



अखिल भारतीय आयुर्वेद संस्थान

ALL INDIA INSTITUTE OF AYURVEDA (AIIA)

(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)

(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

F. No.: A-12034/6/2021-AIIA

Date: 28th January, 2022

Notice for Engagement of Retires Central Government Servant as Consultant (Admin)

All India Institute of Ayurveda (AIIA), New Delhi (an autonomous organization under Ministry of AYUSH, Government of India) is a 200 bed referral hospital and imparts Postgraduate, Post-Doctoral and super specialty Fellowship Programmes in major streams of Ayurveda.

In order to engage retired Central Government employees as Consultant (Admin) on Contractual basis, applications are invited from the interested retired Central Government employees retires from the post of Section Officer/Under Secretary/Deputy Secretary/Director with experience in handling Administrative/establishment matter in government organizations.

Details of eligibility criteria, remuneration, application form etc. are available on AIIA website www.aiia.gov.in.

DIRECTOR

गौतमपुरी, सरिता विहार, मथुरा रोड, नई दिल्ली -110076

Gautampuri, Sarita Vihar, Mathura road, NEW DELHI-110076

E-mail: director-aiia@gov.in

Phone: 011-29948658

Fax: 011-29948660



अखिल भारतीय आयुर्वेद संस्थान

ALL INDIA INSTITUTE OF AYURVEDA (AIIA)

(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)

(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

F. No.: A-12034/6/2021-AIIA

Date: 28th January, 2022

VACANCY CIRCULAR

Subject: Engagement of Retired Central Government Officers as Consultants (Admn.) at AIIA, New Delhi-reg.

All India Institute of Ayurveda, New Delhi Invites application from Retired Central Government Officers for contractual engagement as Consultants (Admn.) on full time basis with the following job description and experience.

1.	Name of Position	Consultant (Admn.)
2.	Number of Positions	01*
3.	Method of Recruitment	Contract Basis
4.	Place of Posting	All India Institute of Ayurveda, New Delhi
5.	Age Limit	Maximum age limit is 63 years as on the date of Advertisement.
6.	Period of Contract	Initially for a period of 01 year.
7.	Remuneration (per month)	A fixed monthly amount shall be paid as per the extant GOI instructions, arrived at by deducting the basic pension from the last pay drawn at the time of retirement. Transport allowance as applicable under Ministry of Ayush guidelines dated 13.07.2021.#
8.	Eligibility	Retired Central Government Officers of the level of Section Officer/ Under Secretary/ Deputy Secretary / Director and equivalent.
9.	Experience	Officers with exposure in handling implementation of programmes relating to the, establishment & administration matters, legal matters, recruitment etc., with adequate computer applications handling skills.
10.	Assignments	They will be engaged for providing support to the Administration Divisions in processing of files and application of Government rules and regulations.

*Subject to change in numbers depending on the requirements of the Institute.

#Terms and Conditions: The terms and conditions of engagement of the Consultant (Admn.) will be governed by Ministry of Ayush guidelines dated 13th July, 2021 available at link https://cdn.ayush.gov.in/wp-content/uploads/2021/07/1626175749_guideline_1.pdf.

Submission of Application: The applications should be in the format enclosed (Annexure-I) and supported with self-attested copies of relevant documents. The applications are to be submitted through e-mail director@aiia.gov.in with the subject "Application for post of Consultant(Admn)". Application received after **15th February, 2022** and incomplete application not supported with self-attested relevant documents will not be entertained.

Director

गौतमपुरी, सरिता विहार, मथुरा रोड, नई दिल्ली -110076

Gautampuri, Sarita Vihar, Mathura road, NEW DELHI-110076

E-mail: director-aiia@gov.in

Phone: 011-29948658

Fax: 011-29948660



अखिल भारतीय आयुर्वेद संस्थान

ALL INDIA INSTITUTE OF AYURVEDA (AIIA)

(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)

(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

**Application for engagement as Consultants (Retired) in the Ministry of Panchayati Raj,
New Delhi.**

1. Name:
2. Father's/Spouse Name:
3. Date of Birth:
4. Gender:
5. Mailing Address (with Tel/Mob. No. & E-mail address):
6. Permanent Address:
7. Educational Qualifications:
8. Details of employment (from latest): [If required, separate sheet may be attached]

Paste your self-
attested recent
passport size photo

Sl. No.	Ministry/Deptt.	Post held	Basic Pay	Period		Nature of Duties
				From	To	

9. Date of Retirement with copy of PPO:
10. Last Pay Drawn (as per 7th CPC):
11. APAR Grading for the last five years:
12. Any other relevant information:

DECLARATION

I solemnly declare that all the statements made in this application are true complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false Or incorrect/incomplete Or ineligibility being detected at any time before Or after selection/interview my candidature is liable to be rejected and I shall be bound by the decision of the All India Institute of Ayurveda, New Delhi. I have read the Vacancy circular and ready to accept all the terms and conditions for engagement of Consultants (Admn.).

Signature

(Full name of the applicant)

Place:

गौतमपुरी, सरिता विहार, मथुरा रोड, नई दिल्ली -110076

Gautampuri, Sarita Vihar, Mathura road, NEW DELHI-110076

E-mail: director-aiia@gov.in

Phone: 011-29948658

Fax: 011-29948660



अखिल भारतीय आयुर्वेद संस्थान

ALL INDIA INSTITUTE OF AYURVEDA (AIIA)

(आयुष मंत्रालय, भारत सरकार के अंतर्गत स्वायत्त संस्थान)

(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)

Date:

गौतमपुरी, सरिता विहार, मथुरा रोड, नई दिल्ली -110076

Gautampuri, Sarita Vihar, Mathura road, NEW DELHI-110076

E-mail: director-aiia@gov.in

Phone: 011-29948658

Fax: 011-29948660