

TENDER DOCUMENT

Advertisement No.: G-19004/10/6/2020/AIIA/RDP Date: 07/01/2021...

TENDER NOTICE

[Tender for Annual Rate contract for supply of Ayurveda raw drugs at All India Institute of Ayurveda Pharmacy, New Delhi for the year 2020-21]

Tenders in sealed cover are invited under **two-bid** system from suppliers/authorized dealers/distributors of Ayurvedic raw drugs for supply of **Ayurveda raw drugs for preparing Ayurvedic medicines on rate contract basis** as per the terms and conditions and other details given along with this tender document for Pharmacy section of All India Institute of Ayurveda (AIIA), Sarita Vihar, New Delhi-110076 for the year 2020-2021.

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अखिल भारतीय आयुर्वेद संस्थान
सरिता विहार नई दिल्ली-110076
All India Institute of Ayurveda
Sarita Vihar, New Delhi – 110076

विज्ञापित सं०/ Advertisement No.: ५-19004/10/06/2020-AIIRA/दिनांक / Date: 07/01/2021

निविदा सूचना/ TENDER NOTICE

निविदा: अखिल भारतीय आयुर्वेद संस्थान फार्मसी, नई दिल्ली के लिए आयुर्वेदिक कच्ची दवाओं की आपूर्ति हेतु वार्षिक दर अनुबंध आधार पर सील बंद कवर की दो बिड प्रणाली के तहत आयुर्वेदिक कच्ची दवाओं के आपूर्तिकर्ताओं/अधिकृत डीलरों/ वितरकों से निविदाएं आमंत्रित की जाती है।

Tender Notice for: Tenders in sealed cover are invited under two-bid system from suppliers/authorized dealers/distributors of Ayurvedic raw drugs for supply of Ayurved raw drugs on annual rate contract basis for All India Institute of Ayurveda, Pharmacy, New Delhi.

निविदा प्रपत्र शुल्क/ Tender document fees: Rs. 2500/- (by D.D.)

इ. एम. डी. राशि/ Earnest Money Deposit (E.M.D.): Rs. 2, 50, 000/- (By D.D.)

निविदा प्रस्तुत करने की नियत तारीख एवं समय/Due date & time for submission of tender:

निविदा खोलने की नियत तारीख, समय एवं पता/ Date, time place of tender opening:

अधिक जानकारी एवं निविदा प्रपत्र डाउनलोड के लिए वेबसाइट देखें/ / To download the tender document and for more details refer website: <https://aiia.gov.in/>

All India Institute of Ayurveda

Sarita Vihar, New Delhi 110076

Advertisement No.: G1004/10/6/2020-AIIA/RDP

Date

Tender for annual rate contract for supply of Ayurveda raw drugs at All India Institute of Ayurveda for the year 2020-21.

Basic Information

Tender in sealed cover are invited under tow-bid system from suppliers/authorized dealers/distributors of Ayurvedic raw drug for supply of Ayurveda raw drugs on rate contract basis as per technical specifications, tender conditions and other details given along with this tender document of Pharmacy section of All India Institute of Ayurveda (AIIA) new Delhi for the year 2020-21

S. No	Category	Details
1	Two Sealed envelopes i. Technical Bid ii. Financial Bid	To be submitted in sealed cover addressed to "Director, All India Institute of Ayurveda" payable at New Delhi 110076. Clearly super scribing on envelop "Bid for Rate contract for supply of Ayurveda Raw drugs"
2	Tender Documents Fees	DD of Rs. 2500/- (Rupees Two Thousand Five Hundred) Nonrefundable in favour of "All India Institute of Ayurveda, New Delhi" payable at New Delhi
3	EMD	DD of Rs. 2,50,000/- (Rupees Two Lac Fifty Thousand Only) in favour of "All India Institute of Ayurveda" Payable at New Delhi
4	Tender document can be obtained from	Can be downloaded from https://aiia.gov.in/ in and www.eprocure.gov.in

S. No.	Description	Date and Time
1	Tender Publishing date	08/01/2021 & 1700 hrs
2	Document download start date	08/01/2021 & 1700 hrs
3	Pre-Bid Meeting	12/01/2021 & 1500 hrs
4	Seeking Clarification end date	12/01/2021 & 1700 hrs
5	Bid Submission start date	08/01/2021 & 1700 hrs
6	Bid Submission end date	28/01/2021 & 1500 Hrs
7	Technical Bid opening date	28/01/2021 & 1530 Hrs

-Sd-

The Director
AIIA, New Delhi

Procedure for submitting Tender Document:

- Tenders in sealed cover should be submitted under two-bid system.
- The tender in sealed envelope - I containing 'Technical Bid' and sealed envelope - II containing "Financial Bid" should be placed in a third sealed cover, duly superscripted "Bid for Rate contract for supply of Ayurveda raw drugs" along with the name and address of tenderer, advt. number and date of tender opening.
- Those who download the tender document from website <https://aiia.gov.in/or www.eprocure.gov.in> should mention in bracket (through website) along with enquiry number.
- The envelope should be addressed to The Director, All India Institute of Ayurveda, Gautampuri, Sarita Vihar, Mathura Road, New Delhi 110076.
- The tender should be submitted in the tender box placed at Administrative Section, All India Institute of Ayurveda, Gautampuri, Sarita Vihar, Mathura Road, New Delhi 110076.
- The date of opening of financial bid will be communicated later.

