



**ALL INDIA INSTITUTE OF AYURVEDA (AIIA)**  
(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)  
Gautampuri, Sarita Vihar, Mathura road, New Delhi -110076

&

Village - Dhargal, Taluka -Pernem, North Goa, Goa-403513 (India)

Website: [www.aiia.goa.in](http://www.aiia.goa.in)

Email: [central-store@aiia.gov.in](mailto:central-store@aiia.gov.in)

Phone Number 011-2695041 Ext. 2206/1301

F. No. K-50/3/2022-AIIA

Dated: 22/12/2023

**NOTICE INVITING QUOTATIONS**

All India Institute of Ayurveda(AIIA) is an apex Institute in field of Ayurveda and providing tertiary care services to the patients through Ayurvedic and Integrated medicine treatment. AIIA Delhi has it's a Satellite Institute also which located at Village Dhargal, Taluka-Pernem, North Goa, Goa-403513.

Director, All India Institute of Ayurveda is inviting proposal under single bid system from the scrap dealers /kabaris/ individuals for auction of scrap (which includes iron waste, metal waste, plastic containers, polythene bags/sheets, thermocol, cartoon boxes and oil etc.) at All India Institute of Ayurveda, Delhi and Goa.

**TENDER SCHEDULE/ BID-DATA SHEET:**

Date of Issue/Publishing	:-	22/12/2023 at 1800hr
Last Date for seeking Clarification/queries		27/12/2023 at 500 hrs
Start date and time of submission of Bid	:-	30/12/2023 at 1100hr
Last Date and Time for submission of Bids	:-	04/10/2023 at 1100hr
Last Date and Time for receipt of queries	:-	04/01/2024 at 15300hr
Date and Time of Opening Bids	:-	04/01/2024 at 1600hr
Bid Validity	:-	120 days from the date of opening of bid
Tender Fee		NIL
EMD		NIL

The prescribed quotation form can be downloaded from the [www.eprocure.gov.in/epublish/app](http://www.eprocure.gov.in/epublish/app) and from the website of All India Institute of Ayurveda [www.aiia.gov.in](http://www.aiia.gov.in) under Tenders tab.

(Dr Umesh Tagade)

Joint Director

## Annexure-1

## Description of Items:-

(A) For Delhi

Sl No.	Item Name	Tentative quantity	Remarks
1	Cartoon Box	-	There is no data available regarding the quantity of these items. However, bidder can inspect the scrap, if desired.
2	Iron Scrap	-	
3	Metal Scrap other than iron	-	
4	Plastic Container	-	
5	Thermocol, Polythene Bag/sheet	-	

(B) For Goa

Sl No.	Item Name	Tentative Qty	Remarks
01	Cartoon boxes	500 Kg	
02	Wood	200 kg	
03	Thermocol	200 kg	
04	Metal	200 kg	
05	Oil	350 litres	
06	Loos paper/notebook etc	Not available	

*(Handwritten signature)*

**INSTRUCTION TO BIDDERS AND TERMS & CONDITIONS: -**

1. The items will be disposed 'as is where is' condition.
2. The bidders may goods during the any working day between 1500Hrs-1700 Hrs.
3. The bidders have the option to either quote for one or both Institutes. However, the rate must be filled separately for both the Institutes. Rate quoted for Delhi will not be applicable for the Goa and vice versa.
4. Bidders shall have to quote for all the items which are to be disposed for the location Delhi or Goa. Offer submitted for selective items will be considered non-responsive and will be evaluated.
5. The Bidders are required to quote their rates on per unit basis in the given format.
6. The weighing of the scrap shall be carried out on the weighing machine of AIIA only.
7. The Bids can be dropped in the tender box available at Central Store, Academic Block, 3<sup>rd</sup> Floor, All India Institute of Ayurveda, New Delhi within the prescribed schedule.
8. The bidders shall have to ensure the timely submission of tender document into the tender box. The AIIA will not be responsible for any postal delay etc. The bids received after due date and time will not be accepted.
9. **The rate quoted by the bidders shall remain valid for a period of one from the date of acceptance of the letter of award issued to the bidder.**
10. In general frequency of the pick-up of the scrap goods will be quarterly. However, if required, the selected bidder shall have to picked up the goods as and when required. The contract may be extended further for a period of six month on existing rate, terms and conditions, on mutual consent basis.
11. The bidder shall have to deposit security money amounting Rs twenty-five thousand in form of DD/Cheque/Cash Deposit for each Institute separately (i.e Delhi & Goa). These instruments should be in name of 'Director, All India Institute of Ayurveda, payable at Delhi. Validity for such security deposit will be for a period of 14 months. If contract is extended, the security deposit will be extended for a period of extension.
12. The bidders shall have to deposit the security money within a period of seven days from the receipt of letter of award.
13. In case, Vendor fails to execute the contract or backout from the contract, the security deposit will be forfeited and action for blacklisting will be initiated against the vendor.
14. If the official records/Student note books/Exam copies etc are being disposed off the bidder shall have to arrange the shredding of such items in the premises of AIIA and will be allowed to carry such items after shredding only.
15. The bidder shall pick-up to goods from the AIIA premises on its own expenses.

