

**QUESS CORPORATION LIMITED**

(Leading Business Services Provider)

Head Office: Quess House,

3/3/2 Bellandur Gate, Sarjapur Road, Bengaluru 560103,
Karnataka, India,Corporate Office: B-1/I-1, 1st Floor, Mohan Industrial Estate,
Near Badarpur Border, New Delhi – 110044, IndiaPhone: **0000-000000 / 000000** Website: www.quescorp.com**VACANCY ADVERTISEMENT NO. 439**

Applications are invited for recruitment of following manpower purely on contract basis for deployment in office of AI India Institute of Ayurveda (AIIA), New Delhi vide Ref. Email dated 24.09.2024.

S. No.	Post / Requirement (may get increase or decrease as per the requirement)	No. Of Post proposed to be Recruit	Qualification & Experience required	Age upto (Years)	Monthly Remuneration
1	HR Executive	1	*Graduation with excellent communication skills Preferably MBA (HR)/PGDBM. * Experience: 2-3 Years of experience in healthcare or Hospital or any other relevant industry.	40 Years	Rs. 40,000/- per month
2	HR Consultant (Personnel Dept)	1	*MBA in HR (Regular) from Premier Tier 1 Institute. *15-20 years of total work Experience in HR with at least 5-8 Years as head of HR	50 Years	Rs. 1,50,000/- per month
3	Patient care Manager cum Admin Executive	1	*Bachelor's Degree in life sciences with Full time Post Graduate degree in Hospital or health care from a recognized university * Experience: At least 1 Year of experience in Hospital after acquisition of the aforementioned qualifications	40 Years	Rs. 40,000/- per month

Quess Corp LimitedQuess House, 3/3/2, Bellandur Gate, Sarjapur Road, Bengaluru-560103, Karnataka, India
Tel: +91 80 6105 6001 | connect@quescorp.com | CIN No.L74140KA2007PLC043909

4	Assistant Course Coordinator	1	*Bachelor's Degree in life sciences with Post Graduate degree / Diploma in Hospital and / or health care management from a recognized university * Experience: At least 1 Year of experience in Hospital after acquisition of the aforementioned qualifications	40 Years	Rs. 45,000/- per month
5	Sanitary Inspector	1	*Degree from recognized university or diploma from recognized institute /university. * Experience: 1 Year of experience for degree holder & 2 years' experience for diploma holder in relevant field.	35 Years	Rs. 30,000/- per month
6	Panchakarma Technician	10	*12th Pass from recognized Board * Diploma (1 year duration) in Panchakarma with 1 year working experience in reputed Hospital.	30 Years	Rs. 24,000/- per month
7	Panchakarma Attendant	5	*10th Pass from any government recognized Board * Certificate in Panchakarma Attendant (6 months) with 1 year working experience as Panchakarma Attendant in reputed Hospital	30 Years	Rs. 21,215/- per month
8	Panchakarma Quality Manager	1	*BAMS with MBA *Experience With NABH Accreditation	40 Years	Rs. 75,000/- per month
9	Pharmacist	1	*B. Pharma (Ay) with 03 years professional experience in Institute / hospital. OR Diploma in Ayurvedic Pharmacy (Not less than 02 Years duration) with 05 years professional experience in Institute / hospital.	35 Years	Rs. 28,000/- per month

Quess Corp Limited

Quess House, 3/3/2, Bellandur Gate, Sarjapur Road, Bengaluru-560103, Karnataka, India
Tel: +91 80 6105 6001 | connect@quesscorp.com | CIN No.L74140KA2007PLC043909

10	Staff Nurse	10	<p>*B. Sc (Hons) in Nursing / Regular Course in B.Sc. Nursing (4 Years) / B.Sc. Nursing Ayurveda (4 Years Course) from a recognized Institute/University/Post- Basic B.Sc. Nursing (2 Years Course) from a recognized Institute/University. *Should be registered as Registered Nurse & Registered Midwife from State Nursing Council. * For BSc Nursing (Ayurveda) candidate should be registered in State Ayurveda Nursing Council/Board/University. OR *Diploma in General Nursing and Midwifery from a recognized Board or Council. *Should be registered as Registered Nurse & Registered Midwife from State Nursing Council. *Two Year experience in minimum 100 bedded hospitals after acquiring educational qualification mentioned at II (a) above. OR * Regular Course in Diploma in Ayurveda Nursing & Pharmacy (2.5 year) *Should be registered in State Ayurveda Nursing *Three Years' experience in minimum 100 bedded reputed Ayurveda hospitals after acquiring educational qualification mentioned at III(a)Above.</p>	35 Years	Rs. 37,500/- per month
----	-------------	----	---	----------	------------------------

