



ALL INDIA INSTITUTE OF AYURVEDA(AIIA)

**GAUTAMPURI, SARITA VIHAR, Mathura Road, DELHI 110076
(India)**

Website: www.aiia.gov.in

Email: it-section@aiia.gov.in

Phone Number 011-26950401(Ext. 2012)

Tender No.: I-19/14/2021-AIIA

Dated: 13 Jan 2023

Expression of Interest for “Supply, installation, commissioning and integration of various IT infrastructure items with exiting IT infrastructure ” at AIIA. New Delhi.

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Chapter-I**Notice Inviting Tender**

The Director, AIIA, Delhi invites tender under two Bid System viz. Technical Bid and Financial Bid from reputed PSUs/Companies/Firms having expertise and experience and capabilities in the field of establishment of IT related infrastructure. (It should have local content as per Government guidelines including goods already imported by the supplier under its own arrangements). Both the envelop should be placed in a bigger envelop super-scribed with Technical and Financial Bid for "Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure".

2. Description of the item(s) is given below:

Sl. No.	Item description	Required Quantity/work scope	Estimated Cost (in ₹)
1.	Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure	As given in Chapter-IV	182.5 Lakh

3. SCHEDULE OF TENDER

Sl. No.	Activity Description	Schedule	
a.	Tender No.		
b.	Availability of Tender Document	The tender document can be downloaded from the AIIA web site http://www.aiia.gov.in or from the procurement portal http://eprocure.gov.in/epublish/app	
		Schedule	Time
c.	Document download start date	13/01/2023	15:00 hrs.
d.	Bid submission start date	13/01/2023	16:00 hrs.
e.	Pre-bid meeting	18/01/2023	11:00 hrs.
f.	Seeking clarification end date	30/01/2023	18:00 hrs.
g.	Bid submission end date	07/02/2023	13:00 hrs.
h.	Bid opening date	07/02/2023	15:30 hrs.
i.	Minimum Validity of tender offer	365 days from the date of opening of technical bid	
j.	Services/Product to be offered	Supply, Installation, Commissioning, Cabling and	

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		Integration with exiting IT Infrastructure
k.	Tender Document fee	NIL
l.	Performance Security	3% of the bid amount after award of contract.
m	EMD	2% of the bid amount.
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4. Submission of Tenders: The bid along with the necessary documents should be dropped in the Tender Box placed in the reception area of the All India Institute of Ayurveda (AIIA) on any working day/working hours and up to stipulated date and time. **The bid document should be under two bid system (i) Technical Bid and (ii) Financial Bid, i.e. technical bid and financial bid should be in two different envelop which be placed in a bigger envelop.**

5. Clarification on bid documents: Clarification on bid document may be sought by the bidders as per prescribed schedule over email address it-section@aiaa.gov.in.

6. Amendments: Any amendments/corrigendum related to bid document, for any reason whether in its own initiative or in response to clarification requested by bidders, will be published on website of Institute and on CPPP only. Bidders should check these amendments regularly. AIIA shall not be responsible to notify such amendments/corrigendum to individual bidders.

7. All India Institute of Ayurveda (AIIA) reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all Bids without assigning any reason. The decision of the Director, AIIA in this regard shall be final and binding on all.

(Dr. Umesh Tagade)
Joint Director

Chapter-II

Instructions for Bidders

1. **The bidders have to complete the entire installation and setting up of the IT infrastructure within the given items hand over to the Institute within contract period.**
2. Tender has been invited under two bid systems. Hence all instruction should be followed properly as mentioned in bid document.
3. All envelops should be super-scribe as **“Technical Bid for Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure” / “Financial Bid for Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure”** as the case may be. Both the bids should be kept in a bigger envelop super-scribe with Bid for **“Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure”**
4. All the annexure/declaration and tender documents should be signed by bidders. If these are signed by a representative, an authorization letter issued after tender publishing dated must be attached. **Tender submitted in loose sheet/unsigned shall not be considered.**
5. **The pages of tender document to be submitted by bidder should be properly number and an index with** proper page number should be attached with the tender document.
6. Rates quoted in respect of tender should be typed only. **Any cutting, overwriting shall not be considered.**
7. The bidder shall quote rates in Indian Rupees (INR). Rates quoted in other currency shall be treated as non- responsive and will be rejected.
8. Only technically qualified bidders will be considered for financial evaluation. Financial bid opening date and time will be intimated to technically qualified bidders only.
9. Technical compliance sheet must be attached along with catalogue where in the technical compliance will be intimated properly. **Interested bidders may obtain further information from the office.**
10. It is responsibility of bidders to ensure timely submission of bids as per given schedule and must be dropped in Tender Box. Bids received after due date will not considered.
11. In event of the above-mentioned date being declared as holiday/closed day for the AIIA, the tender event will be postponed for the next working day.
12. Price Preference Policy and Exemption for submission of various eligibility criteria documents to the Bidder registered under Make in India Initiative:- The bidders who are registered under **Make in India** Initiative and producing their products under the **“Make in India Policy of Government of India”** shall be given price preference as per Govt of India applicable Rules and Guidelines on

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submission of relevant certificate for availing the price preference and exemption for submission of exempted documents against this bid along with their Pre-Qualification Bid Documents. If the certificate is not uploaded along with their offer, it will be treated as normal bidder. Producing certificate at later stage will not be considered.

- 13.** Bidders are advised to go through the Make In India initiative and Price Preference Policy before opting the same for availing benefit under this initiative.
- 14.** It should be noted that this tender is subject to the provisions contained in Government of India, Ministry of Commerce & Industry, Department for Promotion of Industry and Internal Trade (Public Procurement Section) Order no.P-45021/2/2017-PP (BE-II) dated 04.06.2020 and all other relevant orders issued by the Government of India from time-to-time.

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- (a) The 'Class-I local supplier / Class-II local supplier at the time of tender bidding or solicitation shall be required to indicate percentage of local content and provide self-verification that the item offered meets the local content requirement for Class-I local supplier/Class-II local supplier, as the case may be. They shall also give details of location(s) at which the local value addition is made.
- (b) In cases of procurement for a value in excess 10.00 crore, the 'Class-I local supplier/ 'Class-II local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company in the case of companies) or from practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content
- (c) False declaration will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the GFR- 2017 for which a bidder or its successors can be debarred for up to two (02) years as per Rule 151 (iii) of the GFR- 2017 along with such other actions as may be permissible under law.

15. Site Visit:- The interested bidders may visit the proposed site to assess the requirement and better understanding of works proposed and to check the items which are offered under Buyback. The visit must be on working day only between 1100 to 1700 Hrs and expenses of visit shall be borne by bidders only. Preferably before Pre bid meeting.

Chapter-III

General Terms and Conditions

1. Tenders should be quoted only by the PSU/Companies/Firms/OEM/actual manufacturer and/or their authorized agencies having sufficient experience and expertise. Bidder should submit a current authority letter in support of the same from the actual manufacturer concerned in the format given at “**Annexure-III**”. The bidder is responsible for the supply of stores. If the Principal Manufacturer withdraws rights of distribution from the bidder during validity period of rate contract, Director, AIIA, DELHI has right to cancel the eligibility of the bidder and accept the candidature of new coming authorized distributor. **Any authorization certificate issued in the past for participating in any specific tender shall not be considered as a valid authorization by OEM.**
- 2.—**Bidders shall have to submit a detailed proposal and plan regarding execution of works proposed to be carried out, before finalization of technical evaluation of bids as mentioned in this bid. This representation will be before a Committee duly constituted by Competent Authority.**
3. The offered IT devices/equipment should be latest and compatible with the existing IT set-up of the Institute for smooth integration and functioning.
4. **Patent Rights:** The supplier shall, at all times, indemnify and keep indemnified the purchaser, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any intellectual property rights or any other right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against the purchaser, the purchaser shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to the purchaser.
5. **Bidders must have attached affidavit of self-certification regarding local content as prescribed by Central Government/Nodal Ministry for IT Equipment/Devices etc.**
6. **Country of Origin**
 - i. All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.
 - ii. The word “origin” incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged.
 - iii. The country of origin may be specified in the Price Schedule.
 - iv. **Bidders may ensure the compliance and guidelines mentioned in Office Memorandum No. 6/18/2019-PPD dated 23rd July 2020 issued by Department of Expenditure, Ministry of Finance and a declaration**

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as per above O.M. must be furnished.

7. **Terms of Delivery:** Goods shall be delivered by the supplier in accordance with the terms of delivery and as per the delivery period specified in the schedule of requirement and Supply & Delivery Clause in General Terms and Conditions Section. Please note that the time shall be the essence of the contract.
8. Instructions for transportation of domestic goods including goods already imported by the supplier under its own arrangement: The supplier will arrange transportation of the ordered goods as per its own procedure up to Consignee Site (i.e. AIIA, DELHI, GAUTAMPURI, SARITA VIHAR, DELHI- 110076).
9. **Tender currencies:** The Bidder supplying indigenous goods or already imported goods shall quote only in Indian Rupees (INR) in the Financial Bid Format given at **Annexure-V**. A Bidder quoting imported goods located within India shall produce documentary evidence of the goods having been imported and already located within India, in case their bid is found to be the lowest one after opening of financial bid.

10. Tender Prices

- i. If there is more than one schedule in the Schedule of Requirements, the Bidder has the option to submit its quotation for any one or more schedules. However, while quoting for a schedule, the Bidder shall quote for the complete requirement of goods and services as specified in that particular schedule.
- ii. While filling up the columns of the Financial Bid Price Schedule, for domestic goods or goods of foreign origin located within India, the prices in the corresponding price schedule shall be entered separately in the following manner:
 - a. The price of the goods quoted ex-factory/ex-showroom/ex-warehouse/off-the-shelf, as applicable, including all taxes and duties like, Custom Duty and/or GST already paid or payable on the components and raw material used in the manufacture or assembly of the goods quoted ex-factory etc. or on the previously imported goods of foreign origin quoted ex-showroom etc;
 - b. Any taxes and duties including Custom duty and/or GST, which will be payable on the goods in India if the contract is awarded;
 - c. Charges towards Packing & Forwarding, Inland Transportation, Insurance (local transportation and storage), Loading & Unloading and other local costs etc incidental to delivery of the goods to their final destination will bear by Bidder;
 - d. The price of Incidental Services, as mentioned in Schedule of Requirement and Price Schedule;
 - e. The prices of Site Modification Work (if any), as mentioned in Schedule of Requirement, Technical Specifications and Price Schedule.
 - f. The Rate quoted for a product or services should be including all taxes. No additional charge/tax etc will be paid by AIIA, if claimed by Supplier

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at later stage.

- g. Rates quoted will remain valid and fixed for entire bid validity period and/or for extended period. Bidder will not be allowed the change/modify rates during bid validity period.
- h. Rate quoted should be unit wise and rate cannot be quoted beyond Maximum Retail Price (MRP).
- i. The price of annual CMC, as mentioned in Schedule of Requirement, Technical Specification and Price Schedule **(Wherever applicable)**.

Additional information and instruction on Duties and Taxes:

11. (a) Octroi Duty and Local Duties & Taxes: Normally, goods to be supplied to Government Departments against Government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned Government Department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the contract placed by the purchaser are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the purchaser. The purchaser will issue the certificate to the supplier within a week positively from the date of receipt of request from the supplier. However, if a local body still insists upon payment of receipt of such duties and taxes, the same shall be borne by the supplier. The institute will not be responsible for any such payments/reimbursement etc.

(b) Goods and Services Tax (GST) as per GST Act 2017: If a Bidder asks for Goods and Services Tax to be paid extra, the rate and nature of Goods and Services Tax applicable should be shown separately in their GST Compliant Invoices. The Goods and Services Tax will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction is legally liable to Goods and Services Tax and is payable as per the terms of the contract. If any refund of Tax is received at a later date, the Supplier must return the amount forth-with to the purchaser

(c) The need for indication of all such price components by the Bidders, as required in this clause (viz., General Terms and Condition **Clause 10**) is for the purpose of comparison of the tenders by the purchaser and will no way restrict the purchaser's right to award the contract on the selected Bidder on any of the terms offered.

