

Identity Card Form

FORM - A

For officials of Central Govt./State Governments/ UT Administrations and their Attached/Subordinate Officers and Undertakings/Autonomous Bodies Owned or controlled by them.

Colour Photo (3X3 cms) with 75% area covered with image of the face) front attested by sponsoring authority to be

Colour Photo (3X3 cms) with 75% area covered with image of the face) to be pasted here (Not to be attested)

(Signature of the Applicant inside the above box)

PART-I (To be filled by Applicant)

01.	Type of Identity Card	Category of Employee	
	(i) Central Government	Regular/ Casual/Departmental Employee/ Service Personnel	
02.	Name of the Applicant (IN CAPITAL LETTERS)		
03.	Designation		
04.	Pay Scale/Pay Band		
05.	Grade Pay (wherever applicable)		
06.	(a) Ministry/State Government (b) Department/Public Undertaking		
07.	Blood Group		
08.	Present Address:	Permanent Address:	
09.	Date of Birth		
10.	Email ID		
11.	Telephone Numbers	Mob.:	Emergency:
12.	Father's/Husband's Name		
13.	Date of Superannuation		
14.	Mark of Identification		
15.	Gazetted/Non-Gazetted		
16.	Reasons for issue		
	(i) Renewal	(ii) Loss/Mutilation	
	(iii) Change in designation	(iv) Fresh appointment	
	(v) Transfer	(vi) any other (specify)	

1. Certified that the aforesaid information is correct.
2. The Old Identity card No._____ valid upto _____is hereby enclosed or the old Identity Card is lost and the matter has been reported to the Police vide receipt No._____ dated _____ enclosed.
(Delete whichever is inapplicable)

Signature of the Applicant :

Date :