11	Laundry Manager / Supervisor	1	*Graduate from recognized University and at least 3 years in professional laundry Desirable: *Should be familiar with the computer application	40 Years	Minimum wages as per Labour Dept. Govt. of New Delhi Norm
12	Laundry Attendant	1	*12th Pass from recognized Board/ University * Minimum 2 years' experience	40 Years	Minimum wages as per Labour Dept. Govt. of New Delhi Norm
13	OT Technician	6	*1. Matriculation HR Sec. / Sr. Sec. (10+2) with Science from recognized Institution / Board *2. Operation Room Assistant course from recognized Institution. *Experience: 05 Years' experience as O.T. Technician in Operation theatre/ CTS/ Neuro Surgery / Gastro Surgery/ CSSD/ Anaesthesia / Gas Plant/ Anaesthesia Workshop/ ICU Surgical / Resuscitation Hospital / Institution. OR *3. B.Sc. from recognized University +3 Years working experience.	35 Years	Rs. 29,200/- per month
14	CSSD Technician	3	* B.Sc. (Microbiology) or Medical Technology with 3 Years' experience in CSSD in 200 bedded Hospital. Or * Staff Nurse (Grade Registration) with 2 Years' experience in CSSD in 200 bedded Hospital. Or *Theatre Assistant Course with 4 Years' experience in CSSD in 200 bedded Hospital.	30 Years	Rs. 29,200/- per month
15	Kitchen Staff	4	* 10th Pass from recognized Board/ University. *One-Year Experience in Handling kitchen work	30 Years	Minimum wages as per Labour Dept. Govt. of New Delhi Norm (Semi-skilled Category)

Quess Corp Limited

Quess House, 3/3/2, Bellandur Gate, Sarjapur Road, Bengaluru-560103, Karnataka, India
Tel: +91 80 6105 6001 | connect@quesscorp.com | CIN No.L74140KA2007PLC043909

16	MTS / Driver	5	<p>MTS: - *12th passed from any Board. *Computer knowledge.</p> <p>Driver: - *Matriculation or its equivalent. *Possession of valid Driving License for driving heavy: vehicles. * Knowledge of motor mechanism (The candidate *Should be able to remove minor defects in vehicles) *Experience of driving motor vehicles (including heavy vehicles) for 3-5 years. *Must have good knowledge of traffic regulations. *Must have a good knowledge of CNG, petrol and diesel engine working.</p>	30 Years	Minimum wages as per Labour Dept. Govt. of New Delhi Norm (Semi-skilled Category)
17	Research Associate	1	<p>Essential Qualification</p> <p>* MD/MS (Ayurveda) from a recognized University Ayurveda Postgraduate</p> <p>Desirable Qualification</p> <p>* Ph.D. in relevant subject from a recognized University. * Knowledge of computer applications like MS Office * Publications in field of Computer Aided Drug Designing</p>	45 Years	Rs. 58,000/- + HRA as per Rules

18	Research Associate (Non-Medical)	1	<p>Essential Qualification</p> <ul style="list-style-type: none"> * PhD/MPhil in Bioinformatics or Life Sciences. *03 Years Teaching or Research Experience <p>Desirable Qualification</p> <ul style="list-style-type: none"> * Knowledge of computer applications like MS office, PowerPoint etc. * Practical knowledge of Insilco studies, Network Pharmacology, Etc. 	45 Years	Rs. 58,000/- + HRA as per Rules
19	IT Assistant	2	<ul style="list-style-type: none"> *1st Class Diploma in Computer Engineering/ Information technology of *At least 3 years full time duration or at least 2 years full time duration in case of lateral admission in diploma course and 03 years in the AMC maintenance related activities installation of various software required related to server, PC. Printer, scanner, Conference room equipment's, networking etc. in government/PSU/State PSU organization or medium/large private sector organization Or * B.E/B. tech in Computer Engineering/Information technology and 01 years in the AMC maintenance related activities installation of various software required related to server, PC, Printer, scanner, Conference room equipment's, networking etc. in government/PSU/State PSU organization or medium/large private sector organization 	45 Years	Rs. 25,000/- per month