12. Warranty for 12 months (to be submitted from OEM on points below)

- I. Bidder have to submit a written guarantee/warranty from the manufacturers stating that the Devices/equipment being offered is the latest model as per the specifications and the spares for the equipment will be available for a period of at least 5 years after the guarantee/warranty period.
- II. The manufacturer will have to keep the institute informed of any up-date of

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the equipment over a period of next 5 years and undertake to provide the same to the institute at no extra cost and also they will supply regularly any items of spare parts requisitioned by the purchaser for satisfactory operation of the equipment till the life span of the equipment, if and when required on agreed price.

III. Guarantee/warranty to the effect that before going out of production of spare parts, the manufacturer and/or Bidders will give adequate advance notice to the purchaser of the equipment so that the later may undertake to procure the balance of the life time requirements of spare parts.

IV. The Guarantee/warranty to the effect that the manufacturer will make available to the institute, the blue-prints and drawing of the spare parts if and when required in connection with the equipment.

V. **The supplier has to provide warranty comprehensively for 12 months Onsite Warranty including Spare Parts & Labour etc.** that the Equipment/Stores supplied under the contract is new, unused and in corporate all recent improvements and design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the Equipment/Stores supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the Purchaser's/Consignee's specifications) or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied Equipment under the conditions prevailing in India.

- o No conditional warranty like mishandling, manufacturing defects etc will be acceptable.
- o Comprehensive Warranty as well as Comprehensive Maintenance contract should be inclusive of all accessories.
- o Replacement and repair will be undertaken for the defective Equipment/Stores.
- o Proper marking has to be made for all spares for identification like printing of installation and repair dates.

VI. Upon receipt of such notice, the supplier shall, **within 4 hours on a 24 X 7** basis respond to take action to repair or replace the defective Equipment/Stores or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/ Equipment / Stores after providing their replacements and no claim, what so ever shall lie on the purchaser for such replaced Parts/Equipment/Stores thereafter. Non-replacement will attract appropriate penalty including forfeiture of performance security on repetition of such misconduct.

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- VII. The bidders shall have to provide one resident Engineer at AIIA premises during working hours from Monday to Saturday.**
- VIII.** The Bidder hereby declares that the goods/equipment/stores/articles supplied to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and the particulars contained/mentioned in the clauses hereof and the Bidder hereby guarantee/Warranty that the said goods / equipment / stores/articles conform to the description and quality aforesaid. The purchaser will be entitled to reject the said goods/equipment/stores/articles or such portion thereof as may be discovered not to conform to the said description and quality as follows:
- a. Bidder should state categorically whether they have fully trained technical staff or installation/commissioning of the equipment and efficient after sales services.
 - b. It is specifically required that the Bidder/Supplier will supply all the operating and service manuals along with blue-prints and drawings including circuit diagram of the equipment supplied as well as its components.
- IX.** If the supplier, having been notified, fails to take appropriate action to replace the defect(s) within **4 hours on 24X7 basis**, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier. In case of failure of rectification within given time period, AIIA will take necessary for rectification at their own end. The cost incurred on such rectification shall be borne by the service provider.
- 13.** Bidders are required to quote strictly as per specification of the equipment. If, deviation from specification, it must be brought out clearly giving deviation statement in **Annexure-VII**.
- 14.** Additional features (in case of equipment), if any, should be listed separately in the offer. However, technical and financial evaluation will be done as per the specification mention at **Annexure-I**.
- 15.** The bidder should submit an undertaking for acceptance of Terms & Conditions at **Annexure-VIII** including to the effect that they have necessary infrastructure for maintenance of the equipment and will provide accessories/spares as and when required by the indenter for 05 years after expiry of the Warranty period.
- 16. Applicability of Anti-Profiteering Rule under GST Act 2017:** No item should be quoted with price more than the M.R.P. by any Supplier Agency to AIIA DELHI. The MRP is required to be clearly mentioned on each of the supplied item/its packaging in their offered pack size. The prices should be quoted strictly in accordance with unit/pack Size and Strength/Potency mentioned in the schedule of Requirement at **Annexure-I** in the given Price

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Quotation format. The Anti-Profiteering Rule under GST Act 2017 is applicable against this Tender Enquiry on which the Supplier Agency mandatory have to pass on the benefit due to reduction in rate of tax to the AIIA DELHI by way of commensurate reduction in their prices. If any Supplier Agency found defaulter for following of above said rule (i.e. passing all the benefits of GST Tax Regime price reductions to AIIA DELHI), the necessary action deemed fit as per GST Act 2017 shall be initiated against such defaulter firm.

- 17. Fall Clause:** If at any time during the execution of the contract, the Contractor/Manufacture/Distributor/Dealer reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any other AIIA/PSUs at a price lower than the price chargeable under the contract during the Current Financial Year, he shall forthwith notify Director, AIIA DELHI. The necessary difference amount about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming in to force of such reduction or sale or offer of sale shall stand correspondingly reduced and deposited to AIIA DELHI by the Bidder or AIIA DELHI will deduct from the pending bills/Performance Security Deposit to recover the loss to the Government.
- 18.** The Director, AIIA, DELHI has full authority to take in to account the performance of manufacturer/authorized dealer or distributor / bidder and they should submit a latest performance certificate (not older than previous financial year 2020-21) from any other Govt. Hospitals/Institutions/PSUs to testify the proper dealing & performance as well as installation and maintenance of equipment.
- 19. Terms of Delivery of Products/completion of works and Penalty/Liquidation Damage:**
 - I. Delivery of stores shall be F.O.R to AIIA DELHI. The AIIA DELHI is not liable for payments on account of Freight/Taxes/Expenditures which are to be paid inclusively by the suppliers.
 - II. The selected Bidder shall be bound to supply and complete the works of installation and integration with a period of **90 days** from the date of receipt of work order. Thereafter suitable action as deemed fit, will be initiated. The hospital will recover the general damages or extra expenditure incurred in the risk purchase at the risk and cost of the bidder and amount paid in excess shall be deducted from their pending bills. The above shall be in addition to forfeiture of Bid Security and black listing of the firm depending upon the circumstances of the default/gravity of the case.
 - III. The period of delivery strictly to be followed by the Supplier Agency as per time period communicated through Purchase/Supply Order through e-mail/hard copy through speed post. The penalty of 0.5% of the value of order per week for delayed supply of the order. Maximum delay of 3 weeks i.e. 21 Days. No supplies will be entertained thereafter, and it will be treated as

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withdrawal by the bidder for which action will be taken as per the bid security declaration and other relevant rules/guidelines issue by Government in this regard. Part supplies will not be accepted / allowed at AIIA DELHI.

20. INSPECTION OF SUPPLIES & ACCEPTANCE:

Inspection will be done by the Committee duly constituted by Director, AIIA, Delhi and or its authorized representatives in AIIA DELHI Hospital premises at designated place in presence of supplier or its representative. Any cost incurred for carry out the inspection/testing etc, shall be borne by Supplier Agency. **The supplied goods/works will be accepted by Institute on approval of the Committee. The Bidders shall have to obtain prior approval of the Committee for the works at different stage as and when required.**

21. INCIDENTAL SERVICES:

The supplier shall be required to perform the following services at Consignee Site:

- a) Installation & commissioning, Supervision and Demonstration of the Equipment/Goods
- b) Providing required jigs and tools for assembly, minor Civil/Electrical/ Plumbing / any other needed engineering works etc required for the completion of the installation.
- c) Training of Consignee's Doctors, Staff, operator etc. for operating and maintaining the Equipment/Goods, if required.
- d) Supplying required number of operation & maintenance manual for the goods

22. DISTRIBUTION OF DISPATCH DOCUMENTS FOR CLEARANCE/RECEIPT OF GOODS

The supplier shall send all the relevant dispatch documents well in time to the Purchaser/Consignee to enable the Purchaser/Consignee clear or receive (as the case may be) the goods in terms of the contract. Within 24 hours of dispatch, the supplier shall notify the purchaser, consignee, and others concerned if mentioned in the contract/purchase Order, the complete details of dispatch and also supply the following documents by registered post/ speed post/courier(or as instructed in the contract):

- i. Three copies of supplier's invoices showing contract number, goods description, quantity, unit price and total amount;
- ii. Two copies of packing listed identifying contents of each package; if applicable
- iii. Certificate of origin for goods of foreign origin;
- iv. Insurance Certificate, if applicable
- v. Manufacturers/Supplier's warranty certificate & In-house inspection certificate.
- vi. Work completion certificate from the respective Department

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23. Taxes, Duties, Incidental Services and Warranties: Supplier shall be entirely responsible for all taxes, duties, fees, levies, incidental Services, Warranties etc. incurred until delivery of the contracted goods to the purchaser.

24. Terms and mode of payment:

Final Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner:

24.1 Payment for Goods: Payment shall be made in Indian Rupees as specified in the contract in the following manner:

For supply , Installation, Commissioning of service and work, 80% of the total value of work will be paid on successful completion of work, balance 20% will be released after successful completion of warranty period (As per warranty terms and conditions)

(a) On successful completion of supply , Installation, Commissioning of service and work (Preferably within three weeks time of "Consignee Receipt Certificate(CRC)"and Subject to submission of following documents)

Eighty percent (80%) payment of the total value shall be paid on On successful completion of supply , Installation, Commissioning of service and work and upon the submission of the following documents subject to recovery of LD,if any:

1. Three copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount
2. Two copies of packing list identifying contents of each package
3. Inspection certificate, if any
4. Insurance Certificate, if any
5. Certificate of origin for imported goods
6. Consignee Receipt Certificate in original issued by the authorized User Department representatives/Concerned Stores Representative of the consignee.

(b) On successful completion of warranty period (Preferably within 45 days time of "successful completion of warranty " :

Balance twenty percent (20%) payment would be made against 'successful completion of warranty period' of Equipment /Goods/service to be issued by the User Department of the Consignees subject to recoveries, if any, either on account of non-rectification of defects/deficiencies not attended by the Supplier or otherwise. The successful completion of warranty certificate needs to be issued by the designated Official of the consignee after successful completion of warranty period in the User Department.

24.2. The supplier shall not claim any interest on payments under the contract.

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- 24.3. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time by the Government.
- 24.4. The supplier shall send its claim for payment in writing, when contractually due, along with relevant documents etc., duly signed with date, to respective consignees.
- 24.5. While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.
- 24.6. While claiming reimbursement of duties, taxes etc. (like custom duty and/or GST or any other taxes) from the Purchaser/Consignee, as and if permitted under the contract, the supplier shall also certify that, in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to the Purchaser/Consignee forth with.
- 24.7. In case where the supplier is not in a position to submit its bill for the balance payment for want of receipted copies of Inspection Note from the consignee and the consignee has not complained about the non-receipt, shortage, or defects in the supplies made, balance amount will be paid by the paying authority without consignee's receipt certificate after three months from the date of the preceding part payment for the goods in question, subject to the following conditions: -
- ✓ The supplier will make Equipment/goods for any defect or deficiency that the consignee(s) may report within six months from the date of dispatch of goods.
 - ✓ Delay in supplies, if any, has been regularized subject to deduction of applicable LD.
 - ✓ The contract price where it is subject to variation has been finalized.
 - ✓ The supplier furnishes the following undertakings on the of appropriate value.

I/We, _____ certify that I/We have not received back the Inspection Note Duly receipted by the consignee or any communication from the purchaser or the consignee about non-receipt, shortage or defects in the goods supplied. I/ We agree to make good any defect or deficiency that the consignee may report within three months from the date of receipt of this balance payment.

25. Sub-Letting of works

Selected Bidders shall not be allowed to sub-let the works to any other agency. In case of any unprecedented situation it can be done only after

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approval of Competent Authority in AIIA.

