

# **Identity Card Form**

**FORM - A**

Colour Photo (3X3 cms) with 75% area covered with image of the face front attested by HoD

Colour Photo (3X3 cms) with 75% area covered with image of the face to be pasted here (Not to be attested)

**PART-I**  
(To be filled by Applicant)

(Signature of the Applicant inside the above box)

|     |  |  |
|-----|--|--|
| 01. | Applicant type   | (i) PG Scholar <input type="checkbox"/> (ii) Ph.D. Scholar <input type="checkbox"/> (iii) Contractual Staff <input type="checkbox"/> |
| 02. | Name of the Applicant (IN CAPITAL LETTERS)                     |  |
| 03. | Department   |  |
| 04. | Admission date / Joining date                                  |  |
| 05. | Blood Group  |  |
| 06. | Present Address:   | Permanent Address: Same as present Address: <input type="checkbox"/><br>Other: <input type="checkbox"/>                              |
| 07. | Date of Birth  |  |
| 08. | E-mail ID  |  |
| 09. | Telephone Numbers  | Mob.: Emergency:   |
| 10. | Tentative date of course completion / Contract completion date |  |
| 11. | Father's/Husband's Name  |  |
| 12. | Identification mark  |  |
| 13. | Reasons for issue  |  |
|     | (i) Renewal  | (ii) Loss/Mutilation   |
|     | (iii) Change in designation                                    | (iv) Fresh appointment   |
|     | (v) Transfer   | (vi) any other (specify)   |

1. Certified that the aforesaid information is correct.
2. The Old Identity card No. \_\_\_\_\_ valid upto \_\_\_\_\_ is hereby enclosed or  
The old Identity Card is lost and the matter has been reported to the Police vide receipt No. \_\_\_\_\_ dated \_\_\_\_\_ enclosed. (Delete whichever is inapplicable)

Signature of the Applicant:

Date:

HoD Signature with Stamp:

## **For Official Purpose Only:**

1. Issued ID card number: \_\_\_\_\_
2. Name & Signature of issuing official: \_\_\_\_\_