The sealed Envelope-I 'Technical Bid' should contain:

1. The Technical Bid prepared according to Annexure V.
2. Tender document form duly signed by signatory authority and numbered on each page.
3. Demand drafts of tender document fees and E.M.D.
4. All the relevant documents/undertaking as required in technical bid should be attached.
5. Any other relevant document which may help the Institute in correctly assessing the quality of the product.

[Note: The Envelope-I should be super scribed as "Technical bid for supply of Ayurveda Raw Drugs"]

The sealed envelope-II 'Financial Bid' should contain:

1. The financial bid (as per Annexure VI) should contain a complete financial offer. The price should be mentioned in Indian Rupees (INR) only for single unit of quantity. All taxes/duties should be clearly mentioned in the financial bid.
2. Prices should be inclusive of insurance, transportation and inland charges. Insurance cover must be taken by the supplier to insure the consignment from all risks from supplier's warehouse to Stores at AIIA, New Delhi.

[Note: The Envelope-I should be super scribed as "Financial bid for supply of Ayurveda Raw Drugs"]



Tender form and Declaration

Name of the firm/Agency :.....
Full name and address of Tenderer :.....
Tender document fees (Rs. 2500/-) D.D. No..... date: / /
E.M.D. amount (Rs. 2,50,000/-) D.D. No.....Name of the bank. date: / /
Consignee Officer/Institute The Director,
All India Institute of Ayurveda
Gautampuri, Sarita Vihar, Mathura road,
New Delhi-110076
GST No. :
PAN No. / Sale tax No. :

Declaration

I,.....daughter / son / wife of Shri
..... Proprietor / Partner / Director / Authorized Signatory
of..... Competent to sign this declaration and
execute this tender document.

I / we have carefully read and understood all the terms and conditions of the tender No.
.....Dated:and hereby convey my acceptance of
the same. The information/documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing
of any false information / fabricated document would lead to rejection of my tender at any stage
besides liabilities towards prosecution under appropriate law.

Each page of the tender document and papers submitted by my/our company is authenticated,
sealed and signed, and I take full responsibility for the entire documents submitted.

Date:
signatory

Place:

Signature of authorized

Full Name:

Designation:

Company Seal:



Terms and Conditions

1. The tenderer/supplier should read this document very carefully and comply with the instructions/terms and conditions therein. Any tender who does not conform to them is liable to be rejected without any reference.
2. The incomplete tender or tenders received after due date and time will not be entertained whatsoever may be the reason. The delay will not be condoned for any reason whatsoever including post/transit delay. However, if the last date of submission of tenders is declared as a holiday by the Government, the last date of submission of tenders will be extended to the next working day.
3. All pages of the Enquiry/Tender should be duly signed by signatory authority.
4. Tender document fees (Rs. 2500/-) is not refundable and it should be paid in the form of Demand Draft (D.D.) in favour of "All India Institute of Ayurveda, New Delhi" payable at New Delhi as drawn on any nationalized bank in India.
5. The Earnest Money Deposit (E.M.D.) Rs. 2,50,000/- is payable by all tenderers in the form of D.D. in favour of "All India Institute of Ayurveda, New Delhi" payable at New Delhi as drawn on any nationalized bank in India. E.M.D. in any other forms will not be accepted.
6. E.M.D. is exempted to Ayurveda raw drugs suppliers belonging to India State having valid SSI/TINY/COTTAGE registrations along with NSIC/CSPO/DGS&D registrations for the quoted item. For getting exemption from paying E.M.D., tenderer have to furnish valid & certified documents along with tender otherwise tender will be rejected. The Public Sector Undertaking of the Central/State Govt, is also exempted from furnishing Earnest Money along with tender. The firms Registered with and any approved source of Centre/States Govt, are also exempted from furnishing Earnest Money vide GFR, 2017 rule 150.
7. Bids received without/insufficient E.M.D. shall stand rejected and thus shall not be considered for evaluation. The E.M.D. will be returned to unsuccessful bidders after finalization of purchase. The E.M.D. will be refunded to the successful bidder only after issuance of rate contract or purchase order.
8. Financial bid will be considered only for those offers whose technical bid is found suitable or acceptable.
9. The bids will be opened before such tenderer or their representatives who are likely to remain present at the scheduled date and time of opening of bid as mentioned in the enquiry.
10. The price quoted for the raw material shall be firm and valid for two years from the date of opening.
11. The tender must be submitted only by genuine Ayurveda raw drugs supplier. However, delivery of Ayurveda Raw Drugs shall be allowed by their authorized dealer. **The tender submitted by Ayurvedic Medicine manufacturers will not be considered.**
12. The supplier has to submit Turnover Certificate of last three years issued by Chartered Accountant. **The average annual turnover of last three years should not be less than 50% of total purchase.**
13. The rates quoted should be F.O.R. New Delhi irrespective of value of order and inclusive of all charges such as packing, delivery, insurance etc. The rates shown against the item shall be presumed, in all cases, as the net price inclusive of all duties and sundries. No payment against any duties/ delivery charges etc. will be considered under any separate heading under any circumstances. Tenderer will also have to guarantee for regular and timely supply of all the items.
14. In no case, rates should be quoted anywhere except in financial bid. The tender will be summarily rejected without any further processing or reference if the rates are quoted or written at any place except at the relevant place in financial bid. In no case, rates for any other item should be quoted in financial bid for which the tender has called for.