26. OTHERS:

Technical Evaluation Committee/Procurement Committee and other committees as duly constituted by the Competent Authority will decide regarding approval of Items, Rates and Quantities required to be procured (increase/ decrease in either side as indicated at **Annexure-I** for different categories of Equipment /items as per requirement of AIIA, DELHI. Decision of the Director, AIIA will be final and binding to all parties.

The Bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency(ies) without prior written consent of the Director, AIIA, DELHI. If it is found that the firm has given sub-contract to another Agency, the contract shall stand canceled & the performance security deposit of such Bidder shall be forfeited by AIIA, DELHI. The AIIA, DELHI shall not be responsible for any financial loss or other damaged or injury to any item or person deployed/supplied by the Supplier Agency in the course of their performing the duties to this office in connection with purchase order/supply order for supplying/installation/commissioning of the ordered Equipment/Stores/Goods/Items at AIIA, DELHI.

27. PACKING & MARKING OF SUPPLIES: -

- (a) The firm shall supply the stores with proper packing and marking for transit so as to be received at destination free from any loss or damage. The stores supplied by the bidder should strictly conform to the labeling provisions laid down under the latest Drugs & Cosmetic Rules or other applicable statutory provisions.
- (b) All goods/stores supplied to the hospital shall have to be stamped as, "**The AIIA DELHI Supply only**" and printed "**NOT FOR SALE**" in bold letters with indelible ink (whereas applicable).

28. BAR-CODING OF ITEMS:

Each item (the unit packs, inter packs as well as final packs etc.) should be bar-coded to comply with GS-1 or EAN/UPC or GS1-128 bar-coding standards at different packaging levels. For details and specification of GS-1 bar-coding http://www.gs1india.org.in/gs1barcodes/pc_index.htm maybe referred (Optional) (whereas applicable).

Bidder/Firms have to supply the Sterility Certificate for sterilized consumable items manufactured in India or abroad from the concerned principal manufacturer (whereas applicable).

29. FORCE MAJEURE: -

Any omission or fail to carry out the provision of the contract by the supplier shall not give rise to any claim by any party, one against the either, if such failure of omission or failure arises from an act of God, which shall include

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all acts of natural calamities such as fire, flood, earthquake hurricane or any pestilence or from civil strikes, compliance with any stature and/or regulation of the Government, look outs and strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to 'force majeure' conditions.

30. DISPUTES AND ARBITRATION:

All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to an Arbitrator who will appointed by the Director, AIIA, DELHI for Arbitration for settlement of disputes in accordance with Arbitration & Conciliation Act 1996 or its subsequent amendment, whose decision shall be binding on the contracting parties.

31. LAW GOVERNING THE CONTRACT AND JURISDICTION:

The contract Governed under Contract Act 1872 Indian Competition Act 2002 and instructions thereon from the government of India issued in this regard from time to time. The Court of DELHI shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

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32. PERFORMANCE SECURITY DEPOSIT:

The successful Bidder will be liable to deposit 3% of value of the Contract/Purchase Order as Performance Security Deposit in favor of "Director, AIIA DELHI" by way of "Performance Bank Guarantee in the format given at **Annexure-VI** in the form of Fixed Deposit Receipt" from Scheduled Nationalized/Commercial Bank refundable after expiry of the tenders/or after the completion of 1 years warranty period + 2 months (valid for i.e. 14 months) in case of supply of Equipment, subject to successful fulfillment of terms and conditions, on receipt of requisite No dues certificate from the concerned departments/authorities. Security Deposit is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect. For CMC(if applicable) after expiry of warranty period, the 3% Security Deposit of total CMC cost of Equipment shall require to be deposited by the Bidder to AIIA, DELHI in the format given at "**Annexure-VI**".

33. RECOVERY OF EXCESS PAYMENT MADE TO SUPPLIER AGENCY:

If a result of post payment audit any over payment is detected in respect of any supply/work done by the supplier Agency or alleged to have been done by the Agency under this Tender Enquiry, it shall be recovered by the Institution from the Agency and Agency is liable to be deposit back the excess extra amount received by them from their agreeable amount as per Purchase Order/Work Order from AIIA DELHI within 30 days time period as and when they will receive written request from AIIA DELHI in this connection.

34. UNDER PAYMENT TO BE MADE TO SUPPLIER AGENCY:

If a result of post payment audit any under payment is detected in respect of any supply/work done by the supplier Agency under this Tender Enquiry, it shall be duly paid by the Institution to the concerned Supplier Agency.

35. RESPONSIBILITY OF SUPPLIER AGENCY FOR PROVIDING COPIES OF RELVANT RECORDS:

The Supplier Agency shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over as and when asked by AIIA, DELHI.

No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so, tender of the concerned bidder will be rejected without assigning any reason.

36. SERVICE SUPPORT AND REDRESSEAL OF COMPLAINT: All Bidders have to provide a dedicated/Toll free No. for service support and an Escalation Matrix along with Name, Designation and Mobile number of contact person.**37. SUBMISSION OF MORE THAN ONE OFFER:** If any bidder is participating in this tender through more than one offer in the capacity of Director/Proprietor/Partnership in other firms. They have to submit a declaration to this effect for bringing it to the notice of Institute.

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38. BID EVALUATION CRITERIA:

- (i) All the bidder shall be primarily evaluated on pre-qualification criterion viz having submitted all relevant documents, fulfilling statutory obligations/compliance, Experience, Turnover etc.
- (ii) Bidders fulfilling PQC conditions will be evaluated on technical parameters as mentioned chapter V.
- (iii) Technically qualified bidders will be considered for financial evaluation. The H1 bidders will be selected on the basis of CQBCS Method as mentioned in this EOI for supply of devices, installation works.
- (iv) Final Financial value will be on the basis of rate quoted (for works along with required items (including passive items). Price quoted shall be considered final including all taxes/charges etc. as indicated in Bid document) minus back value .

39. EXCLUSIVE RIGHT:

The Director, AIIA DELHI, India has the full and exclusive right to accept or reject, increase or decrease order quantity, any or all the tenders without assigning any reasons and also to cancel the supply at any time without assigning any reason.

Chapter-IV**Scope of Work and Technical Details and Requirement**

This invitation for bid is for undertaking the following requirement of the Institute for undertaking the following activities, which are required for Supply, installation, commissioning and integration with exiting IT infrastructure. The bidders shall have to buy back the existing D-link make Wireless Access Point DAP 2230.

1.1 L3 Server Room Switch, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Switch 24 Port SFP+ supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G	02	Server room

1.1.1 L2 Edge Switch, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Edge Switch 48 Port with 4 Port SFP+ supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G	03	OPD, IPD and Admin

1.1.2 L2 Access Switch, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Access Switch PoE+ 24 Port	19	Various location like OPD, IPD and Admin

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1.1.3 Switch Rack 4U, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Switch Rack 9U	20	Various location like OPD, IPD and Admin

1.1.4 LAN point cabling, installation, configuration, commissioning and integration with exiting LAN network system at below mentioned Locations-

S.No.	Item list	Total LAN Point#	Location
1	LAN Point	331	Various building and floor

1.1.5 Uplink cable detailing, installation, configuration, commissioning and integration with exiting LAN network system at below mentioned Locations

S.No	Name of Building	Uplink cable To Floor#	Uplink cable From Floor
1	Academic	Basement	3rd
2	Academic	Ground	3rd
3	Academic	1 st	3rd
4	Academic	2 nd	3rd
5	Academic	3 rd	3rd
6	Academic	4 th	3rd
7	Academic	5 th	3rd
8	Academic	6 th	3rd
9	Academic	7 th	3rd
10	IPD	Basement	2nd
11	IPD	Ground	2nd
12	IPD	1 st	2nd
13	IPD	2 nd	2nd

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14	IPD	3rd	2nd
15	IPD	4th	2nd
16	IPD	5th	2nd
17	OPD	Basement	Ground
18	OPD	Ground	Ground
19	OPD	1st	Ground
20	OPD	2nd	Ground
21	OPD	3rd	Ground
22	OPD	4th	Ground

1.1.6 Wireless Access Point, cabling, installation, configuration, commissioning and integration.

S.No	Device Name	Quantity#	Location
1	Wireless Access Point	70	Various

1.1.7 Wireless Controller, cabling, installation, configuration, commissioning and integration.

S.No.	Device Name	Quantity#	Location
1	Wireless Controller- Hardware	1	Server Room

1.1.8 Buy Back items Wireless Access Point which to be taken by the Bidder.

Sl. No	Device Name	Make	Year of Commissioning	Qty	Location	Conditions
1	Wireless Access Point DAP 2230	D-Link	Oct 2018	70	Various	Working

The final quantity may vary

The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of quantity mentioned at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

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2 Detailed Scope of Work

The bidder will provide specifications and quantities, which are minimum requirements. The given specifications may be met either in the same unit or in any combination of units. In case of variations in quantities, the rates mentioned by the Bidder in the relevant rate schedule shall apply.

The bidder have to quote only from HP/Dell/CISCO/Juniper/ Netgear OEM makes for the goods and services mentioned in this request for Proposal for Active components ie.(Switches/Wi-fi controller/ Wi-fi access Points). **In case of proprietary article, single bidder may be accepted by the Institute.**

The responsibility of satisfying the Institute and the Bidder lies with the Bidder.

The Bidders may quote for any of the following lots but they are necessarily required to quote for all the sections within a lot.

Minimum Specifications - Passive Devices

Equivalence or superiority claimed must be properly justified with the supporting documents and product brochures

Passive Materials, Racks and Other materials such as PVC casing capping must be from reputed brands. All network passive materials must be from the same brand for respective category. Mix and match of passive materials from different brands will be a disqualification for the bid. The material make and model should be explicitly specified for these. If these are not specified, it will be a disqualification for the bid

Technical Scope in Details

2.1.1 Core Switch (L3) Server Room Switch, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Core Switch 24 Port SFP+ supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G	02	Server room

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Core Switch (L3) **24-Port SFP NON-POE Switch Specification: -**

Sub-Spec	Value
Number of Access /Downlink Ports	24 Port SFP+ supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G
Type of Switch	NON-PoE
Number of 10/100/1000 Base-T Ports	8 Port Ethernet
Number of 10 G SFP+ Port (Uplink)	4 SFP+ + supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G
Management Port (RJ 45/RS 232/USB)	Yes
RAM (MB)	16384
Flash Memory (MB)	2048
9K MTU Supported (Minimum)	Yes
Console Port	Yes
Redundant Power supply	Yes
Redundant Power Supply Type	Internal
Redundant Power Supply (Hot Swappable)	Yes
Redundant Fan	Yes
Operating System	Yes
Dedicated Stacking	Yes
Stacking Bandwidth (Gbps)	320
Switching Capacity / Forwarding Bandwidth (Non Blocking / Line	More than 576

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Rate /Wired Speed) 2x (Numbers of access ports + Number of Uplink Ports) (Gbps)	
Throughput / Forwarding Performance (MPPS)	More than 415
Layer 2 Protocols	802.1Q VLAN,LACP,STP,MSTP,RSTP,VxLAN,IEEE 802.3x,VLAN
Number of VLAN Supported	4096
Number of VLAN IDs Supported	4096
Number of IPV4 Routes	212,000 indirect + direct
Total number of IPv4 Multicast routes	32,000
Number of IPV6 Routes	212,000 indirect + direct
Total number of IPv6 Multicast routes	32,000
Number of Mac Address Supported	64,000
Basic Layer-3 Protocol	Static Routing, Routed Access (RIP, OSPF - Up to 1000 routes),PBR, PIM Stub Multicast (up to 1000 routes)), PVLAN, VRRP, PBR, QoS, FHS, 802.1x, Macsec-128, CoPP, IP SLA Responder, SSO
Advance Layer-3 Protocol	BSR, MSDP, IP SLA, OSPF,
Premium Layer-3 Protocol	OSPFv2,OSPFv3,PBR/PIM/SM/PIM SSM/PIM-BIDIR
Security Feature	25K Security ACL sacle, 8K Multicast, RA Guard,DHCP Snooping, Dynamic ARP,

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	Inspection,ACL,802.1x,RADIUS/ TACACS, Port Security,BPDU, Guard,IGMP snooping
Management Protocol	GUI,CLI,Telnet,TFTP,,SNMPv1,SNMPv2/V2C,SNMPv3,NTP,Openflow,1.3,RMON,SSHv2,Single IP Management
QoS	Up to 15K QoS ACL Scale, 802.1p,SP,Queues per port,Sflow,SNTP,Shapincg,Policing / Rate
Dimension / Form Factor (RU)	1
On Site OEM Warranty (Year)	1
Deployment	in active-active with stacking clustering for higher availability through either DAC or fibre cable
Mounting Arrangement	Rack Mountable

- A. Proper labeling on switch to switch connection done by supplier. Pattern will be provided by AIIA.
- B. In this work complete configuration of switch along with VLAN is also required as per AIIA network.
- C. Standard operating procedure manual to be required as per AIIA configuration
- D. Switch Logical Diagram to be required as per AIIA Network.
- E. 24 LC-LC OEM Patch cord and 10 LC-SC OEM patch cord supported by 1G & 10G.
- F. Quantity of majority of passive items have been defined but the exact quantity may vary.
- G. Transceiver will be short range(multimode).