30/11/23

16. The highest bid once accepted is non-transferable to anyone. In case the bidder is a company the person appearing for the company should have the authorization letter issued from a competent authority of the company.
17. The All India Institute of Ayurveda, New Delhi reserves the right to accept or reject any or all the bids so received without assigning any reason.
18. The transportation and manpower for the loading of the scrap carton boxes has to be arranged by the vendor only and the expenses for the same has to be borne by the vendor only. It is also to be ensured that the collection and loading shall be carried out in the presence of AIIA staff and vendor also.
19. The rate quoted in the price bid is final and bidder cannot ask for reduction of rate during of rate during the tenure of the contract.
20. No interest will be paid on the EMD amount/security deposit.
21. The bidder shall obtain delivery challan from the Estate Officer concerned for sale/Disposal of empty carton boxes, plastic, Iron steel etc. under scrap.
22. Each bidder shall submit only one bid.
23. No subcontracting of work is permitted.
24. Erasing/overwriting in the bid shall not be considered.

**Eligibility Conditions: -**

1. The bidder should be an legal entity whether proprietorship, partnership or company.
2. The bidder/partners/Company Directors must be citizen of India only.
3. The bidder must have to PAN Card
4. The Bidder must have GSTN

*30.11.23*

**Evaluation Method**

1. The bids which meeting the eligibility conditions will only be evaluated.
2. Evaluation will on the basis of total price basis in which price quoted for each item will be added and the bidder who stand Highest one (H1) will be considered for selection.
3. The selected bidder will be notified through email shall have to deposit 25% of the total price within two days. In case, of non-acceptance of the offer or non-submission of minimum amount within given time, H2 bidder asked to meet the prices of H1 and bid will be awarded to them and so on until the acceptance of the offer.
4. The selected bidder shall have to deposit the entire amount before pickup of the scrap from the premises of the AIIA.

अभिषेक

**Financial Bid**

(A) For AIIA, Delhi

SI No.	Item Name	Unit of Measurement	Quoted Rate/uit
1	Cartoon Box	Kilogram	There is no data available regarding the quantity of these items. However, bidder can inspect the scrap, if desired.
2	Iron Scrap	Kilogram	
3	Metal Scrap other than iron	Kilogram	
4	Plastic Container	Kilogram	
5	Thermocol, Polythene Bag/sheet	Kilogram	

(B) For AIIA, Goa

SI No.	Items	Unit of measurement	Quoted Rate/Unit
01	Cartoon boxes	Kilogram	
02	Wood	Kilogram	
03	Thermocol	Kilogram	
04	Metal	Kilogram	
05	Oil	Litre	
06	Loose paper, Note books etc	Kilogram	

1. Bidder may quote for one or both the Institutes.
2. The rate must be inclusive of all charges/Expenditure. No reduction will be allowed on any ground or reason, during the contract period.
3. In at any point of time value of the scrap crosses the minimum thresh hold value of the scrap, the GST shall also have to be paid by the vendors at prescribed rate which will be levied on the quoted rates.

Signature of the vendor

.....

Address:.....

.....

.....

Contact No.....

Stamp, if any.....