15. No conditional offer/quotation will be accepted. No variation in the terms and conditions of the tender, including deviation from standards/ specifications/ terms of supply will be accepted.
16. The quoted rates should be valid for two years from the date of purchase order and tenderer is bound to supply the more or less quantity than mentioned in the tender during the two year. Rates once quoted will be final and will not be increased during the validity period under any circumstances and for any reason whatsoever.
17. The legible and certified photocopies of the documents should be submitted in technical bid duly certified as true copy/notarized.
18. Before submission of the tender, the tenderer must verify that they have submitted all relevant certificates/documents in proper format along with tender. No intimation of missing documents will be given by this office. No documents will be accepted thereafter and the tenders will be processed on the basis of available documents/certificates. If the requisite documents are not submitted or even if submitted are not in proper format, the tender is liable to be rejected.
19. **With technical documents the tenderer (Party) has to compulsorily submit the 100 gm samples of those items which they have quoted the rates in the tender. Samples should be submitted separately with label mentioning name and address of the supplier, name of the raw drug, net quantity on each sample.** If samples are not submitted in time, financial bid of those items will not be opened and automatically cancelled the items from bidding of the party.
20. The tenders will be opened on the date, time & venue specified in the tender notice and the tenderer or his authorized agent has the liberty to be present at that time. However, in unavoidable circumstances, the Director, AIIA, New Delhi can change the date/time/venue of opening or open the tenders in the absence of tenderer or his agent at his discretion. In case the specified date is declared as holiday by the Government, the tenders will be opened on the next working day at same time and venue specified in the tender.
21.
 - a. In the first instance only the "Technical Bid" envelope will be opened on the date of opening of the tender and taken into consideration for finalization. Subsequently, the "Financial Bid" envelope will be opened of only those Technical Bids satisfying the Technical requirements of the tender and are otherwise acceptable. Financial Bids will not be opened of those parties whose samples are invalid.
 - b. Back out from tender at any interim level during tender processing: Once the tender is submitted it will be the responsibility of the tenderer not to escape halfway directly or indirectly by way of raising any problems.
22. The E.M.D./Security Deposit shall liable to be forfeited in the following circumstances when the:
 - a) Tender is rejected due to failure to furnish the requisite documents in the proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
 - b) Party fails to sign the agreement for entering into contract in case the offer is accepted, due to any reason whatsoever.
 - c) Party fails to supply the goods/items as per the orders placed by either this organization or by direct demanding officers within the delivery period so stipulated.
 - d) Party fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be delayed/infected/spoiled have to refund the cost of such goods.
23. The tender is liable for rejection due to any of the reason mentioned below:
 - a. Non-submission of tender within stipulated time.
 - b. Non-payment of tender document fees (Rs. 2500/-)

- c. Tender is unsigned or unstamped or not initiated on each page or with unauthenticated corrections.
 - d. Submission of tender documents in unsealed envelope.
 - e. Tender not submitted in separate envelopes as per conditions and the Envelopes Are not superscripted with details of the tender enquiry and part enclosed.
 - f. Non-payment of Earnest Money Deposit (**if not exempted**).
 - g. Non-submission of required documents as required in technical bid.
 - h. Conditional and/ or vague offers.
 - i. Unsatisfactory past performance of the tenderer.
 - j. Rates quoted in technical bid or elsewhere other financial bid.
 - k. Items with changes/deviations in the specifications/standard/grade/packing/quality.
 - l. Stamp paper is not as per statutory provision.
 - m. Submission of misleading/contradictory/false statement or information and fabricated/invalid documents.
 - n. Tender not filled up properly.
 - o. Non- submission of affidavit (as per annexure-VII) and power of attorney in prescribed format (Annexure-VIII)
- 24. The Director AIIA, New Delhi reserves the right to consider or reject any or all tenders or close the tender enquiry without assigning any reason, at any time, at any Stage. The rate contract may also be extended for another one year at the same terms and conditions.**
- 25.** The Director, AIIA, New Delhi does not pledge himself to accept the lowest or any tender and also reserves the right to accept the whole or any part of the tender against any item at his discretion. The tender will be accepted if The Director, AIIA, New Delhi is satisfied about sale, quoted price, technical details utility of Ayurveda Raw Drugs and past performance of tenderer.
- 26.** The successful tenderers have to furnish Security deposit (performance security) at the rate of 5% of the contract value in the form of fixed deposit or bank guarantee valid for a period of 12 months of any nationalized bank favour of "All India Institute of Ayurveda, New Delhi" payable at New Delhi at the time of entering into agreement for the performance of the contract. Failure to pay security deposit and to execute the agreement within stipulated period shall invite disqualification of the tenderer for future quotations apart from forfeiture of E.M.D. and being liable for penalty as deemed fit by The Director AIIA, New Delhi in relation to the tender under process. Security deposit is payable by all the parties except by the undertakings and corporations of the Government of India which are exempted by Govt. The security deposits submitted in connection with the earlier contract and which are locked with those contracts and which have not been released till date will not be considered and fresh security deposit shall be refunded only after satisfactory execution of the contract and recovery of dues, if any.
- 27.** Successful tenderers have to enter into agreement within 10 days for due performance of the contract. The agreement form (annexure IX) sent by this office should be stamped with adhesive of Rs. 100/- for the requisite amount, and signed before any Gazetted Officer or 1st class Magistrate or Justice of peace or Notary Public.

TERMS OF SUPPLY

- 28.** The accepted tender (A.T.) holder should supply the items as per the requirements and packing approved by committee. Otherwise raw drugs will not be accepted and penal action will be taken against the A.T. holder.
- 29.** The packing and the labels of all raw drugs to be supplied under the order should be marked in **English & Hindi** with the words: **NOT FOR SALE**. If the items are packed in packets which are then placed or repacked in a box/carton, these words will be printed /marked on

- both the internal/external packs and labels. The M.R.P. or any other price must not be printed or not to be shown anywhere either on external pack/box/carton or on internal packing.
30. The A.T. holder shall have to supply the Ayurveda Raw Drugs; indicate packing details and other particulars as required under the statutory provisions; shall indicate clearly and legibly the name, quantity, gross and net weight and consignee name and address and other particulars as required. (Annexure-IV).
31. In the event of breakages or loss of Ayurveda Raw Drugs during transit against requisition order the said quantity will have to be replaced by the A.T. Holder. The purchaser will not pay separately for transit insurance and the supplier will be responsible for that.
32. Quantity shown in Annexure-I is approximate tentative requirement of the raw drugs. It may increase or decrease. The rates should not vary with the quantum of requirement. The tenderer must supply the quantity as ordered by competent authority.
33. The supplied raw materials will be inspected by the committee at AIIA, New Delhi and reserves the right to reject any goods if the representative(s) of the committee considers those to be inferior quality to the approved samples. The rejected raw material shall be replaced by the A.T. holder and shall bear all risks/costs of the materials rejected by the committee.
34. Supplied raw materials will be analysed for the parameters as mentioned in the Ayurveda Pharmacopoeia of India (A.P.I.). If the sample does not comply with the parameters, then the materials will be rejected and the A.T. holder shall bear the cost of replacing the same without any extra charges.
35. **Delivery Period:** The supplier should provide the raw drugs within the one month from the receipt of the supply/purchase order. Unless specified in the tender or instructed by the Director AIIA, New Delhi may extend the delivery period in slabs of two weeks up to maximum of 04 (four) weeks for orders of large quantity. For this purpose, the extension in delivery period shall be given as per the prevailing policy framed by The Director AIIA, New Delhi or the concerned purchase order Committee. The maximum delivery period will be counted from the next working day after the actual date of posting the order or opening of letter of credit. Provided that the Director AIIA, New Delhi may at his discretion, procure 20% of the order immediately and balance quantity of the order within 2 weeks to meet any situation of exigency.
36. The bills/invoices are required to be submitted specifying the following details in appropriate places of the invoices:
- Number and date of bills or invoice;
 - Number and date of A.T.;
 - Number and date of order;
 - Name and specification of item;
 - Name of part supplied;
 - Quantity;
 - Total cost; and
 - Other details like packing unit etc.
 - Number and date of challan (If supply made by challan.)
37. The billing and invoice shall be in the name of the A.T. Holder.
38. The A.T. Holder shall not charge GST, if concerned authority has exempted them. Further they cannot charge excess amount of GST. An amount of GST as applicable is to be shown separately in the bill/invoice raised. Further an amount of GST so collected should be remitted to the Govt., within prescribed time limit.
39. The payment against supply of Ayurveda Raw Drugs shall be made within 30 to 60 days from the date of receipt of good and acceptable conditions at the destination. However, no interest will be chargeable by the A.T. Holder, if the payment is delayed.
40. The payment of the bill shall be made after deducting Government dues, if any.

41. The payment of the bill shall be withheld in the following circumstances:
- The Ayurveda Raw Drugs are found sub-standard or in non-acceptable conditions;
 - Break of conditions of any contract by the A.T. Holder;
 - Previous Government dues of A.T. Holder.
42. **Penalty:** Unless the penalty is waived by The Director, AIIA, New Delhi, the A.T. Holder shall have to pay the penalty at the rate of 10 % (ten percent) of value of Ayurveda Raw Drugs per week maximum up to four weeks.
43. The claim of price revision of Ayurveda raw drugs under any pretext or reason, including the revision of duty/excise/cost will not be allowed at any stage after the last date of submission of the tenders.