2.1.2 Edge Switch (L2), cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Edge Switch 48 Port with 4 Port SFP+ supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G	03	OPD, IPD and Admin

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Edge Switch (L2), **48-Port Switch Specification: -**

Specification	Value
Maximum Number of Access /Downlink Ports	48 10G/1G copper
Type of Switch	Non PoE
Number of 10/100/1000 Base-T Ports	48
Number of 10 G SFP+ Port (Uplink)	4 SFP+ supported by 1G & 10G with same OEM SFP+ modules to be supported by 1G & 10G
Management Port (RJ 45/RS 232/USB)	Yes
RAM (MB)	4096
Flash Memory (MB)	1024
9K MTU Supported (Minimum)	Yes
Console Port	Yes
Redundant Power supply	Yes
Redundant Power Supply Type	Internal
Redundant Power Supply (Hot Swappable)	Yes
Redundant Fan	Yes
Operating System	Yes
Dedicated Stacking	Yes
Stacking Bandwidth (Gbps)	320
Switching Capacity / Forwarding Bandwidth (Non Blocking / Line Rate /Wired Speed) 2x (Numbers of access ports + Number of Uplink Ports) (Gbps)	208
Throughput / Forwarding Performance (MPPS)	154

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Layer 2 Protocols	802.1Q , VLAN,LACP,STP,MSTP,RSTP,IEEE 802.3x,VLAN
Number of VLAN Supported	4000
Number of VLAN IDs Supported	4000
Number of IPV4 Routes	10000
Number of IPV6 Routes	5000
Number of Mac Address Supported (k)	32
Basic Layer-3 Protocol	Static Routing,RIPv1,RIPv2,OSPFv 2,OSPFv3,RIPng,PBR
Advance Layer-3 Protocol	OSPFv2,OSPFv3,PBR, PIM- SM,PIM-DM
Premium Layer-3 Protocol	PIM-SM,PIMDM, VRRP,
Security Feature	RA Guard,,DHCP Snooping,Dynamic ARP, Inspection,ACL,802.1x,RADIUS/ TACACS,Port Security,BPDU, Guard,IGMP snooping
Management Protocol	GUI,CLI,Telnet,TFTP,,SNMPv1,S NMPv2/ V2C,SNMPv3,NTP,Openflow, 1.3,RMON,SSHv2,Single IP Management
QoS	802.1p,SP,Queues per port,SNTP,Shapincg,Policing / Rate
Dimension / Form Factor (RU)	1
IPv6 Ready from day 1	Yes
On Site OEM Warranty (Year)	1

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Deployment	in active-active with stacking clustering for higher availability through either DAC or fibre cable
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- A. Proper labeling on switch and switch rack should be done by supplier. Pattern will be provided by AIIA.
- B. In this work complete configuration of switch along with VLAN is also required as per AIIA network.
- C. Standard operating procedure manual to be required as per AIIA configuration
- D. Switch Logical Diagram to be required as per AIIA Network.
- E. Quantity of majority of passive items have been defined but the exact quantity may vary.
- F. Transceiver will be short range(multimode).
- G. The above switch may needs to be installed in existing AIIA Network rack at floor. The required passive items needs to be provided by bidder

2.1.3 Access Switch (L2) PoE+, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Access Switch PoE+ 24 Port	19	Various location like OPD, IPD and Admin

Access Switch 24-Port PoE+ Switch Specification: -

Specification	Value
Maximum Number of Access /Downlink Ports	24 PoE+
Type of Switch	Full PoE +
Number of 10/100/1000 Base-T Ports	24 PoE+
Number of 10 G SFP+ Port (Uplink)	2 SFP+ 1G & 10G with same OEM SFP+ modules supported by 1G & 10G
Management Port (RJ 45/RS 232/USB)	Yes
RAM (MB)	2048
Flash Memory (MB)	512
9K MTU Supported (Minimum)	Yes

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Console Port	Yes
Redundant Power supply	Yes
Redundant Power Supply Type	Internal
Redundant Power Supply (Hot Swappable)	Yes
Redundant Fan	Yes
Redundant Fan (Hot Swappable)	No
Operating System	Yes
Stacking Bandwidth (Gbps)	320
Switching Capacity / Forwarding Bandwidth (Non-Blocking / Line Rate /Wired Speed) 2x (Numbers of access ports + Number of Uplink Ports) (Gbps)	More than 128
Throughput / Forwarding Performance (MPPS)	More than 96
Layer 2 Protocols	802.1Q VLAN,LACP,STP,MSTP,RSTP,IEEE 802.3x,VLAN
Number of VLAN Supported	4000
Number of VLAN IDs Supported	4000
Number of IPV4 Routes	4000
Number of IPV6 Routes	2000
Number of Mac Address Supported (k)	16
Basic Layer-3 Protocol	Static Routing, RIPv1, RIPv2, OSPFv2, OSPFv3, RIPvng, PBR

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Advance Layer-3 Protocol	OSPFv2, OSPFv3, PBR, PIM-SM, PIMDM
Premium Layer-3 Protocol	PIM-SM, PIM-DM, VRRP
Security Feature	RA Guard,,DHCP Snooping,Dynamic ARP, Inspection,ACL,802.1x,RADIUS/ TACACS,Port Security,BPDU, Guard,IGMP snooping
Management Protocol	GUI, CLI, Telnet, TFTP, SNMPv1, SNMPv2/ V2C, SNMPv3, NTP, Openflow, 1.3, RMON, SSHv2, Single IP Management,
QoS	802.1p,SP,Queues per port,,SNTP,Shapincg,Policing / Rate
PoE Power Budget (Watt)/Port	As per standard per port
Dimension / Form Factor (RU)	1
IPv6 Ready	yes
On Site OEM Warranty (Year)	1

- A. Proper labeling on switch to switch connection done by supplier. Pattern will be provided by AIIA.
- B. In this work configuring of switch and VLAN is also required as per AIIA network.
- C. Standard operating procedure manual to be required as per AIIA configuration
- D. Switch logical diagram to be required as per AIIA Network.
- E. Quantity of majority of passive items have been defined but the exact quantity may vary.
- F. Transceiver will be short range(multimode).
- G. The above switch may needs to be installed in existing AIIA Network rack at floor. The required passive items needs to be provided by bidder.

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2.1.4 Switch Rack 4U, cabling, installation, configuration, commissioning and integration at below mentioned Locations:

S.No.	Item list	Quantity#	Location
1	Switch Rack 9U	20	Various

Specification Name	Bid Requirement (Allowed Values)
Usability	Network Switches/Routers/Firewall/ DVR/NVR/Audio-Visual Equipment/Low Depth Servers
Front Door	Glass Door with Key Lock
Rear door	Not Available due to Wall Mount Provision Rear door available For Floor Stand Rack
Side Panels	Fixed Welded/bolted with Top/Base Frame
Cable Entry Cut	Top/ Bottom
Cooling Option	2 fan Provision mounted on Top Panel
Power Distribution Unit	6 Socket 5 & 15 AMP Horizontal

4U Rack Specification: -

- A. 30 Nos Patch Panel 24 port.
- B. Patch Cord for each LAN point 1M/2M CAT 6 OEM.
- C. PDU 4 Socket 5 & 15 AMP Horizontal.
- D. Rack labeling as per AIIA format.
- E. Quantity of majority of passive items have been defined but the exact quantity may vary.
- F. Transceiver will be short range(multimode).

2.1.5 LAN point cabling, installation, configuration, commissioning and integration with exiting LAN network system at below mentioned Locations-

S.No.	Item list	Total LAN Point#	Location
1	LAN Point	331	Various building and floor

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LAN Point Location details: -

S.No	Name of Building	Floor	Room Number/Location	No of LAN (Internet Point) required#
1	Academic	3rd	342	1
2	Academic	3rd	PhD room	2
3	Academic	4th	412 A/3	2
4	Academic	5th	503	1
5	Academic	5th	513	3
6	Academic	5th	516	2
7	Academic	5th	517	2
8	Academic	5th	521	2
9	Academic	5th	Reception	1
10	Academic	5th	Reception	1
11	Academic	6th	601	1
12	Academic	6th	609	1
13	Academic	6th	For reception table	1
14	Academic	6th	For the table near 601	1
15	Academic	6th	For the table near 614	1
16	Academic	6th	For the table near 614	1
17	Academic	6th	Glass cabin near 617	1
18	Academic	7th	701	1

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19	Academic	7th	702	1
20	Academic	7th	703	1
21	Academic	7th	704	1
22	Academic	7th	705	1
23	Academic	7th	706	4
24	Academic	7th	707	2
25	Academic	7th	708	1
26	Academic	7th	710	2
27	Academic	7th	716	1
28	Academic	7th	720	1
29	Academic	7th	723	10
30	Academic	7th	725	4
31	Academic	7th	711 Glass chamber - Seminar room	9
32	Academic	7th	PhD room	3
33	Academic	Basement	Ac Plant	1
34	Academic			11
35	Academic	Ground	Admin and account	17
36	Academic	Ground	Dean office gallery	1
37	Academic	Ground	Dean office gallery	1
38	Academic	Ground	Dean office PH.D	1
39	Academic	Ground	Joint director gallery	1
40	Academic	Ground	Joint director gallery	1
41	Hospital Block	1st	118	2

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42	Hospital Block	1st	119	1
43	Hospital Block	1st	121	2
44	Hospital Block	1st	111 and 112	4
45	Hospital Block	1st	Committee Room	1
46	Hospital Block	1st	Newly Built (Room no. not assigned)	8
47	Hospital Block	1st	Newly Built (Lab Waiting Area)	4
48	Hospital Block	1st	Reception (Hospital Admin)	1
49	Hospital Block	2nd and 1st		5
50	Hospital Block	2nd Floor	209	3
51	Hospital Block	2nd Floor	210, 212	2
52	Hospital Block	2nd Floor	Front of NICU	1
53	Hospital Block	2nd Floor	ICU	2
54	Hospital Block	2nd Floor	Labour Room	1
55	Hospital Block	2nd Floor	Newly Built	1
56	Hospital Block	2nd Floor	Newly Built	2
57	Hospital Block	2nd Floor	Nurses Station Near Room No. 213	1
58	Hospital Block	2nd Floor	Nursing Station (NICU) 215	1
59	Hospital Block	3rd	301	1
60	Hospital Block	3rd	336	2
61	Hospital Block	3rd	Nursing Station B	1
62	Hospital Block	3rd	Nursing Station A2	1

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63	Hospital Block	3rd	pvt-16, Semi pvt-7, G. ward- 4 and Nsg st-1, Nsg st-2	29
64	Hospital Block	3rd	Utility Room Near 333	1
65	Hospital Block	4th	438	1
66	Hospital Block	4th	20 room and Nsg st-1, Nsg st-2	22
67	Hospital Block	5th	501- 505,507,509,513- 517,509,521,523,524, Nsg st-1, Nsg st-2	18
68	Hospital Block	5th	Corridors nsg Station -2	5
69	Hospital Block	Basement	Laundry Department	1
70	Hospital Block	Ground	FLU OPD	1
71	Hospital Block	Ground	IPD reception Area (Newly built)	4
72	Hospital Block	Ground	OPD No. 8 (Newly built)	1
73	Hospital Block	Ground	OPD Nursing Section (Shifted to other)	1
74	Hospital Block	Ground	Outside corridor near OPD no.4 (Plan to Build new OPD room)	1
75	Hospital Block	Ground	Post Covid opd (Newly Built)	1
76	Hospital Block	Ground	Room No. 14	1
77	Hospital Block	Ground	Room No.15	1

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78	Hospital Block		OT	1
79	OPD A-block blood bank	1st	114	3
80	OPD A-block blood bank	1st	115	4
81	Academic Block	4th	Ayu Informatics Lab	5
82	Hospital Block	3 rd	Kriyakalpa room (342)	2
83	7th Floor	7 th	Skill Lab	10
84	Hospital Block	2 nd	222,223,224,220	8
85	Hospital Block	1	112	2
86	Hospital Block	2	211	2
87	Hospital Block	3	342	2
88	Hospital Block	1	Conference room	2
89	Hospital Block	1	115	2
90	Hospital Block	Ground floor	Security officer	2
91	Academic	Ground floor	Mini Audi	4
92	Academic	Ground floor	Conference room	7
93	Academic	Ground floor	Committee room	3

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94	Academic	1	101,102,103	3
96	Academic	2	219,220	4
97	Academic	3	311,312	4
98	Academic	4	405,406	4
99	Academic	5	505,506	4
100	Academic	6	618,622	4
101	Academic	7	720,725	4
102	NA	NA	Audi vedio Swicth roon, and CCTV Swicth room	4
103	Academic	3 rd	Pharmacology Laboratory	8

- A. OEM CAT 6 LAN wire as per requirement (this may depend upon position and root of wire).
- B. OEM PVC Conduit as per requirement (this may depend upon position and root of wire).
- C. Flexi OEM PVC Conduit as per requirement (this may depend upon position and root of wire)
- D. Connector OEMRJ 45, Printed Numbering ferrule as per AIIA pattern and OEM I/O connector with Gang Box and Faceplate etc.
- E. Wiring, Installation, commissioning and integration exiting LAN along with other required passive items.
- F. LAN and Switch logical diagram will be required.
- G. Penta testing reports required for all LAN cabling.
- H. Transceiver will be short range(multimode).
- I. Quantity of majority of passive items have been defined but the exact quantity may vary.

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2.1.6 Uplink cable laying, installation, configuration, commissioning and integration with exiting LAN network system at below mentioned Locations

S.No	Name of Building	Uplink cable To Floor#	Uplink cable From Floor
1	Academic	Basement	3rd
2	Academic	Ground	3rd
3	Academic	1st	3rd
4	Academic	2nd	3rd
5	Academic	3rd	3rd
6	Academic	4th	3rd
7	Academic	5th	3rd
8	Academic	6th	3rd
9	Academic	7th	3rd
10	IPD	Basement	2nd
11	IPD	Ground	2nd
12	IPD	1st	2nd
13	IPD	2nd	2nd
14	IPD	3rd	2nd
15	IPD	4th	2nd
16	IPD	5th	2nd
17	OPD	Basement	Ground
18	OPD	Ground	Ground
19	OPD	1st	Ground
20	OPD	2nd	Ground
21	OPD	3rd	Ground

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22	OPD	4th	Ground
----	-----	-----	--------

- A. OEM CAT 6 LAN wire as per requirement (this may depend upon position and root of wire).
- B. OEM PVC Conduit as per requirement (this may depend upon position and root of wire).
- C. Flexi Standard PVC Conduit as per requirement (this may depend upon position and root of wire)
- D. Connector OEM RJ 45, Printed Numbering ferrule as per AIIA pattern and OEM I/O connector with Gang Box and Faceplate etc.
- E. Wiring, Installation, commissioning and integration exiting LAN along with other required passive items.
- F. LAN and Switch logical diagram will be required as per AIIA network.
- G. Penta testing reports required for all LAN cabling.
- H. Transceiver will be short range(multimode)
- I. Quantity of majority of passive items have been defined but the exact quantity may vary.

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2.1.7 Wireless Access Point, cabling, installation, configuration, commissioning and integration.

S.No	Device Name	Quantity#	Location
1	Wireless Access Point	70	Various

Wireless Access point Specification: -

Specification Name	Bid Requirement (Allowed Values)
Deployment	Indoor
Type of Access Point	Controller Based, Wi-Fi 6 enabled
Frequency Band	2.4 GHz & 5.0 GHz Both bands simultaneously
Supported Wi-fi Standards	802.11ac, 802.11 a/b/g/n/ac, 802.11ac Wave 2, 802.11ax, Bluetooth 5.0
Max Wireless Signal Range in Mts	50mts wpa3 support
system memory	2048 MB DRAM, 1024 MB flash
Supported Encryption	WPA-PSK, WPA2 AES
Dedicated Rj45 Port	Multigigabit Ethernet support: Provides uplink speeds of 2.5 Gbps, in addition to 100 Mbps and 1 Gbps. All speeds are supported on Category 5e cabling for an industry first, as well as 10GBASE-T (IEEE 802.3bz) cabling, 1x 100, 1000, 2500, 5000 Multigigabit Ethernet (RJ-45)

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Device Management	Web-based Configuration Interface (GUI), User Defined Network, CLI, RF Application-Specific Integrated Circuit (ASIC)
On Site OEM Warranty (Years)	1
Wireless Speed Up to	3600 Mbps
Support Number of WLAN (SSID) per AP:	32
Powering options:	minimum PoE+ input power 802.3at power
Other	1- Bidder should submit Wi-Fi heat map (signal strength) visually represents wireless signal strength and coverage generated through third-party system or device. 2- The complete installation and configuration of Wi-fi access point and controller to be done by the bidder as per AIIA existing network setup and plan. 3- The complete replacement of Wi-fi access point(floor mounting) as per AIIA existing floor mounting plan.

2.1.8 Wireless Controller, cabling, installation, configuration, commissioning and integration.

S.No.	Device Name	Quantity#	Location
1	Wireless Controller- Hardware	1	Server Room

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Wireless Controller- Hardware Specification: -

Specification Name	Bid Requirement (Allowed Values)
Type of Controller (Appliance)	Hardware with Wi-Fi 6 enabled.
Number of access point Supported (Numbers)	More than 70.0 Or higher
Throughput	Up to 40 Gbps
VLAN Supported and Maximum policy tags	4096 and 2000
Maximum Scalability --Number of Access Points	More than 250.0 Or higher
Frequency Band	2.4 & 5.0 GHz both bands simultaneously
Supported Encryption	WEP, WPA-PSK, WPA-TKIP, WPA2 AES, 802.11i, EAPTLS
Power Supply	redundant power supply
Disk Type	SSD/HDD both supported
On Site OEM Warranty (Years)	1
Number of Ethernet Port and SFP Port	2 or higher and 2 or higher SFP+ supported with 1 and 10 G with same OEM SFP+ module Respectively

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Management Interface Mounting Arrangement	Graphical user interface and: Rack Mountable respectively, CLI
Rogue access point detection, Access control list & High Availability and IP v6 support	Yes
Number of WLAN (SSID) and Supported Wi-fi Standards	more than 20 and 802.11ac , wi-fi 6 etc respectively
Heat Map	The Wi-Fi controller should able to show complete signal coverage Heatmaps for regular monitoring of the Wi-Fi signal strength and working of signal strength of Wi-Fi access point during the warranty period for providing uninterrupted Wi-Fi signal in AIIA campus.

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2.1.9 Buy Back items (Wireless Access Point) which to be taken by the Bidder.

AIIA has AIIA Wi-fi Network with software base wi-fi controller which to be taken by the Bidder after completion of installation and commission of wi-fi devices as mentioned in this tender

S.No	Device Name	Make	Year of Commissioning	Quantity	Location	Conditions
1	Wireless Access Point DAP 2230	D-Link	Oct 2018	70	Various	Working

The Detailed Specification of Device is mentioned below

Device Interfaces	<ul style="list-style-type: none"> 802.11 n/g/b wireless 10/100BaseT Fast Ethernet LAN PoE
LED	<ul style="list-style-type: none"> Power/Status
Standards	<ul style="list-style-type: none"> IEEE 802.11 n/g/b IEEE 802.3u/af
Wireless Frequency Range	<ul style="list-style-type: none"> 204 to 2.4835 Ghz
Security	<ul style="list-style-type: none"> WPA-Personal WPA-Enterprise WPA2-Personal WPA2-Enterprise
Network Management	<ul style="list-style-type: none"> Telnet Secure Telnet (SSH) D-Link Central Wifi Manger SNMP
Operating Voltage	<ul style="list-style-type: none"> 12 V DC, 1A (power adapter not included) 802.3af PoE

The quantity may vary

The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of quantity mentioned at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2.2 Special Note

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2.2.1 Installation of Switch, and switch rack as per requirement and laying down of uplink cable from the respective edge switch along with required passive items (if required). In this work configuring of switch and VLANing is also required as per AIIA plan. The required power cabling for rack and switches is to be also done by supplier. Integration of switches in Network Management Systems of AIIA.

2.2.2 If required the supplier has to supply the compatible **manageable** switches to maintain the uniformity of the AIIA network.

2.2.3 All the other related work (ex- electrical wiring for RACK and switch, LAN points required etc.) required for completion/execution of work from to be done and executed by the bidder. Only technical design and required information will be provide by AIIA team.

2.2.4 User License should be complete in all sense i.e. only Full Usage User License has to be quoted. All licenses shall be of Perpetual Nature only. No time restriction licenses shall be entertained

2.3 Uptime:

The Bidder will ensure an uptime of 99% for the items deployed by them.

2.4 Reliability:

The equipment offered should be robust and reliable.

2.5 IT support for operations and maintenance

The supplier has to provide IT support for operations and maintenance of the complete work done for warranty period .

Chapter-V

1- Pre-Qualification Criteria of Bidder

1. The Bidder should be a Central Government/State Government PSU (Public Sector Unit)/ CMMI III or above level company having demonstrable track record of rendering e-Governance and IT services for a Large integrated Medical Institution envisaged here and shall have IT solution architects, and ICT system network administrator.
2. The average annual financial turnover of 'The bidder' during the last three years, ending on 31st March of the previous financial year 2020-21, should be Rs 1.00 crore(Rupees one crore) as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent in relevant countries.
3. Bidder Firm (manufacturer or principal of authorized representative) should not have suffered any financial loss for more than one year during the last three years, ending on 31st March of the previous financial year 2020-21. A certificate from the CA must be attached.
4. The Bidder should be one stop solution to "Design, Develop, Customize, Supply of Hardware and ICT Infrastructure. The Bidder must have completed one similar nature of ICT Infra work in last 5 years, completion of which should fall at least one day earlier of the last day of submission of EOI.
5. The Bidder is required to submit certificate of completion of assignment from the respective institute as a proof of meeting the above qualifying criteria and submit copies of the completion certificate.
6. The Bidder should not be blacklisted in any of the Indian Government Department.
7. The bidders should have ISO 9001-2000 / ISO:27000 and other related.
8. Exemptions to MSMEs and Startups (in Annual average turnover and Experience) in will allowed as per Govt Policy. The bidders registered under MSME will be exempted from the submission of 'Turnover' and previous experience document, as per Government's guidelines. Bidders claiming the exemption should have submit relevant documents along with their offer. Any claim at later stage will not be entertained.
9. Original Equipment Manufacturer or their Authorized dealers are eligible to participate in this tender.
10. **Authorized Representatives:** Bids of bidders quoting as authorized representative of a principal manufacturer would also be eligible,

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provided:

- a. Their principal manufacturer meets all the criteria above without exemption, and the principal manufacturer furnishes a legally enforceable tender-specific authorization in the prescribed form assuring full guarantee and warranty obligations as per the general and special conditions of contract; and
 - b. the bidder himself should have been associated, as authorized representative of the same or other Principal Manufacturer for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar 'product/works' for past three years ending on 31st Mar 2020.
11. Signed and scanned valid copy of Firm/Company Registration/Incorporation Certificate.
 12. Signed and scanned copy of GST Registration and proof of latest quarter GST returns filed copies by the participating Bidder Company.
 13. Signed and scanned copy of PAN Card in the name of firm/company.
 14. The bidders should not be bankrupt/under liquidation or blacklisted by any Government(Central or State)/PSU/Autonomous Bodies/or any other organization. A declaration to this effect must be submitted.
 15. Experience and Past Performance:
 - (a) The bidder should have manufactured and/or supplied/completed "Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure" with the same or higher specifications as mentioned at Annexure-I during last three years, ending 31st March of the previous financial year 2021-21 as under
 - (i) One similar works of the value equal to 80% of bid value
or
 - (ii) Two similar works of the value equal to 50% of bid value

or
 - (iii) Three similar works of the value equal to 40% of bid value
 - (b) The bidder must have completed at least one works of above mentioned value within the one year from the closing date of the tender. Completion certificate from the other origination must be attached in support of claim.
 - (c) 'The bidder' must have a team of Engineers, Technicians and experts having sufficient expertise, experience and knowledge of the works under question and details of such team must be attached along with bid document in support of claim.

2- Submission of Technical Bid

- A. EOI in the form of hard copies duly signed, stamped and page

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numbering on each page will be considered.

B. All the annexure/declaration and tender documents should be signed by bidders. If these are signed by a representative, an authorization letter issued after tender publishing dated must be attached. Tender submitted in loose sheet/unsigned shall not be considered.

C. The pages of tender document to be submitted by bidder should be properly number and an index page with proper page number should be attached with the tender document

D. The EOI - both Technical and Financial duly filled in the prescribed proforma as mentioned in check list & **Annexure-V** be placed in sealed separate envelopes with a name of work written on the envelope and addressed to "The Director, All India Institute of Ayurveda, Gautampuri, Sarita Vihar, New Delhi -110076

E. The 1st envelope(Technical Bid) shall contain the documents as mentioned in the terms and conditions(Mentioned in check list).

F. The 2nd envelope(Financial Bid) shall contain priced schedule of Quotation, duly signed, Stamped and page numbering by the authorized signatory of the bidder.(**Annexure-V**).

G. The Technical bids shall be opened at 3.00 PM on the closing date in Committee Room, All India Institute of Ayurveda (AIIA), Gautampuri, Sarita Vihar, Mathura Road, New Delhi - 110076in the presence of such bidders or their authorized representatives, who may wish to be present.

H. The bidders, whose Technical bids are accepted, will be informed about the date of the opening of financial bids.

I. The Financial Bid of the Technically Qualified Bidder will ONLY be opened.

L. The price schedule of quotation as per format enclosed, duly signed, stamped and page numbering by the authorized signatory of the bidder is to be submitted. The unit rate and prices shall be quoted by the bidder entirely in Indian Rupee to be entered in words also.

M. The breakup of Basic Price, GST, other taxes/charges, if any to be clearly mentioned in Indian rupee only.

N. Financial Bid in any other form except in the specified format given, will not be accepted and shall be SUMMARILY REJECTED.

O. Both the above envelopes should clearly be marked on top of envelope about type of envelope i.e., Name of EOI and details of contents in envelope (Technical Bid/Commercial Bid as the case may be), name of agency submitting the bid and addressed to "The Director, All India Institute of Ayurveda, Gautampuri, Sarita Vihar, New Delhi -110076"

P. The main envelope containing the Technical Bids, Financial Bids and Earnest Money Deposit must be superscripted 'EOI for Supply, installation, commissioning and integration of various IT infrastructure items with exiting IT infrastructure at All India Institute of Ayurveda'.

Q. Please note that the envelope containing Technical and Financial Bids are sealed properly, i.e. either wax or with adhesive cello tape on both ends. Rates quoted should be neat and clean without cutting/overwriting.

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Applicability in Special Cases:

- a)** Applicability to 'Make in India: Bidders (manufacturer or principal of authorized representative) who have a valid/approved ongoing 'Make in India' agreement/program and who will meet all other criteria above, except for any or more of sub-criteria in Experience and Past Performance above, would also be considered to be qualified provided:
 - (i) Their foreign 'Make-in-India' associates meet all the criteria above without exemption, and
 - (ii) The Bidder submits appropriate documentary proof for a valid/approved ongoing 'Make in India' agreement/program.
 - (iii) The bidder (manufacturer or principal of authorized representative) furnishes along with the bid a legally enforceable undertaking jointly executed by himself and such foreign Manufacturer for satisfactory manufacture, Supply (and erection, commissioning if applicable) and performance of 'The Product' offered including all warranty obligations as per the general and special conditions of contract.
- b)** Authorized Representatives: Bids of bidders quoting as authorized representative of a **Principal manufacturer would also be considered to be qualified, provided:**
 - (i) Their principal manufacturer meets all the criteria above without exemption, and the principal manufacturer furnishes a legally enforceable tender-specific authorization in the prescribed form assuring full guarantee and warranty obligations as per the general and special conditions of contract; and
 - (ii) The bidder himself should have been associated, as authorized representative of the same or other Principal Manufacturer for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar 'Product' for past three years ending on 31st March of the previous financial year 2020-21.
- c)** Joint Ventures and Holding Companies: Credentials of the partners of Joint ventures **cannot** be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently. However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.
- d)** Along with all the necessary documents/certificates required as per the tender conditions, the bidder should furnish a brief write-up, backed with adequate data, explaining his available capacity (both technical and financial), for manufacture and supply of the required goods/equipment, within the specified

time of completion, after meeting all their current commitments.

e) Supporting documents submitted by the bidder must be certified as follows:

- (i) All copy of supply/work order; respective completion certificate and contact details of clients; documents issued by the relevant Industries Department/National Small Industries Corporation (NSIC)/manufacturing license; annual report, etc., in support of experience, past performance and capacity/capability should be authenticated by the by the person authorized to sign the tender on behalf of the bidder. Original Documents must be submitted for inspection, if so demanded.
 - (ii) All financial standing data should be certified by certified accountants, for example, Chartered Accountants/Cost Accountants or equivalent in relevant countries; and Indian bidder or Indian counterparts of foreign bidders should furnish their Permanent Account Number. Singed and attested legible scanned copies of at least three Numbers of Previous Purchase Order Copies for each of participating item, which has been supplied to various reputed Government Hospitals/Institutions/PSU's/Other reputed Hospitals/Institutions in India in last Three Financial Years in Chronological Order from FY-2017-2018 to FY-2019-2020 for pre-qualification bid evaluation purpose.
3. Signed copy of duly filled-in PFMS Form of AIIA, DELHI in the format given at **Annexure-IX**
 4. **A checklist of documents submitted must be attached as per Annexure-X. In absence of that, offer will be rejected outrightly.**

Chapter-VI

QUALIFYING REQUIREMENT

Method of selection of the Work Management vendor for Design & Implementation Submission of Bids

The bids are invited only from Central Government/State Government PSUs/ CMMI III or above level company in the field of Information Technology. The bids should be submitted in two separate sealed envelopes (one for technical bid and other for financial bid indicating on the top of the sealed cover of each whether it is a financial or technical bid) and these two envelopes shall be put in a bigger envelope duly sealed. In case, any bidder submits more than one bid or more than two envelopes in the bigger envelop, his bid will be summarily rejected without assigning any reason. Further, each page of the technical and financial bids should be numbered and signed by the authorized signatory.

The Technical Bid Shall Contain:

- a. Name & Short C.V. of Principal Officers for the work
- b. Organizational Structure
- c. Audited Financial Statement for the last three years with year-wise turnover and Net Profit/Loss (PAT)
- d. List of major completed assignments relating to Work in which Design and Built of IT services was undertaken in previous 7 years, along with documentary evidence of acceptance of the Reports
- e. C.V. of all the Bidders/Experts with the firm. Format at Form -‘A-1’
- f. Any other information to highlight their strength and the claim to undertake the Design and Built of IT services for Universities.

Along with the above information, details regarding agency's credentials, team's composition, infrastructure and experience of the organization/institution in undertaking similar work, names and addresses of at least three clients from whom the experience/competency of the applicant can be ascertained, is also required to be provided. The organizations should also provide evidence in support of their experience in Design and Built of IT services Technical bid should be given separately at Form-‘A’ to D in addition to give the details in the work documents.

(A) The Financial Bid Shall Contain:

The financial Bid shall be in Form-‘E’ with details of cost break up for cost all related works for completion and commissioning and CAMC.

SELECTION PROCESS:

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a) Opening of big envelope in presence of bidders will be done immediately after closing of bid time in the Committee Room, AIIA Mathura Road Sarita Vihar, New Delhi 110076

b) Immediately after opening of big envelopes, Technical bids for each scheme will be opened first in the presence of bidder and their documents will be page numbered and signed by the Screening Committee Members.

c) Evaluation of technical bids will be done by the Screening Committee of the Director, AIIA subsequently.

d) Financial bids of only the technically qualified agencies/organization/institutions will be opened in their presence on the date and time to be intimated them through Website/E- mail/ Telephone (Details to be provided by bidders).

(e) The bids will be evaluated as per Combined Quality Cum Cost Based System (CQCCBS) method based on Manual of Policies and Procedure of Employment of Bidder, Ministry of Finance, Government of India. For details, please refer to website of Ministry of Finance, Government of India.

-For Technical Bids, 30% weightage shall be assigned and for Financial Bids 70% weightage will be assigned.

-The Proposal with the lowest cost will be given a financial score of 100 and other proposals given financial scores inversely proportional to their prices

-The total score of both the technical and the financial bid shall be obtained by weighing the quality and cost scores and adding them up.

- The minimum qualifying marks for technical qualifications is 75.

The highest point's basis shall be considered for award of the contract as illustrated below: Highest points basis: On the basis of the combined weighted score for quality and cost, the Bidder shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. the proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract.

As an example, the following procedure can be followed. In a particular case of selection of Bidder, if the minimum qualifying marks for technical qualifications as 75 and the weightage of the technical bids and financial bids was kept as 30: 70. In response to the RFP, 3 proposals, A, B & C were received. The technical evaluation committee awarded those 75, 80 and 90 marks respectively. The minimum

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qualifying marks were 75. All the 3 proposals were, therefore, found technically suitable and their financial proposals were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial proposals and evaluated the quoted prices asunder:

Proposal	Evaluated cost
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A	Rs.120.
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B	Rs.100.
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C	Rs.110.
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Using the formula LEC / EC , where LEC stands for lowest evaluated cost and EC stands for evaluated cost, the committee gave them the following points for financial proposals:

A: $100 / 120 = 83$ points

B: $100 / 100 = 100$ points

C: $100 / 110 = 91$ points

In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under: Proposal A: $75 \times 0.30 + 83 \times 0.70 = 80.6$ points.

Proposal B: $80 \times 0.30 + 100 \times 0.70 =$

94 points Proposal C: $90 \times 0.30 +$

$91 \times 0.70 = 90.7$ points.

The three proposals in the combined technical and financial evaluation were ranked as under:

Proposal A: 80.6 points : H3

Proposal B: 94 points : H1

Proposal C: 90.7 points : H2

Proposal C at the evaluated cost of Rs.100 was, therefore, declared Successful and recommended for approval, to the competent authority.

