

**ALL INDIA INSTITUTE OF AYURVEDA**  
(An Autonomous Organization under Ministry of AYUSH, Govt. of India)  
Gautampuri, Sarita Vihar, Mathura Road,  
New Delhi-110076

F.No. O-15/4/2021-AIIA-Part (2)/

Date: August, 2023

**ADVERTISEMENT FOR ENGAGEMENT OF DATA ENTRY OPERATOR ON CONTRACTUAL BASIS THROUGH 'WALK IN INTERVIEW' FOR ALL INDIA INSTITUTE OF AYURVEDA**

**Inviting application for contractual engagement of Data Entry Operator purely on contractual basis -reg.**

Applications are hereby invited from interested persons for contractual engagement as Data Entry Operator under PHI- Project titled "Promotion of Knowledge, Attitude and Practices and Oral Health Status Among School Children Through Ayurvedic Intervention" in All India Institute of Ayurveda (AIIA), Sarita Vihar, New Delhi as per details given below:

S. No.	Name of the Post	No. of Post(s)	Qualification and experience	Age limit	Remuneration (Rs.)
1.	Data Entry Operator	1	<b>Essential:</b> <ul style="list-style-type: none"><li>Degree from Any Recognized University.</li><li>One Year Diploma in Computer Application with Working Experience in relevant field.</li><li>Minimum One Years' Experience required.</li></ul>	30 years	Rs. 20,000/- per month

**NOTE:** Date of interview will be the date for determining maximum age. Experience prescribed for the post means post-qualification experience.

Candidates fulfilling the eligibility criteria as mentioned above may appear for the Walk-in-Interview in Committee Room of Academic Block of AIIA on **27<sup>th</sup> September, 2023, 11.30 AM** along with duly filled-in prescribed application form, original testimonials and two sets of attested photo copies of the following certificates. Candidates reporting after 11.30 AM will not be considered for interview.

- Certificate in support of age (high school/matriculate) issued by any recognized Board.
- Certificate in support of educational qualification & experience



### APPLICATION FORM

Recent color  
Passport  
Size  
Photograph

i. Name of post applied for: \_\_\_\_\_

ii. Name of the candidate: \_\_\_\_\_

iii. Address for communication with telephone number & email:

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iv. Date of birth and present age: \_\_\_\_\_

v. Educational qualifications: (additional sheets can be added if needed)

S.No.	Qualification	Board / University	Year of Passing	Max. Marks	Marks obtained	%

vi. Details of employment: (additional sheets can be added if needed)

S. No	Post held	Organization / Deptt.	From	To	Nature of duties performed

vii. Any other relevant information:

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Signature of applicant:

Date: