



ALL INDIA INSTITUTE OF AYURVEDA(AIIA)

**GAUTAMPURI, SARITA VIHAR, Mathura Road,
DELHI 110076 (India)**

Website: www.aiaa.gov.in

Email: central-store@aiaa.gov.in

Phone Number 011-26950401

Tender No: Z-50/178/2021-AIIA

Dated: 16/08/2022

**Tender Enquiry for 'Empanelment of Pathology
Centre/Laboratory for various Lab Services' for All
India Institute of Ayurveda (AIIA) – New DELHI.**

Notice Inviting Tender

Chapter-I

The Director, AIIA, Delhi invites request for proposal from reputed and experienced agencies for providing Laboratory Services under two Bid System Viz. Technical Bid and Financial Bid.

2. Description of the item(s) is given below:

| Sl. No. | Item description | Req. Qty. | Unit Price (in ₹) | Tentative Cost (in ₹) |
|--------------------------|---------------------|-----------|-------------------|-----------------------|
| 1. | Laboratory Services | - | - | |
| As per Annexure I | | | | |

3. SCHEDULE OF TENDER

| Sl. No. | Activity Description | Schedule | |
|---------|----------------------------------|---|-----------|
| a. | Tender No. | | |
| b. | Availability of Tender Document | The tender document can be downloaded from the AIIA web site http://www.aiia.gov.in or from the procurement portal http://eprocure.gov.in/epublish/app | |
| | | Schedule | Time |
| c. | Document download start date | 16/08/2022 | 18:00 hrs |
| d. | Bid submission start date | 17/08/2022 | 09:30 hrs |
| e. | Seeking clarification end date | 23/08/2022 | 18:00 hrs |
| f. | Pre-bid meeting | 25/08/2022 | 15:30 hrs |
| g. | Bid submission end date | 15/09/2022 | 15:00 hrs |
| h. | Bid opening date | 15/09/2022 | 15:30 hrs |
| i. | Minimum Validity of tender offer | 120 days from the date of opening of technical bid | |
| j. | Services/Product to be offered | Laboratory Services | |
| k. | Tender Document fee | NIL | |
| l. | Performance Security | 3% of the bid amount after award of contract. | |

4. **Submission of Tenders:** The bid along with the necessary documents should be dropped in the Tender Box placed in the reception area of the All India Institute of Ayurveda (AIIA) on any working day/working hours and up to stipulated date and time. The bid document should be under two bid system (i) Technical Bid and (ii) Financial Bid, i.e. **technical bid and financial bid should be in two different envelop which be placed in a bigger envelop.**
5. **Clarification on bid documents:** Clarification on bid document may be sought by the bidders as per prescribed schedule over email address central-store@aiaa.gov.in.
6. **Amendments:** Any amendments/corrigendum related to bid document, for any reason whether in its own initiative or in response to clarification requested by bidders, will be published on website of Institute and on CPPP only. Bidders should check these amendments regularly. AIIA shall not be responsible to notify such amendments/corrigendum to individual bidders.
7. **All India Institute of Ayurveda (AIIA) reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all Bids without assigning any reason. The decision of the Director, AIIA in this regard shall be final and binding on all.**


(Dr. Umesh Tagade)
Joint Director(Admin)

Chapter- II

Instructions for Bidders

1. Tender has been invited under two bid systems. Hence all instruction should be followed properly as mentioned in bid document.
2. All envelopes should be super-scribed “**Technical Bid for Empanelment of Lab services/ Financial Bid for Empanelment of Lab services**” as the case may be. Both the bids should be kept in a bigger envelop super-scribed with Bid for Laparoscopic Set
3. All the annexure/declaration and tender documents should be signed by bidders. If these are signed by a representative, an authorization letter issued after tender publishing dated must be attached. **Tender submitted in loose sheet/unsigned shall not be considered.**
4. The pages of tender document to be submitted by bidder should be properly number and an index with proper page number should be attached with the tender document.
5. Rates quoted in respect of tender should be typed only. **If cutting, overwriting found , rates shall not be considered.**
6. The bidder shall quote rates in Indian Rupees (INR). Rates quoted in other currency shall be treated as non- responsive and will be rejected.
7. Only technically qualified bidders will be considered for financial evaluation. Financial bid opening date and time will be intimated to technically qualified bidders only.
9. It is responsibility of bidders to ensure timely submission of bids as per given schedule and must be dropped in Tender Box. Bids received after due date will not considered.
10. In event of the above-mentioned date being declared as holiday/closed day for the AIIA, the tender event will be postponed for the next working day.

Chapter-III

Eligibility Criteria:

1. The Bidder shall be a recognized business entity and may be a sole proprietor/partnership firm/company or Society or Trust with registration under relevant law of the land. Consortium or Joint Venture for the purpose of qualification of this tender is not permitted.
2. Lab should have a minimum three years' experience in the Laboratory services.
3. Bidders must have located its Lab in Delhi Only.
4. The Bidders shall have GST Registration, PAN Card and Biomedical Waste (BMW) Authorization.

5. The bidder should have at least one(01) lab (owned or controlled) in Delhi or in adjoining cities of NCR
6. The bidder should have conducted and reported minimum of 50,000(Fifty Thousand) tests in last financial year excluding test for covid (RT-PCR, TruNAT, CBNAT, RAT) in its self-owned laboratory in NCR.
7. Laboratories should not have been banned/debarred/blacklisted/deregistered by any State or Central Govt. Organizations or its procurement agencies or any national/international agencies.
8. Laboratory should have all necessary instruments/equipment and required mandatory facilities for testing/analysis including microbiological testing.
9. Laboratory must have valid certification for testing the samples as mentioned in this tender.
10. Lab must have trained technical staff and have to submit the related document evidence.

OPENING OF PRICE BID & ACCEPTANCE OF TENDER

Eligible bidders shall be shortlisted as per following procedure: -

1. The documents and information uploaded will be evaluated by a committee & those found fulfilling eligibility criteria will be shortlisted.
2. All labs may be audited by an inspection team constituted by AIIA during finalization of tender or tender period. The labs will be shortlisted for opening of the price bid based on report of inspection team. The criteria for shortlisting would be:
 - a). Number, qualification & experience of technical staff.
 - b). Number & quality of equipment & material/ reference available in the lab.
 - c). Investment made on equipment & apparatus.
 - d). Certification by the audit/inspection team that lab is following all the parameters of NABL accreditation.
3. In determining the lowest evaluated price, the rate quoted per sample inclusive to GST as respective column of the BOQ shall be taken into consideration.

COMPLETE ANALYSIS AND REPORTING CONDITION

1. On empanelment and entrustment of the job, the Laboratory should furnish the test reports within TAT(Turn Around Time). Within 24 hours of receipt of sample, the confirmation of receipt should be given to AIIA, NEW DELHI by fax/mail (will be provided after awarding tender) i.e.....
2. For any delay more than stipulated time as mentioned above, sample will get tested from other sources and its cost along with 10% administrative charges will be recovered from the bidder.
3. If penalty goes above 25%, AIIA, NEW DELHI must seek explanation for delay. For any delay 3 times or more in a quarter year or a delay of more than 7 days over the time stipulated above, then there would be suspension of contract for 3 months. Contract can be revoked on completion of period & undertaking that delay will not happen in future.
4. Lab situated in the Delhi/NCR are to collect samples from the AIIA on the same day of sample collection.
5. It will be responsibility of Lab to ensure safety of samples in all respect
6. Test report should have Sr. No., Description of tests, Specifications and Results obtained including protocol of test applied.
7. The Lab must have quality control certification from the relevant agency.
8. All test report should be submitted to AIIA, New Delhi in duplicate
9. If in any circumstances (like breakdown of instrument or non-availability of reference standard etc.) the Laboratory is unable to undertake sample, the same should be reported to AIIA immediately.
10. If any sample is received in damaged condition by the laboratory, the sample should not be analysed and should be sent back immediately to AIIA, DELHI.
11. An authorized representative assigned by AIIA, New Delhi office have the right to inspect the laboratory who have submitted tenders before taking any decisions regarding empanelment and at any time during the contract period, and initiate action to terminate empanelment and not to entrust any further testing job to the laboratory if any violation of tender conditions or data or integrity or falsification of data are noticed during such inspections.
12. Market action, if any, is confirmed on account of testing lapse, 50% of the cost of the market action will be borne by the lab and their services will be immediately terminated Litigation, if any, are need to be in accordance with the law.
13. Labs will not share or use the personal information of the patients whose samples they have tested.
14. The rates for the laboratory investigations mentioned in CGHS rates, cannot exceed the CGHS rates.

15. The rates may also be invited for any new tests during the course of tender for which discounted rates (CGHS NABL or equivalent or lowest possible rates) will have to be provided by the vendor (as some new tests are required for the researches in the institute which can be taken from all the vendors participating in the bid or from the L1 vendor).

For this bidder can be asked to provide their best possible discount on other investigations apart from the list attached, along with their existing rates and that they would notify for any change of rates as soon as done by them to AIIA for these investigations.

PENALTIES PROVISIONS

1. If the successful tenderer fails to execute the agreement and payment of security deposit after opening of Price Bid within the specified time or withdraws the tender after the intimation of acceptance of tender has been received by them or owing to any other reasons, the tenderer is unable to undertake the contract, the empanelment will be cancelled, and security deposit shall stand forfeited to AIIA, New Delhi. Such tenderer will also be liable for all damages sustained by AIIA by reasons of breach of tender conditions. Such damages shall be assessed by Director, AIIA, New Delhi whose decision shall be final.
2. If at any time during the continuance of his agreement, the laboratory has, in the opinion of the purchaser, delayed in submitting any test report, by the reasons of any riots, mutinies, wars, fire, storm, earthquakes, tempest or other exceptional cause, on a specific request made by the laboratory, the time for submitting test report may be extended by the AIIA, New Delhi purely at its discretion for such period as may be considered reasonable. No further representation from the laboratory will be entertained on this account.

TERMINATION OF CONTRACT ON BREACH OF CONDITION:

1. In case the Laboratory fails or neglects or refuses to faithfully perform any of the covenants on his part herein contained or violates the condition in the tender document, it shall be lawful for AIIA, New Delhi to forfeit the amount deposited by the laboratory as security deposit and cancel the contract apart from black listing the laboratory for period of two years.
2. In case of laboratory fails or refuses to observe, perform, fulfil and keep all or any other or more or any part of anyone of covenants, stipulations and provisions herein contain, it shall be lawful for AIIA, New Delhi on any such failure, neglect or refusal to put an end to this agreement and there upon every article clause and thing herein contained on the part of AIIA shall cease and be void and in case of any damage, loss, expense, differences in the cost or other moneys than or any time during the continuance of this agreement becoming due or owing by the laboratory to AIIA, it will be opened for AIIA to recover from laboratory all such damages, losses, expenses, differences in cost or other moneys as aforesaid it shall be lawful for AIIA to appropriate the security deposit made by laboratory as herein before mentioned to reimburse all such damages, losses, expenses differences in cost and other moneys as AIIA have sustained, incurred or put to by reason of the laboratory having seen quality of any such failure, negligence or refusal as aforesaid or other breach in the performance of contract.
3. If at any time during the course of contract it is found that information given by the laboratory to AIIA, New Delhi, either in tender or otherwise, is false, AIIA, New Delhi may put an end to contract/agreement wholly or in part and there upon the provisions of clause (a) shall apply.
4. AIIA, New Delhi reserves its right to terminate without assigning any reasons therefore the contract/agreement either wholly or in part without any notice to the laboratory. The laboratory will not be entitled for any compensation whatsoever in respect of such termination of contract by AIIA, New Delhi.
5. Contract may be terminated by giving a prior notice of two months by either party without assigning any reason.

PAYMENT TERMS

1. Payment will be made on (calendar)monthly basis. The bidder has to submit bill in triplicate along with details of test carried out during the months.
2. Payment will be processed positively within two weeks and it will be paid electronically. However, bidder shall not claim any interest/charges etc in case of payment delayed due to any reason.
3. Deductions of GST/ Income tax as applicable will be deducted.
4. Recovery/penalty of any kind will be recovered from the bill.

PERIOD OF AGREEMENT

The contract period will be two years which can be extended for a period of two years on mutual consent and on existing terms and conditions.

LABORATORIES NOT TO HAVE ANY INTEREST IN THE OFFICERS CONCERNED AND SUBORDINATED:

The laboratory shall not be in any way interested in or concerned directly or indirectly with any of the officers, subordinates or servants of AIIA, New Delhi in trade, business or transactions nor shall the laboratory give or pay or promise to give or pay any such officer, subordinate or servant directly or indirectly any money or fee or other consideration under designation of custom or otherwise nor shall the laboratory permit any person or persons whomsoever to interfere in the management or performance thereof under power of attorney or otherwise without obtaining the consent of AIIA in writing.