Financial bids having any negotiation clause or condition shall be summarily rejected

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Technical bid Evaluation Criterion

S. No.	Criterion	Evaluation Criteria
A	FINANCIAL STRENGTH	20 marks
(i)	Average Annual financial turn over during the last three consecutive from financial year 2017-18, 2018-19, 2019-2020	<ul style="list-style-type: none"> • >8 cr. : 10marks • >6 <=8 : 8 marks • >4<=6 : 6 marks • >=2<=4 : 4marks • >=0<2 : 2marks
(ii)	Average Annual financial turn over on ICT work similar to mentioned in this tender work during the last three consecutive from financial year 2017-18, 2018-19, 2019-2020	<ul style="list-style-type: none"> • >8 cr. : 10marks • >6 <=8 : 8 marks • >4<=6 : 6 marks • >=2<=4 : 4marks • >=0<2 : 2marks
B	ORGANIZATIONAL STRENGTH Manpower-Strength - The Bidder should have minimum number of 100 employee strength on their payroll	20 marks
(i)	Engineer with qualification Post Graduate and Above in relevant stream with minimum two-year relevant work experience.e.g network management,system administration etc.	>200employee: 10 marks > 150<= 200 :8marks >100 <=150 :6marks >=50<=100 :4marks <50 : 2 marks
(ii)	Engineer with qualification Graduate in relevant stream with minimum two year relevant work experience.e.g network management, system administration etc.	>200employee: 10 marks > 150<= 200 : 8marks >100 <=150 : 6marks >=50<=100 :4marks <50 : 2 marks
C	RELEVANT EXPERIENCE	20 marks
(i)	Value of works completed (each exceeding Rs. 40 lakh) in last five years	<ul style="list-style-type: none"> i. >Rs.100 Lakh : 10Marks ii. >Rs. 80<= 100 : 8Marks iii. >Rs. 60<= 80 : 6Marks iv. >=Rs. 40<=60 : 4 Marks v. <40 lakh : 2Mark Details of works to be furnished by the bidder in a separate Annexure to be enclosed with this.
(ii)	Bidder should have successfully implemented	No of Works (10 marks) i. > =5 : 10Marks

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	<p>at least one(1) similar work* in last 5 years ending with 31/3/2020 work for Government department/ University in India. * similar work A work would be treated as a similar work which has evidence from the work order or related document cover the requirement mentioned under the detailed scope of work in this EOI .</p>	<p>ii. = 4 : 8Marks iii. =3 : 6Marks iv. =2 : 4 Marks v. =1 :2Marks Details of works to be furnished by the bidder in a separate Annexure to be enclosed separately with this.</p>
D	<p>PRESENTATION of Technical APPROACH, METHODOLOGY AND CAPABILITY (to be communicated after opening of technical bid)</p>	<p>40 marks The bidder would be required to make a presentation of their work plan as per technical requirement mentioned in this EOI .</p>
	<p>Technical Presentation (Max 30 Minutes) for Approach and Methodology to perform the work as mentioned in this EOI</p> <p>Note:- The PPT should be in mentioned parameter only.</p>	<p>Mark to be allotted by Client's evaluation committee / team on the basis of presentation made by the bidder on the following parameters:</p> <p>i. Understanding of the Terms of Reference (Work Scope) : 5 marks</p> <p>ii. Architectural Vision : 10 marks</p> <p>iii. Technical approach and methodology to complete the work : 10 marks</p> <p>iv. Work plan including timelines: 5 marks</p> <p>v. Maintenance of quality : 5marks</p> <p>vi. Steps to be taken for timely completion of the work, Plan B or alternate methods to complete the work in any eventuality : 5 marks</p>

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TIME SCHEDULE FOR COMPLETING THE WORK:

(i)	Preliminary Estimate	One Week after the LoI is placed on the selected bidder
	Submission of Performance security	With in One week after LOI
(ii)	Commencement and mobilization activities	One Week after
(iii)	Completion of work, Testing, Training, hand- holding and handover	Work Duration 90 Days from the commencement of the mobilization activities.

PENALTY

If the agency/organization/institution is not able to complete the work in time the agency would be liable to be penalized as follows:

- For delay: 1% of the fee (excluding taxes) per fortnight or part of it subject to maximum of 10%.

SAVING CLAUSE

The Director, AIIA has the right to terminate the contract at any time if it comes to know that the contract has been procured fraudulently or misrepresented and corrupt practices and forfeit the security / bank guarantee etc.

Court Jurisdiction

In case of any dispute, this shall be subject to the exclusive jurisdiction of Court at Delhi/New Delhi.

Approved Make

The bidder have to quote rate from HP/Dell/CISCO/Juniper/ Netgear OEM makes for Active components ie.(Switches/Wi-fi controller/ Wi-fi access Points) in this request for Proposal for. **In case of proprietary article, single bidder may be accepted by the Institute.**

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Annexure-I**Declaration for non-association with other bidders**

1, We, M/S.....hereby undertake and accept that if I/We are Not **Associated with other bidders**.

I/We.....shall have no objections if I/We am/are suspended for the two years from being eligible to submit bids for contracts with ALL India Institute of Ayurveda New Delhi if any association is found with other bidders.

Seal,

Name :

Address of the bidder/Authorized

person Email Id:

Telephone

No: Date:

Bid Security Declaration by the Bidder**Annexure-
II**

I/we, M/s_____hereby undertake and accept that if I/We withdraw or modify my/our Bids during the period of validity, or if I/We am/are awarded the contract and I/We failed to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We _____ shall have no objection if I/We am/are suspended for the two years from being eligible to submit Bids for contracts with All India Institute of Ayurveda, New Delhi.

Seal, Name & Address of the

Bidder/Authorized person Telephone No. &

Email ID

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**MANUFACTURER AUTHORIZATION FOR
M**

*(on the letterhead of the
Manufacturer)*

To,
The
Director

**Annexure-
III**

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Ref. Your Tender document No._____

We,_____Who are proven and reputable manufacturers/fabricator of 'Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure' having factories at_____ N
_____hereby authorize M/s (*name and address of the agent*) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender which are manufactured by us.

2) We further confirm that no supplier or firm or individual other than Messrs. (*name and address of the above agent*) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender Enquiry documents for the above Equipment / Stores manufactured by us.

3) We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorized agent including availability of Spares parts for the period of 10 years for supplied equipment to AIIA DELHI.

4) We also confirm that the rate quoted by our authorized agent shall not exceed the rate which we would have quoted on direct participation.

5) We also undertake to provide all updates (at our own) of the equipment free of cost during the warranty/guarantee period along with spare parts.

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1. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a competent person and having the power of attorney to legally bind the manufacturer.
2. Original letter's scanned copy may be uploaded and handed over as and when directed.

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Annexure-IV

Rates for Spares / Consumables / Optional Accessories (If Any)

S. No.	Name of the Consumable/ Spare/ Optional Accessories	Life Cycle	Per Unit Price (In ₹) including all taxes

Name(s) & Signature of the Bidder with rubber seal(s)

Name of the
Firm.....
Date.....
Place.....

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Annexure-V**FINANCIAL BID****A. Price Schedule for Indigenous Goods**

l. No.	Name of the item (as per Schedule of Requirement)	Make & Model	HSN Code	Quantity	Unit Name	Basic Price per unit (in ₹)	% of GST (Amount in figures on Column (7))	Other Expenditure (if any) on Column (7) (in ₹)	Per Unit Total Price inclusive of all on F.O.R. destination basis (in ₹)	Total Cost (Column 5 x Column 10)
1	2	3	4	5	6	7	8	9	10	11

B. Cost of Buyback items

Item	Quantity	Model	Buyback value
Wireless Access Point Model DAP 2230 Make D-Link	70		

3- Total Cost in (**Grand Total A- Grand Total 3**) = Rs

Name(s) & Signature of Authorized person with seal of the Bidder

Date.....

Place.....

Note:

1. The Rates should be quoted inclusive of all taxes; viz. Freight, Packing, Forwarding, Insurance, Transportation, Octroi, 12 months Onsite Warranty inclusive of spares & Labour, applicable GST upto the F.O.R. AIIA, Delhi basis. The accessories required for Equipment operational at the AIIA DELHI site needs to be supplied on free of cost by the Bidder Agency
2. The Tenderer will be fully responsible for the safe arrival of the Equipment/Goods at the named port of entry to consignee site in good condition as per terms of CIP as per INCOTERMS, if applicable
3. The Bidder will quote firm rates inclusive of all Taxes & expenditure upto F.O.R. to AIIA DELHI basis. The AIIA DELHI will release payment claim against accepted supply after deductions of TDS as per prevailing Tax Rules and LD (If any) as per the Terms & Condition mentioned in the Tender.

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Annexure-VI**PERFORMANCE/CMC SECURITY BANK GUARANTEE
FORMAT*****(on the letterhead of the
Manufacturer)*****To**

,

The Director
All India Institute of
Ayurveda, Gautampuri,
Sarita Vihar,
New Delhi - 110076

WHEREAS _____ (Name and address of the supplier)
(Hereinafter called "the supplier") has undertaken, in pursuance of
contract no. _____ dated _____ to supply
(Equipment/Stores and services) (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract
that the supplier shall furnish you with a bank guarantee from
nationalized bank for the sum specified therein as security for
compliance with its obligations in accordance with the contract;

NOW THEREFORE we hereby affirm that we are guarantors and
responsible to you, on behalf of the supplier, up to a total of.
(Amount of the guarantee in words and figures), and we undertake
to pay you, upon your first written demand declaring the supplier to
be in default under the contract and without cavil or argument, any
sum or sums within the limits of (amount of guarantee) as aforesaid,
without your needing to prove or to show grounds or reasons for
your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from
the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification
of the terms of the contract to be performed there under or of any of
the contract documents which may be made between you and the
supplier shall in any way release us from any liability under this
guarantee and we hereby waive notice of any such change, addition
or modification.

This guarantee shall be valid up to **14(fourteen) months** from the
date of satisfactory installation of the Equipment/Stores in the User
Department at AIIA, DELHI i.e. upto

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.....(indicate date).

(Signature with date of the authorized officer of the Bank) Name and designation of the officer

Seal, name & address of the Bank and address of the issuing Branch, including Telephone No. & Email ID

Annexure-VII

TECHNICAL BID
(signed technical bid documents)

Sl. No.	Name of the item (as per the Tender Schedule of Requirement Annex-I)	Make & Model Quoted	Indian/ Imported /Country of Origin	Catalogue/ Technical details submitted Yes/No	Demonstration Yes/No	Deviation to specification , if any With reason

Note: Mention detailed specifications (point wise) of quoted item as per schedule of requirement and mention deviation in the specification if any.

Signature, Name of Authorized Person of the Bidder with seal.

Date:
Place:
Contact No.:
Email ID:

Annexure-VIII

UNDERTAKING

(To be executed on Rs.100/-Non-judicial Stamp Paper duly attested by Public Notary)

For Compliance of all Terms & Conditions mentioned in this Tender Document

1. The undersigned certify that I/we have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/representation against the tender document after submission date and time of the tender. The rates quoted by me/user valid and binding on me/us for acceptance till the validity of tender.
2. **I/We undersigned hereby bind myself/ ourselves to ALL INDIA INSTITUTE OF AYURVEDA DELHI, GAUTAMPURI SARITA VIHAR, DELHI-110076 to supply the approved awarded Equipment/Instruments/Apparatus/items in the approved prices to AIIA DELHI, during the Rate Contract period under this contract.**
3. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIA DELHI, India (hereinafter called the said officer) as regard to the quality and kind of article shall be final and binding on me.
4. **Performance security 3%** of the cost of the supply value shall be deposited by me in the form of FDR/ Bank Guarantee in the name of The Director, All India Institute of Ayurveda, DELHI in the format at **Annexure-VI** attached herewith on award of the contract and shall remain in the custody of the Director till the validity of the Tender Contract plus three months **(i.e. for 14 months)**.
5. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent in convenience.
6. I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
7. If I/We fail to supply the stores in stipulated period the AIIA DELHI has full power to compound or forfeit the Bid Security/security deposit.
8. I/We declare that no legal/ financial irregularities are pending against the proprietor/ partner of the tendering firm or manufacturer.