RISK PURCHASE

44. The risk purchase of the items ordered at the cost and risk of the party will be carried out when the party fails to:
- Sign the agreement for entering in to contract due to any reason whatsoever in case the offer is accepted.
 - The Risk Purchase will be done at any time after the delivery period is over.
 - The Risk Purchase will be done from Main/parallel holder or Substitute for Undelivered Quantity of the Ayurveda Raw Drugs & the Contractor shall be penalized to the extent of 10% or difference whichever is higher.
45. Any monetary claim arising due to any of the terms and conditions of the tender/supply for including the difference arising due to risk purchase will be recovered in following manner:
- From any pending bill of the party;
 - From any security deposits of the party;
 - If an amount at (a) & (b) is not sufficient to meet an amount of recovery of dues shall be recovered as arrears of land Revenue Dues under provisions of relevant act.
46. **Fall Clause:** Attention of the bidders is invited to the higher/lower price certificate and all the bidders/A.T. Holder will have to abide by the terms strictly in accordance with those mentioned in that certificate. It must be distinctly understood that in case of 'supply to any institution /department at price lower than the contracted price within the period specified in the certificate will immediately invite the reduction in the rates of the contract. Break of any clause of the certificate will be viewed seriously and action will be taken against the A.T. Holder which may include for failure of E.M.D/S.D., termination of the contract and disqualification from participating in future business.
47. **Standard Breach clause:** The Director AIIA, New Delhi, shall in addition to his powers other clause to terminate this contract have power to terminate his liability there under of the time by giving one month (or such shorter period as may be mutually agreed) notice in writing to A.T. Holder of his desire to do so and upon expiry of notice the contract shall be terminated without prejudice to the right accrued to the date of the termination. However, if the Government decided to put an end to the business relation on break of any conditions of the contract, no such notice shall be necessary.
48. Wrong/ Fraudulent data submission may lead to disqualification /debarment.
49. **Power of Cancellation:** The Director, AIIA, New Delhi reserves the right to cancel the tender notification and reject any or all the tenders at any time during the process of receipt, evaluation, and finalization of tenders, without assigning any reason what-so-ever.
50. For any clarification on any of the terms and conditions, tenderers may contact the office of AIIA, New Delhi, during office hours with the prior appointment on any working day.
51. As per Govt.'s prevailing purchase policy, price preference shall be available to India based S.S.I./TINY/COTTAGE Industries, registered for quoted items subject to providing required documents like respective registration certificate issued by concerned authority. For this purpose, guidelines given by the Govt. of India, Industries and Mines Dept., resolution No.



SPO/102015/691093/CH, dated 03/06/2016 & amended from time to time will be followed. In such a case the decision of DPC/SDPC/SPC shall be final and implemented forthwith.

52. Documentary evidence for the constitution of the firm such as memorandum and articles of association, partnership deed etc. with details of name, address, telephone/fax number, e- mail address of the firm and of the Managing Director/ Partners /Proprietor to be provided with the tender.
53. Authorization letter nominating a senior responsible officer (**power of attorney**) of the company with authority to transact business also to be provided with tender.
54. The tenderer shall submit a checklist of documents enclosed with their page number. The documents shall be serially arranged and securely tied or bound. The list of items quoted shall be clearly marked in the copy of product permission with a marker pen.
55. The jurisdiction of any dispute will be New Delhi.

(Signature & Stamp of the Tenderer)

A handwritten signature in black ink, consisting of stylized, overlapping loops and a long horizontal stroke extending to the right.

ANNEXURE-I

List and quantity of Ayurveda raw drugs required at AIIA, New Delhi.

Sr. no.	Name of Raw Drug	Botanical name/English name	Part use	Tentative Required quantity in Kg.
1.	Abhraka	<i>Mica</i>		10
2.	Agaru	<i>Aquilaria agallocha</i>		10
3.	Agnimantha	<i>Premna mucronata</i>	Rt.	200
4.	Ajmoda	<i>Trachyspermum ammi</i>	Sd.	100
5.	Ajwain sattva	<i>Trachyspermum ammi</i>	Sub. Ext.	10
6.	Amalaki	<i>Embllica officinalis</i>	Fr.	2000
7.	Aragwadha	<i>Cassia fistula</i>	Bk.	200
8.	Arjuna	<i>Terminalia arjuna</i>	St. Bk.	300
9.	Ashwagandha	<i>Withania somnifera</i>	Rt.	500
10.	Babbula Stem	<i>Acacia arabica</i>	St. bk.	80
11.	Bakuchi	<i>Psoralea corylifolia</i>	Sd.	50
12.	Bala Moola	<i>Sida cordifolia</i>	Rt.	50
13.	Bees wax			35
14.	Bhallataka	<i>Semecarpus anacardium</i>	Sd.	20
15.	Bhumyamalaki	<i>Phyllanthus niruri</i>	Pl.	5
16.	Bibhitaki	<i>Terminalia bellirica</i>	Fr.	750
17.	Bilwa	<i>Aegle marmelos</i>	Rt.	200
18.	Brihati	<i>Solanum indicum</i>	Rt.	200
19.	Chirayata	<i>Swertia Chirata</i>	Pl.	100
20.	Chitraka	<i>Plumbago zeylanica</i>	Lf./Rt.	20
21.	Daruharidra	<i>Berberis aristata</i>	Rt.	50
22.	Devdaru	<i>Cedrus deodara</i>	Br., Ht.wd.	300
23.	Draksha	<i>Vitis vinifera</i>	Fr.	10
24.	Ela	<i>Elettaria cardamomum</i>	Fr.	90
25.	Eranda	<i>Ricinus communis</i>	Rt.	500
26.	Eucalyptus oil	<i>Eucalyptus</i>		5
27.	Gambhari	<i>Gmelina arborea</i>	Rt.	200
28.	Gandhaka	<i>Sulphur</i>		100
29.	Gandhaviroja	<i>Tridax procumbens</i>	Exudate	10
30.	Godanti	<i>Gypsum</i>		500
31.	Goghrita	<i>Cow's Ghee</i>		300
32.	Gokshura	<i>Tribulus terrestris</i>	Fr.	700
33.	Gudmara	<i>Gymnema sylvestre</i>	Lf.	300
34.	Guduchi	<i>Tinospora cordifolia</i>	St.	2000
35.	Guggulu	<i>Commiphora mukul</i>	Exd.	400
36.	Haridra	<i>Curcuma longa</i>	Rz.	100
37.	Haritaki	<i>Terminalia chebula</i>	Fr.	1900
38.	Hingu	<i>Ferula Asafoetida</i>	Exd.	5
39.	Jamun beej	<i>Syzygium cumini</i>	Sd.	700
40.	Jatamansi	<i>Nardostachys jatamansi</i>	Rz.	50
41.	Kaaknaasika	<i>Asclepias curassavica</i>	Fr.	10

42.	Kakoli	<i>Fritillaria roylei</i>	Rt.	10
43.	Kalmisora	<i>Potassium Nitrate</i>		10
44.	Kantkari	<i>Solanum surattense</i>	Rt./Pl.	200
45.	Kapardika	<i>Marine shells</i>		150
46.	Karanja Beeja	<i>Pongamia pinnata</i>	Sd.	5
47.	Karanja Patra	<i>Pongamia pinnata</i>	Lf.	5
48.	Karkatshringi	<i>Pistacia integerrima</i>	Rt. Bk. Gall	5
49.	Karpura	<i>Cinnamomum camphora</i>	Sub. Ext.	40
50.	Kejoputi oil	<i>cajuput</i>		5
51.	Khadira	<i>Acacia catechu</i>	Ht. Wd.	300
52.	Khadira Sara	<i>Acacia catechu</i>	Exd.	300
53.	Khatika	<i>Kaolinite</i>		30
54.	krishna jeeraka	<i>Carum carvi</i>	Fr.	50
55.	Kustha	<i>Saussurea lappa</i>	Rt.	400
56.	Kutaki	<i>Picrorhiza kurroa</i>	Rt./Rz.	300
57.	Lauha	<i>Iron</i>		10
58.	Lavanga	<i>Syzygium aromaticum</i>	Fl. Bd.	50
59.	Lodhra	<i>Symplocos racemosa</i>	Bk.	600
60.	Maasparni	<i>Teramnus labialis</i>	Pl.	10
61.	Madanphala	<i>Randia dumetorum</i>	Sd.	200
62.	Madhu	<i>Honey</i>		30
63.	Mamejawa	<i>Enicostemma Littorale</i>	Pl.	700
64.	Manahshila	<i>Realgar</i>		10
65.	Mandura	<i>Iron Slag</i>		250
66.	Manjishtha	<i>Rubia cordifolia</i>	Rt.	5
67.	Maricha	<i>Piper nigrum</i>	Fr.	450
68.	Mudagparni	<i>Vigna trilobata</i>	Pl.	10
69.	Mukta Shukti	<i>Pearl oyster</i>		150
70.	Nagarmotha/Musta	<i>Cyperus rotundus</i>	Rt./Rz.	1500
71.	Nagkesara	<i>Mesua ferrea</i>	Stmn.	10
72.	Navasagara	<i>Ammonium salts</i>		8
73.	Nimba patra	<i>Azadirachta indica</i>	Lf.	600
74.	Nimba Twak	<i>Azadirachta indica</i>	Bk.	800
75.	Nirgundi Patra	<i>Vitex negundo</i>	Lf.	10
76.	Padmaka	<i>Prunus cerasoides</i>	Ht. wd.	5
77.	Parada	<i>Mercury</i>		20
78.	Patla	<i>Stereospermum sauealens</i>	Rt.	200
79.	Patola	<i>Trichosanthes dioica</i>	Lf.	200
80.	Pippali	<i>Piper longum</i>	Fr.	650
81.	Pippalimoola	<i>Piper longum</i>	Rt.	300
82.	Prishnaparni	<i>Hedysarum pictum</i>	Pl.	200
83.	Pudina Sattva	<i>Mentha sps.</i>	Sub. Ext.	10
84.	Puga	<i>Areca catechu</i>	Fr.	30
85.	Punarnava	<i>Boerhaavia Diffusa</i>	Pl.	400
86.	Pushkarmoola	<i>Inula racemosa</i>	Rt.	10
87.	Raal	<i>Shorea robusta</i>	Exudate	10
88.	Rakta Chandana	<i>Pterocarpus santalinus</i>	St.	20