Annexure-I**List of Investigations performed in Clinical Pathology Laboratory of AIIA**

| S.No | INVESTIGATION | Existing AIIA rates |
|----------------------------------|---|---------------------|
| HAEMATOLOGY INVESTIGATION | | |
| 1 | HAEMOBLOBIN | 21 |
| 2 | TOTAL LEUCOCYTIC COUNT TLC | 36 |
| 3 | DIFFERENTIAL LEUCOCYTIC COUNT DLC | 36 |
| 4 | TOTAL RED CELL COUNT WITH MCV MCH , MCHC ,DRW | 37 |
| 5 | COMPLETE HAEMOGRAM (CBC) | 100 |
| 6 | ESR | 29 |
| 7 | COMPLETE HAEMOGRAM (CBC) WITH ESR, PERIPHERAL SMEAR EXAMINATION | 155 |
| 8 | PERIPHERAL SMEAR EXAMINATION | |
| 9 | PLATELET COUNT | 55 |
| 10 | RETICULOCYTE COUNT | 55 |
| 11 | ABSOLUTE EOSINIPHIL COUNT | 55 |
| 12 | PACKED CELL VOLUME | 15 |
| 13 | SMEAR FOR MP/MF | 47 |
| 14 | BLOOD GROUP & RH TYPING | 35 |
| 15 | RAPID TETS FOR MALARIA CARD | 100 |
| 16 | HbA1C | 150 |
| SEROLOGICAL INVESTIGATION | | |
| 17 | HBsAg | 120 |
| 18 | HIV I & II | 173 |
| 19 | VDRL | 50 |

| | | |
|--|---|---------|
| 20 | TYPHI DOT (IgG/IgM) | 400 |
| 21 | WIDAL(QUALITATIVE) | 70 |
| 22 | RA FACTOR (QUALITATIVE) | 115 |
| 23 | CRP (QUALITATIVE) | 115 |
| 24 | HCV | 150 |
| 25 | ASO QUALITATIVE) | 115 |
| 26 | TROPONIN I | 115 |
| 27 | TROPONIN T | 690 |
| 28 | DENGUE SEROLOGY | 600 |
| URINE/ STOOL/ SEMEN INVESTIGATION | | |
| 29 | URINE ROUTINE & MICROSCOPY | 40 |
| 30 | STOOL ROUTINE & MICROSCOPY | 40 |
| 31 | STOOL OCCULT BLOOD | 28 |
| 32 | URINE PREGNANCY TEST (HCG) | 75 |
| 33 | SEMEN ANALYSIS | 40 |
| 34 | 24 HRS URINE FOR PROTEIN AND CREATININE | 58 |
| 35 | URINE MICROALBUMIN | 81 |
| BIOCHEMISTRY INVESTIGATION | | |
| 36 | GLUCOSE F/PP/R | 28 EACH |
| 37 | BLOOD UREA | 62 |
| 38 | SERUM CREATININE | 63 |
| 39 | SERUM URIC ACID | 63 |

| | | |
|----------------------------|--|---------------------------------|
| 40 | SERUM SODIUM | 58 |
| 41 | SERUM POTASSIUM | 58 |
| 42 | SERUM CHLORIDE | 69 |
| 40 | SERUM BILIRUBIN TOTAL& DIRECT | 92 |
| 43 | SGOT | 63 |
| 44 | SGPT | 63 |
| 45 | ALKALINE PHOSPAHTE (ALP) | 69 |
| 46 | TOTAL PROTEIN & A: G RATIO | 58 |
| 47 | ALBUMIN | 21 |
| 48 | LIVER FUNCTION TEST (SERUM BILIRUBIN TOTAL& DIRECT/ SGOT/ SGPT/ ALP/TP/ALBUMIN/A:G Ratio) | 259 |
| 49 | SERUM CHOLESTROL | 71 |
| 50 | SERUM TRIGLYCERIDE | 86 |
| 51 | LIPID PROFILE (CHOLESTROL, TRIGLYCERIDE, HDL LDL, VLDL, LDL/HDL Ratio) | 230 |
| 52 | TOTAL IRON BINDING CAPACITY (TIBC) | 92 |
| 53 | SERUM IRON | 104 |
| 54 | SERUM FERRITIN | 115 |
| 55 | IRON PROFILE (IRON, FERRITIN, TIBC) | *300 (Non NABH CGHS rate) |
| 56 | SERUM CALCIUM TOTAL | 69 |
| 57 | GTT | 104 |
| 58 | SERUM AMMONIA | 115 |
| 59 | LDH | 115 |
| 60 | SERUM ACID PHOSPAHTE | 90 |
| 61 | CRP QUATITATIVE | 184 |
| 62 | SERUM MAGNESIUM | 115 |
| 63 | SERUM AMYLASE | 135 |
| 64 | SERUM LIPASE | 150 |
| 65 | SERUM CPK | 115 |
| 66 | SERUM CPK -MB | 219 |
| 67 | G,6PD | 115 |
| 68 | KIDNEY FUNCTION TEST (CRATINNINE, UREA, SODIUM, POTASSIUM) | 259 |
| 69 | KIDNEY FUNCTION TEST (CRATINNINE, UREA) | 126 |
| 70 | KIDNEY FUNCTION TEST (CRATINNINE, UREA, SODIUM, POTASSIUM, CHLORIDE, URIC ACID) | *335 (Non NABH CGHS rate) |
| 71 | DIABETIC PROFILE (GLUCOSE F/PP/R, HbA1C, URINE SUGAR and URINE PROTEIN) | *200 (Non NABH CGHS rate)) |
| 72 | CARDIC PROFILE (CPK -MB, TROPONIN I, CRP QUANTITATIVE | *400 (Non NABH CGHS rate) |
| HORMONES and SPECIAL TESTS | | |
| 73 | THYROID PROFILE (T3, T4, TSH) | 230 |
| 74 | T3 | 75 |

| | | |
|--------------------------|---|------------------------------|
| 75 | T4 | 75 |
| 76 | TSH | 104 |
| 77 | FT3 | 125 |
| 78 | FT4 | 125 |
| 79 | LH | 173 |
| 80 | FSH | 173 |
| 81 | PROLACTIN | 173 |
| 82 | VITAMIN -D | 633 |
| 83 | VITAMIN –B12 | 288 |
| 84 | PSA | 359 |
| 85 | FREE PSA | 431 |
| 86 | HCG | 332 |
| 87 | PROGESTRONE | 173 |
| 88 | TESTOSTERONE | 173 |
| 89 | CORTISOL | 288 |
| 90 | SERUM INSULIN | 173 |
| 91 | C - PEPTIDE | 380 |
| | COAGULATION PROFILE (BT/CT, PT-INR, APTT, D-DIMER) | 636 |
| 92 | Total IgE | 288 (Non NABH CGHS rate) |
| 93 | Total IgG | 288 |
| 94 | Total IgM | 288 |
| 95 | Total IgA | 288 |
| 96 | Anti – Cyclic Citrullinated Peptide (Anti CCP) | 518 |
| COAGULATION TESTS | | |
| 97 | BLEEDING TIME | 40 |
| 98 | CLOTING TIME | 20 (Non NABH CGHS rate) |
| 99 | PT-INR | 127 |
| 100 | APTT | 117 |
| 101 | D-DIMER | *400 (Non NABH CGHS rate) |
| 102 | COAGULATION PROFILE (BT/CT, PT-INR, APTT, D-DIMER) | 636 |
| MICROBIOLOGY TEST | | |
| 103 | FUNGAL CULTURE | 150 |
| 104 | BACTERIAL CULTURE & SENSITIVITY (URINE, STOOL, PUS, SPUTUM, SEMEN & ANY SITE OTHER) | 230 |
| 105 | MYCOBACTERIUM CULTURE & SENSITIVITY | 230 |
| 106 | GRAM STAIN | 75 |
| 107 | AFB STAIN | 75 |
| HISTOPATHOLOGY/ CYTOLOGY | | |
| 108 | PAP SMEAR | 150 |
| 109 | FINE NEEDLE ASPORATION CYTOLOGY | 200 |
| 110 | ROUTINE – H & E | 90 |
| OTHER TESTS | | |
| 111 | MANTOUX TEST | 200 |