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9. I/We undertake that the rates quoted by me when approved and selected by the Director, AIIADELHI will be valid for one year from the date of approval of the rate contract in the format given in **Annexure-V** or till extended as mutually agreed upon. I/we undertake to supply the equipment/stores will be **as per the Terms & Conditions** in tender document. I/we undertake to supply the order within stipulated period and if fail to supply order during the stipulated period then necessary action can be taken by the Director, AIIA, DELHI.
10. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
11. I/We undertake that the items supplied are as per Demonstration/ Catalogue/ technical literature description.
12. I/We undertake that the quoted rates are not higher than that approved in any other Govt.institutions in India for the same items during the current Financial Year.
13. **Affidavit regarding No CBI Inquiry/ FEMA/ Criminal proceeding/ Black listing is pending or going on against the manufacturer/ bidder firm is also enclosed. I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.**
14. I/We undertake to supply the all Literature (Log Book/Maintenance Record/ Troubleshooting/ Operation Manuals etc.) supplied with each of equipment by Principal Manufacturer in Original to AIIA, DELHI.
15. I/We undertake to calibrate Equipment as per requirement and frequency as indicated in the **Annexure-I, Technical Specification of Equipment** for ensuring optimum operation of equipment at the AIIA, DELHI site.
16. I/we do hereby confirm that the prices/ rates quoted are fixed and are at par with the prices quoted by me /us to any other Govt. of India/ Govt. Hospitals/ Medical Institutions/ PSUs. I/we also offer to supply the Equipment/ stores at the prices and rates not exceeding those mentioned in the Financial Bid.
17. I/we do accept/ agree for the all clauses including the 1 years onsite Warranty inclusive of all spares and labour etc.
18. I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.
19. I/we undertake to get the equipment repaired within 24 hours of the receiving of the complaint from the Hospital failing which penalty

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may be recovered from pending bill/Bank Guarantee before releasing the same to us after 14 months as per penalty clause of EOI Document..

20. I/we undertake, If as a result of post payment audit any over payment is deducted in respect of any Supply/work done by our Agency or alleged to have been done by our Agency under this tender, it shall be recovered by the AIIA DELHI from our Agency.
21. I/We do hereby confirm that I/we aware about the provisions of "Make in India" initiatives and directives regarding Price Preference Policy to Make in India Registered Bidders and I/We undertake for following the same as per directions of AIIA DELHI in respect of this Tender Enquiry.
22. I/We undertake to respect Anti-Profitteering Rule under GST Act 2017 of Govt. of India and will have mandatory to pass on the benefit due to reduction in rate of tax to the AIIA, DELHI by way of commensurate reduction in our prices. And if I/we will be found defaulter for following of above said rule (i.e. passing all the benefits of GST Tax Regime price reductions to AIIA, DELHI), the AIIA, DELHI have the right to initiate necessary action deemed fit as per GST Act, 2017 against our firm.
23. I/we undertake, If as a result of post payment audit any over payment is deducted in respect of any Supply/work done by our Agency or alleged to have been done by our Agency under this tender, it shall be recovered by the AIIA DELHI from our Agency.
24. I/we undertake, If any under payment is discovered, the amount shall be duly paid to our Agency by the AIIA, DELHI.
25. I/we undertake that we shall liable to provide all the relevant records copies during the concurrency period of Contract or otherwise even after the Contract is over, whenever required by AIIA, DELHI.
26. I/We do solemnly pledge and affirm that I/We am/are the proprietor/partner/authorized signatory of M/s and my/our firm has not been declared defaulter by any Govt. Agency and that no case of any nature i.e. CBI/FEMA/Criminal/Income Tax/GST/ Blacklisting is pending against my/our firm.
27. I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I/We further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period, the Director, All India Institute of Ayurveda, DELHI (India) will have full authority to take appropriate action as he/she may deem fit.
28. I/We hereby declare that, our quoted prices against this Tender

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Enquiry are not higher than prices offered by us to any others Govt. Institutions/Other Institutions as per prevailing market prices and I/we are liable for passing of all the benefits of GST in terms of cost reduction on account of various tax factors to AIIA, DELHI as per the provisions of GST Act, 2017. I/We will also liable for passing of all the cost reduction benefits (if any) on account of CDEC provided by AIIA DELHI on Custom Duty part. If any time AIIA DELHI will get the information that we have supplied items on higher prices in comparison to other institutes based on prevailing applicable prices, we are undertaking that, we are liable for refunding and depositing back such difference amount to AIIA DELHI from our side without any question.

29. We are also undertaking that the Department of Commerce or Ministry/any other Department has been not debarred/blacklisted our firm as per best of our knowledge, if any such debarment/blacklisting come to the notice of AIIA DELHI Authorities during execution of Supplies against this Tender Enquiry, AIIA DELHI have right to reject our proposal and take appropriate action deemed fit against our firm as per prevailing applicable Rules & Regulations.

Signatu

re, Name of Authorized Person of the
Bidder with seal.

Date:.....

Place:.....

Affirmation/Verification

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Annexure-IX

ALL INDIA INSTITUTE OF AYURVEDA DELHI PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)		
PFMS UNIQUE CODE:		
VENDOR REGISTRATION FORM		
Sl. No.	Head Name	Details
1.	Vendor Name	
2.	Father/Husband/Owner Name	
3.	Date of Birth	
4.	PAN Number	
5.	GSTIN	
6.	Aadhar Number	
7.	TAN Number	
8.	TIN Number	
9.	Service Tax No	
10.	Address1	
11.	Address2	
12.	Address3	
13.	City	
14.	Country	
15.	State	
16.	District	
17.	Pin Code	
18.	Mobile No.	
19.	Phone No.	
20.	Email ID	
21.	Bank Name	
22.	IFSC Code	
23.	Account Number	
DATE:		
PLACE:		VENDOR SIGNATURE WITH SEAL
Department Name:		Forwarded by HOD/In-charge
Note:	<i>All related self-attested documents also enclosed with this form</i>	

Annexure-X**CHECKLIST FOR TENDER****Index page**

For technical bid evolution (Must be filed properly and to be first page of Technical bid)

S.N o	Name of documents	Page Number in submitted bid
1.	The average annual financial turnover of 'The bidder' during the last three years, ending on 31st March of the previous financial year 2020-21, should be Rs 1.00 crore(Rupees one crore) as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent in relevant countries.	
2.	Bidder Firm (manufacturer or principal of authorized representative) should not have suffered any financial loss for more than one year during the last three years, ending on 31st March of the previous financial year 2020-21. A certificate from the CA must be attached	
3.	The Bidder should be one stop solution to "Design, Develop, Customize, Supply of Hardware and ICT Infrastructure. The Bidder must have completed one similar nature of ICT Infra work in last 5 years, completion of which should fall at least one day earlier of the last day of submission of EOI.	
4.	The Bidder should not be blacklisted in any of the Indian Government Department.	
5.	The bidders should have ISO 9001-2000 / ISO:27000 and other related.	

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6.	Exemptions to MSMEs and Startups (in Annual average turnover and Experience) in will allowed as per Govt Policy. The bidders registered under MSME will be exempted from the submission of 'Turnover' and previous experience document, as per Government's guidelines. Bidders claiming the exemption should have submit relevant documents along with their offer. Any claim at later stage will not be entertained.	
7.	Original Equipment Manufacturer or their Authorized dealers are eligible to participate in this tender	
8.	Experience and Past Performance: (a) The bidder should have manufactured and/or supplied/completed "Supply, Installation, Commissioning, Cabling and Integration with exiting IT Infrastructure" with the same or higher specifications as mentioned at Annexure-I during last three years, ending 31st March of the previous financial year 2021-21 as under (i) One similar works of the value equal to 80% of bid value or (ii) Two similar works of the value equal to 50% of bid value or (iii) Three similar works of the value equal to 40% of bid value	
9.		
10.	Firms Registration	
11.	GSTN	
12.	PAN	
13.	Dedicated/Toll free No.	
14.	Escalation Matrix	
15.	Non-blacklisting/financial standing declaration	
16.	Bid Signatory authorization, if required	
17.	Signed EOI document Sign must be on each page	
18.	Turnover details with document(form D)	2018-19
19.		2019-20
20.		2020-21

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21.	Experience with documents (Works detail and year in which completed and Value in INR)	
22.	Capability	Number of employees on pay roll and their position in the firm and experience details
23.	Annexure-I	
24.	Annexure-II (Bid Security Declaration)	
25.	Annexure-III	
26.	Annexure-IV	
27.	Annexure-V	
28.	Annexure-VI	
29.	Annexure-VII	
30.	Annexure-VIII	
31.	Annexure-IX	
32.	Annexure-X	
33.	Form A	
34.	Form B	
35.	Form C	
36.	Power of attorney	
37.	Average Annual financial turn over during the last three consecutive from financial year 2017-18, 2018-19, 2019-2021	
38.	Average Annual financial turn over on ICT work similar to mentioned in this tender work during the last three consecutive from financial year 2018-19, 2019-20, 2020-2021	
39.	Engineer with qualification Post Graduate and Above in relevant stream with minimum two-year relevant work experience e.g network management, system administration etc.	
40.	Engineer with qualification Graduate in relevant stream with minimum two year relevant work experience e.g network management, system administration etc.	
41.	Value of works completed (each exceeding Rs. 40 lakh) in last five years	
42.	Bidder should have successfully implemented at least one (1) similar work* in last 5 years ending with 31/3/2021	

Signature of the Authorized person

Date

Seal

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ORGANISATIONAL STRUCTURE

FORM - 'A'

Name of the Firm/Company		
Full Address of the Company		
Year of Establishment		
Telephone Number		
Fax Number		
E-Mail Address		
Website		
Sector's in which the company/firm has provided services to Government Department in India		
No of full time personnel currently under employment	Technical	
	Non- technical	
No of Years of presence in India		
Annual Turnover		
	FY	Turnover(Rs.)
	2018-19	
	2019-20	
	2020-21	
Details of Authorized Representative	Name	
	Designation	
	Mobile	
	Office	
	Email	

Signature

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FORM - B

Format of C.V for Team leader/ Experts/Bidders

1. Name	
2. Designation	
3. Area of Expertise	
4. Total work experience	
5. Experience in relevant field	Name of the work/dwelling units/date of award

Date
Place

Signature of the Authorized person

Seal

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FORM - C**Details of ICT(Hardware) Works completed in the Last five Years**

(More similar pages may be added in case qualifying works are more than one)

Name of assignment & location			Page No. of EOI for cross referencing and verification o f information
Work Cost & Fee (Rs. In Crores)	Work Cost	Fee	
Commencement date	Scheduled	Actual	
Completion Date	Scheduled	Actual	
Reasons for delay, if any			
No. & Staff involved and functions performed	Staff involve d (Discipline-wise)	Staff-Months	
Name of Associated firm(s), if any			

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	Any other		
No. & Staff of associated firms involved and functions performed	Staff involved (Discipline-wise)	Staff-Months	

Name of Senior Staff (Work Director, team leader) involved & functions performed		
Narrative description of work including size, features etc.	Use up to a quarter page	
Description of actual services provided	Use up to a quarter page	
Proof of having completed the work to the satisfaction of Client		
Name & address of Clients Officer to whom reference may be made		

- **CV of Team leader and Team members with photo, educational qualification and experience should be attached.**

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Form -D

FINANCIAL CAPABILITIES**(Rs. In lacs)**

Financial Year	Financial turnover	Net Profit
2018-19		
2019-20		
2020-21		
Average Annual Turnover over the past three years		

Audited balance sheet/ IT return to be submitted in support of above turnover

Signature

Note:

1. Applicants are required to page no. their EOI submission document and for cross referencing and verification of information mentioned in the above matrix, the page no. at which the details are enclosed in their EOI
2. Use Separate sheet for each work
3. Only those works shall be considered for evaluation for which the letter of award and successful completion/occupancy certificate are enclosed.
4. The evaluation shall be based on the qualitative aspects of the applicants work, therefore, please indicate the salient features of the work undertaken including all such factors like time / Cost / quality aspects. You may also enclose photographs etc. to substantiate on the same.