89.	Rasna	<i>Pluchea lanceolata</i>	Lf.	800
90.	Saindhava	Rock salt		500
91.	Sariva	<i>Hemidesmus indicus</i>	Pl.	5
92.	Saunf	<i>Foeniculum vulgare</i>	Sd.	20
93.	Senna	<i>Cassia angustifolia</i>	Lf.	20
94.	Shaliparni	<i>Desmodium gangeticum</i>	Pl.	200
95.	Shankha	Conch shell		150
96.	Shankha Nabhi	Conch shell		5
97.	Sharkara	Sugar		1000
98.	Shatpushpa	<i>Anethum sowa</i>	Lf.	100
99.	Shuddha Haratala	Orpiment		20
100.	Shweta Chandana	<i>Santalum album</i>	Ht. Wd.	100
101.	Shweta Jeeraka	<i>Cuminum cyminum</i>	Fr.	50
102.	Shyonaka	<i>Oroxylum indicum</i>	Rt.	200
103.	Sila Rasa			10
104.	Sirisha	<i>Albizia lebbeck</i>	St.Bk.	20
105.	Sitopala	Mishri		50
106.	Sphatika	Alum		20
107.	Sugandhi Bala	<i>Valeriana Officinalis</i>	Rt.	20
108.	Sunthi	<i>Zingiber officinale</i>	Rz.	400
109.	Tagara	<i>Valeriana wallichii</i>	Rt.	20
110.	Tamra	Copper		10
111.	Tankana	Borax ore		20
112.	Tejpatra	<i>Cinnamomum tamala</i>	Lf.	10
113.	Tila Taila	<i>Sesamum indicum</i>		600
114.	Trivrit	<i>Operculina turpethum</i>	Rt.	300
115.	Turpentine oil	Turpentine		5
116.	Tuttha	Copper sulphate/blue vitriol		3
117.	Twak	<i>Cinnamomum verum</i>	St.Bk.	50
118.	Ushira	<i>Vetiveria zizanioides</i>	Rhz.	100
119.	Utpal	<i>Nymphaea alba</i>	Pl./Rz.	100
120.	Vacha	<i>Acorus calamus</i>	Rt. Rz.	100
121.	Vanshalochana	Bamboo slic	S.C.	100
122.	Vasamoola	<i>Adhathoda vasica</i>	Rt.	400
123.	Vasapatra	<i>Adhathoda vasica</i>	Lf.	700
124.	Vatsanabha	<i>Aconitum ferox</i>	Tub. Rt.	20
125.	Vidanga	<i>Emblia ribes</i>	Fr.	600
126.	Vidarikand	<i>Pueraria tuberosa</i>	Tu.	5
127.	Vijaysara	<i>Pterocarpus marsupium</i>	Bk.	600
128.	Vridhdaru	<i>Argyrea speciosa</i>	Rt.	100
129.	Yastimadhu	<i>Glycyrrhiza glabra</i>	St.	300

ANNEXURE-II

Verification and Undertaking

From:

Date:.....

M/s.....

.....

.....

To: The Director

All India Institute of Ayurveda,

Sarita Vihar, Mathura Road,

New Delhi-110076.

Uttar Pradesh.

Sub: Annual Rate Contract for supply of Ayurveda Raw Drugs at AIIA, New Delhi.

Ref: Advt. No.....

Sir,

I/We enclose the tender document duly signed and stamped. Necessary documents are enclosed herewith (in order in which are mentioned). The rates quoted against each item are inclusive of excise duties and other charges. I/We shall abide by all these conditions. I/We hereby undertake to supply the goods to the consignees as per the terms of the A.T.

I/We verify that the copies of the certificates/documents attached here with are authentic true copies of the original certificates / documents and I/We undertake to produce the original certificates / documents for verification on demand. I/We undertake to supply the attested copies of certificates / documents required at the time of signing the letter of agreement if my/our offer is accepted.

I/We verify that I/We are in possession of the requisite licenses/ permits for the supply/sale/ distribution of the items and further verify that the said licenses/permits have not been revoked/cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been blacklisted /debarred/ stopped from supply of the items quoted in the Tender Enquiry by any Government Department/Organization/undertaking in India.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Direct Demanding Officer or failure to comply with any contractual requirement laid down by you/ them will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the Government/S.P.C./ S.D.P.C./ D.P.C./AIIA.

Thanking you.

Yours faithfully,

Date:.....

Place:.....