| | | |
|-----|--|----------------------------|
| 112 | ECG | 100 |
| 113 | BODY FLUIDS (R&E TLC, DLC SUGAR , PROTEIN) | 259 |
| 114 | BODY FLUIDS (SUGAR, PROTEIN) | 104 |
| 115 | BONE HEALTH PROFILE (SERUM-PHOSPHOROUS, RHEUMATOID FACTOR QUANTITATIVE, ALKALINE PHOSPHATASE, URIC ACID, SERUM-CALCIUM , VITAMIN B-12, VITAMIN- D) | *1400 (Non NABH CGHS rate) |
| 116 | CD4, CD8, CD4:CD8 | - |
| 117 | ANA (IFA) | - |
| 118 | RTPCR | - |

Financial Bid Evaluation Criteria:-

1. Lowest Bidder will be selected on basis of the total cost of all the test/Investigation given in the list at Annexure-I and have to submit format of Annexure VI.
2. Bidders should have to offer the rate for all the test/investigation mentioned in the Annexure-I. Partially quoted offer shall be rejected.
3. Rate of all the tests will be aggregated and lowest bidder will be decided on the basis of total cost.
4. Rate offered should not exceed the CGHS rate for those tests which are available on CGHS list.
5. Bidders may quote for other test/investigation which are being carried out at their laboratory. However, those rates will not be considered for deciding L1. In the future, if institute required services of these test/investigation, the rate will be finalized on mutual negotiation.

Bid Security Declaration by the Bidder

I/we, M/s _____ hereby undertake and accept that if I/We withdraw or modify my/our Bids during the period of validity, or if I/We am/are awarded the contract and I/We failed to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We _____ shall have no objection if I/We am/are suspended for the two years from being eligible to submit Bids for contracts with All India Institute of Ayurveda, New Delhi.

Seal, Name & Address of the Bidder/Authorized person

Telephone No. & Email ID

LABORATORY AUTHORIZATION FORM
(on the letterhead of the Laboratory)

To,
The Director
All India Institute of Ayurveda,
Gautampuri Sarita Vihar,
New Delhi - 110076

Madam,

Ref. Your Tender Document No. _____ dated _____

We, _____ Who are proven and reputable Laboratory service provider having Labs at.....hereby authorize M/s (*name and address of the agent*) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender which are manufactured by us.

- 2) We further confirm that no supplier or firm or individual other than Messrs. (*name and address of the above agent*) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender Enquiry documents for the above Equipment / Stores manufactured by us.
- 3) The Authorized Bidder will provide all services on behalf of

Yours faithfully,

[Signature with date, name and designation]

For and on behalf of M/s _____

[Name & address of the Laboratory]

Note:

1. *This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.*
2. *Original letter's scanned copy may be uploaded and handed over as and when directed.*

**PERFORMANCE/CMC SECURITY BANK GUARANTEE
FORMAT**

(on the letterhead of the Laboratory)

To,

The Director
All India Institute of Ayurveda,
Gautampuri, Sarita Vihar,
New Delhi - 110076

WHEREAS _____ (Name and address of the service provider) (Hereinafter called "the service provider") has undertaken, in pursuance of contract no. __
dated _____ to supply (services) (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee from nationalized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of. (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

(Signature with date of the authorized officer of the Bank) Name and designation of the officer

Seal, name & address of the Bank and address of the issuing Branch, including Telephone No. & Email ID

UNDERTAKING

(To be executed on Rs.100/-Non-judicial Stamp Paper duly attested by Public Notary)

