

33701/2023



**ALL INDIA INSTITUTE OF AYURVEDA (AIIA)**  
 (An Autonomous Organization under the Ministry of AYUSH, Govt. of India)  
 Gautampuri, Sarita Vihar, Mathura road, New Delhi -110076

**NOTICE INVITING QUOTATIONS**

Sealed quotations under Limited Tender Enquiry are invited on or before 17.08.2023 upto 1300hrs from the scrap dealers / kabari walas / individuals for auction of cardboard (scrap carton boxes) in the All India Institute of Ayurveda, an Autonomous Body under aegis of Ministry of Ayush. The prescribed quotation form can be downloaded from the website of All India Institute of Ayurveda ([www.aiia.gov.in](http://www.aiia.gov.in)).

**INSTRUCTION AND TERMS & CONDITIONS:-**

1. The bidders may inspect the said items from 11.08.2023 to 16.08.2023 between 1100 hrs to 1600 hrs.
2. The Bidders are required to quote their rates on per Kg. basis in the given format. The weighing of the scrap shall be carried out on the weighing machine of AIIA only.
3. The sealed envelope is to be dropped in the sealed tender box kept at the Main Gate of AIIA. The quotations will be received latest by 17.08.2023 upto 1300 hrs. The quotations will be opened on 17.08.2023 at 1600 hrs in the presence of bidders, if any. The bids should be addressed to the Joint Director, All India Institute of Ayurveda, Sarita Vihar, Gautampuri, New Delhi – 110 076.
4. The period of contract would be for three months commencing from the date of awarding of contract. The contract period would be extended depending upon the performance of the vendor. The highest amount quoted would be valid for the entire contract period, irrespective of the market rate. The offers given in the valid bids received on due date and time only will be considered.
5. In the event of acceptance of bids, the successful bidder will be required to deposit full amount via DD in favour of AIIA payable at New Delhi. Payment may also be made through online transfer. The highest bidder will deposit the balance amount either by Demand Draft favouring AIIA, New Delhi or through online transfer within two days of completion of deal, failing which security amount will be forfeited
6. The scrap carton boxes (Raddi) will be delivered only after the receipt of full payment and has to be lifted within 02 days of completion of deal.
7. The highest bid once accepted is not transferable to anyone. In case the bidder is a company the person appearing for the company should have the authorization letter issued from a competent authority of the company.
8. The quotation should be submitted along with the security deposit of Rs.10,000/- in the form of DD in favour of AIIA, New Delhi.

9. The All India Institute of Ayurveda, New Delhi reserves the right to accept or reject any or all the bids so received without assigning any reason.
10. The transportation and manpower for the loading of the scrap carton boxes has to be arranged by the vendor only and the expenses for the same has to be borne by the vendor only. It is also to be ensure that the collection and loading shall be carried out in the presence of AIIA staff and vendor also.
11. The scrap carton boxes are to collected in the presence of concerned AIIA staff and vendor twice in a week (except Weekends and other Gazetted holidays) and the same has to be taken out from the AIIA premises during working hours only.



Joint Director

(Umesh Tagade)



33701/2023/Security

Quotation Form

To,

Joint Director,  
All India Institute of Ayurveda  
Sarita Vihar, Gautampuri  
New Delhi – 110 076

Subject: Quotation for empty Carton Boxes (Raddi).

Sir,

With reference to your notice inviting quotation dated .....07.2023 for the disposal of empty Carton Boxes (Raddi) of All India Institute of Ayurveda, I would like to participate in the bidding. My rates are as per following details:-

Sl No.	Items	Quoted Rate (Per Kg)
01	Empty Carton Boxes	

Signature.....

Address:.....

.....

Contact No.....

Aadhar No.....

Stamp, if any.....