1. Selection will be made as per the prescribed norms and requirement of the job.
2. Preference will be given to local candidates and who are already working in the same/similar department.
3. No TA/DA will be paid for attending the test/ document verification / personal interaction /joining the duty on selection etc.
4. Application must be submitted ONLINE only for the above post.
5. For applying, please visit the Quess Corp Ltd's website www.quesscopy.com or you can visit the office located in Delhi location.
6. 'Registration Form (Online). Please read the terms and conditions carefully before applying and making online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/ Registration is attached for reference. Registration fee once paid will not be refunded under any circumstance. Therefore, candidate/ applicant must ensure their eligibility (age, qualification, experience etc.) before applying for the post. Quess Corp Ltd will not take responsibility for wrong application/ ineligible condition.
7. Candidates will be informed via email / telephone for their Skill Tests/Interview/Interaction.
8. Candidates must review their application forms carefully before final submission. Quess Corp Ltd will not accept any request for changes to be made in the information submitted by the candidates wrongfully.
9. Only shortlisted candidates as per above eligibility criteria will be called for skill test / selection process. So please mention your complete educational qualification and work experience details in online application form. Mere filling the registration form will not confirm your suitability/selection for the post.
10. Candidates are requested to upload all the documents in support of their claim regarding educational qualification & experience etc. Incomplete applications shall be rejected.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of Quess Corp Ltd will be final and binding on candidates.

Last date for submission of application forms is 05.11.2024.

Sd/-
GM (Project-III)

QUESS CORP LTD REGISTRATION PORTAL

HOW TO APPLY:

1. Candidates are required to apply online through website www.quesscopy.com. No other means/ mode of application will be accepted. (Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.) if you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.
2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online
3. Candidates required to go to the website Quess Corp Ltd i.e. www.quesscopy.com or you can register yourself on <https://quess.tallite.com/quick/registration?sourceRecruiterId=185505&urlRefId=8038> or scan the QR code mentioned below and enroll yourself

Quess Corp Limited

Quess House, 3/3/2, Bellandur Gate, Sarjapur Road, Bengaluru-560103, Karnataka, India
Tel: +91 80 6105 6001 | connect@quesscopy.com | CIN No.L74140KA2007PLC043909



4. Candidates are required to follow below process for registration.

5. Registration to be completed in 7 steps:

Step1: Select Advertisement Number

- Step2: Enter Basic Details
- Step3: Enter Education Details/ Work Experience
- Step4: Upload scanned Photo, Signature, Birth Certificate/ 10** Certificate, Caste Certificate
- Step5: Application Preview or Modify
- Step7: Email your scanned documents to the Email Id mentioned in the last page of application form.

6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100kb and in jpg/ pdf files only.

7. Quess Corp Ltd will not be responsible for any network problems in submission of online application.

8. All the communications be made either on registered email or registered mobile number.

9. In case of submission of any false information or false documents, action, as per rules in addition to complaint with local authorities be made, on the desecration of Quess Corp Ltd.

10. No candidate shall make any communication with our client.

11. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be re-funded.

* Candidates are advised to apply through abovementioned website only, candidates will be solely responsible for submitting their through any other website.

The candidates are requested to check their email & messages regularly. Quess Corp Ltd will inform the selected candidates through email & SMS. Quess Corp Ltd will not be responsible for any delay on candidate's

Quess Corp Limited

Quess House, 3/3/2, Bellandur Gate, Sarjapur Road, Bengaluru-560103, Karnataka, India
Tel: +91 80 6105 6001 | connect@quesscorp.com | CIN No.L74140KA2007PLC043909