For Compliance of all Terms & Conditions mentioned in this Tender Document

1. The undersigned certify that I/we have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/representation against the tender document after submission date and time of the tender. The rates quoted by me/user valid and binding on me/us for acceptance till the validity of tender.
2. **I/We undersigned hereby bind myself/ ourselves to ALL INDIA INSTITUTE OF AYURVEDA DELHI, GAUTAMPURI SARITA VIHAR, DELHI-110076 to carry out the test on the approved prices to AIIA DELHI, during the Rate Contract period under this contract.**
3. **Performance security 3%** of the cost of the supply value shall be deposited by me in the form of FDR/ Bank Guarantee in the name of The Director, All India Institute of Ayurveda, DELHI in the format at **Annexure-VI** attached herewith on award of the contract and shall remain in the custody of the Director till the validity of the Tender Contract plus three months (**i.e. for 26 months**).
4. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent in convenience.
5. If I/We fail to perform as per tender document stipulated period the AIIA DELHI has full power to compound or forfeit the Bid Security/security deposit.
6. I/We undertake that the rates quoted by me when approved and selected by the Director, AIIADELHI will be valid for two year from the date of approval of the rate contract in the format given in **Annexure-I** or till extended as mutually agreed upon.
7. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
8. I/We undertake that the quoted rates are not higher than that approved in any other Govt.institutionsinIndiaforthesameitemsduringthecurrentFinancialYear.
9. **Affidavit regarding No CBI Inquiry/ FEMA/ Criminal proceeding/ Black listing is pending or going on against the manufacturer/ bidder firm is also enclosed. I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.**
10. I/we do hereby confirm that the prices/ rates quoted are fixed and are at par with the prices quoted by me /us to any other Govt. of India/ Govt. Hospitals/ Medical Institutions/ PSUs.
11. I/we have necessary infrastructure for the Laboratory/Pathological service execute the testing as per standard.

12. I/we undertake, If as a result of post payment audit any over payment is deducted in respect of any Supply/work done by our Agency or alleged to have been done by our Agency under this tender, it shall be recovered by the AIIA DELHI from our Agency.
13. I/we undertake, If any under payment is discovered, the amount shall be duly paid to our Agency by the AIIA, DELHI.
14. I/we undertake that we shall liable to provide all the relevant records copies during the concurrency period of Contract or otherwise even after the Contract is over, whenever required by AIIA, DELHI.
15. I/We do solemnly pledge and affirm that I/We am/are the proprietor/partner/authorized signatory of M/s..... and my/our firm has not been declared defaulter by any Govt. Agency and that no case of any nature i.e. CBI/FEMA/Criminal/Income Tax/GST/Blacklisting is pending against my/our firm.
16. I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I/We further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period, the Director, All India Institute of Ayurveda, DELHI (India) will have full authority to take appropriate action as he/she may deem fit.
17. I do hereby undertake that one Lab/Pathology centre has all the approved required for functioning as per standard prescribed by different authorities.

Signature,

Name of Authorized Person of the Bidder with seal.

Date:.....

Place:.....

Affirmation/Verification

Table A

| S.no | Test Investigation Name | CGHS Rate | Offered Rate |
|------|-------------------------|-----------|--------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |

Table B

| S.no | Rate of other test Investigation name offered by bidder |
|------|---|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

| ALL INDIA INSTITUTE OF AYURVEDA DELHI | | |
|--|---------------------------|-----------------------------------|
| PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS) | | |
| PFMS UNIQUE CODE: | | |
| VENDOR REGISTRATION FORM | | |
| Sl. No. | Head Name | Details |
| 1. | Vendor Name | |
| 2. | Father/Husband/Owner Name | |
| 3. | Date of Birth | |
| 4. | PAN Number | |
| 5. | GSTIN | |
| 6. | Aadhar Number | |
| 7. | Address1 | |
| 8. | Address2 | |
| 9. | Address3 | |
| 10. | City | |
| 11. | Country | |
| 12. | State | |
| 13. | District | |
| 14. | Pin Code | |
| 15. | Mobile No. | |
| 16. | Phone No. | |
| 17. | Email ID | |
| 18. | Bank Name | |
| 19. | IFSC Code | |
| 20. | Account Number | |
| DATE: | | |
| PLACE: | | VENDOR SIGNATURE WITH SEAL |
| Department Name: | | Forwarded by HOD/In-charge |
| Note: <i>All related self-attested documents also enclosed with this form</i> | | |

Checklist

1. Signed Tender document along with corrigendum if any.
2. Registration/ Ownership of Business.
3. Registration of Lab.
4. Experience documents.
5. Location of Labs.
6. GST Registration.
7. PAN card
8. BMW Authorization
9. Declaration for Non-Blacklisting.
10. Declaration for having Instrument/Equipment for Testing Services.
11. Other documents if any required for running of lab services.
12. Declaration for having Trained Technical Staff with details(Name, No. of Staff, Experience etc.)
13. No. of test carried out in last financial year.
14. Certificate/Accreditation document.