any of the terms of this Agreement the PURCHASER shall be entitled to cancel the Agreement and demand damages.
16. That if the SUPPLIER fails to deliver the materials as per the agreed Schedule, the penalty will be imposed by the PURCHASER. Unless the penalty is waived by The Director, AIIA, New Delhi, the SUPPLIER has to pay the penalty at the rate of 5% or 10 % (applicable as per T&C) of the value of Ayurvedic Raw Drugs per week maximum of up to four weeks.
17. That the terms of this Agreement shall be GOVERNED by the Laws of the Land i.e. New Delhi.

Sr. no.	Name of raw drug	Quantity (in Kg)	Rate per kg (Without taxes) in Rs.	Applicable taxes in Rs.	Total in Rs

Signed on the ___ day of..... for and on behalf of the Supplier and Purchaser as

Follows:

SUPPLIER

1.....

2.....

PURCHASER

1.....

2.....

WITNESSES

1.....

2.....

WITNESSES

1.....

2.....

[Handwritten signature]

Gikas

Binit

[Handwritten signature]

Bhauddhan