(Signature & Stamp of the Tenderer)

ANNEXURE-III

HIGHER PRICE/LOWER PRICE CERTIFICATE

1. I/We..... here by certify that the prices quoted by us in Tender Enquiry numberare not higher than the prices:
 - a. charged by us to wholesalers or for institutional supplies;
 - b. allowed under D.P.C.O. for wholesale/institutional supplies (where applicable)
2. I/We further certify that I/We have not supplied or quoted for any item in Tender Enquiry number.....at prices lower than those quoted for the relevant items to any Government/Semi Government/Public/Charitable Trust Organization/Institution within the period of 180 days preceding the last date of submission of the tender.
3. I/We hereby undertake that I/We will not supply or quote for any item in Tender Enquiry numberat prices lower than those quoted for the relevant items to any Government/Semi Government/Public/Charitable Trust Organization/Institution within the period of validity of the offer/rate contract.
4. I/We also undertake to bring to the attention of The Director AIIA, New Delhi any incidence of breach of any of the above paras within 30 days from the occurrence of the breach and further undertake to refund/reimburse the difference which may arise due to breach of any of the above paras and I/We also understand that the decision of The Director AIIA, New Delhi regards to the determination of quantum payable shall be final.

Date:

Place:

(Signature & Stamp of the Tenderer)



ANNEXURE-IV
SPECIMEN LABEL FOR OUTER BOX

Name of the drug/item:

Net Weight:

Gross weight:

Consignee Name and address:

**The Director,
All India Institute of Ayurveda,
Gautampuri, Sarita Vihar, Mathura Road,
New Delhi - 110076**

NOT FOR SALE

(Signature & Stamp of the Tenderer)

A handwritten signature in black ink, appearing to be 'M/S' followed by a stylized flourish.

Annexure - V

Performa for Technical Bid

(To be enclosed in sealed envelope super scribed as - Envelope I - "Technical bid for supply of Ayurveda Raw Drugs")

Sr. no.	Details	Attached / Not attached
1	Name, Full address and contact details of Tendering Company/agency. (Attach certificates of registration with a brief profile of the company]	
2	Name of Proprietor/Director of Company/ supplier/trader	
3	Name and contact details of the authorized person nominated by the company/supplier/trader	
4	Banker of company/ supplier/trader with full address (Attach copy of statement of bank A/C for the last six months)	
5	Cash receipt of Rs. 2500/- issued by Institute towards the cost of tender form, if purchased from Institute office. OR Demand draft of Rs. 2500/- in favour of "All India Institute of Ayurveda, New Delhi" payable at New Delhi towards the cost of tender form, if downloaded from website.	
6	E.M.D. of Rs. 2,50,000/- in form of demand draft in favour of "All India Institute of Ayurveda, New Delhi" payable at New Delhi.	
7	Tender form signed by the tenderer with the acceptance of Terms and conditions with seal and signature on each page.	
8	Valid Registration certificate C.S.P.O./S.S.I./TINY/COTTAGE/K.V.I.D./N.S.I.C./D.G.S.&D.	
9	Copy of GST registration certificate of the firm.	
10	Copy of PAN card of the tenderer or authorized dealer	
11	Copies of IT return for last two financial years.	
12	Copies of at least three supply orders from reputed organizations that have purchased Ayurvedic raw drugs from the tenderer or authorized dealer	
13	Affidavit (To be submitted IN ORIGINAL on Non - Judicial Stamp Paper of Rs.100/- duly attested by First Class Magistrate / Notary Public) as per annexure VII	
14	Higher price/Lower price certificate (As per annexure III)	
15	Power of attorney (As per annexure VIII)	
16	100 g samples of each quoted raw drugs with proper label	

Authorized signatory name and signature

Date:

Seal:

Place:

[The format of Technical Bid may be printed on the letter head of the company or firm.]



ANNEXURE - VI

Proforma for Financial Bid (To be enclosed in a separate sealed envelope super scribed as - Envelope -II - "Financial Bid for supply of Ayurveda Raw Drugs")

Tender No.:

LIST OF AYURVEDIC RAW DRUGS REQUIRED AT AIIA, New Delhi

Sr. no.	Name of Raw Drug	Part use	Tentative Required quantity in Kg.	Rates per k.g. Without Applicable Commercial tax/GST (Rs.)	Applicable Commercial tax/GST (Rs.)	Total Rates per k.g with Applicable Commercial tax/ GST (Rs.)
1.	Abhraka		10			
2.	Agaru		10			
3.	Agnimanth	Rt.	200			
4.	Ajmoda	Sd.	100			
5.	Ajwain sattva	Sub. Ext.	10			
6.	Amalaki	Fr.	2000			
7.	Aragwadha	Bk.	200			
8.	Arjuna	St. Bk.	300			
9.	Ashwagandha	Rt.	500			
10.	Babbula Stem	St. bk.	80			
11.	Bakuchi	Sd.	50			
12.	Bala Moola	Rt.	50			
13.	Bees wax		35			
14.	Bhallataka	Sd.	20			
15.	Bhumyamalaki	Pl.	5			
16.	Bibhitaki	Fr.	750			
17.	Bilwa	Rt.	200			
18.	Brihati	Rt.	200			
19.	Chirayata	Pl.	100			
20.	Chitraka	Lf./Rt.	20			
21.	Daruharidra	Rt.	50			
22.	Devdaru	Br., Ht.wd.	300			
23.	Draksha	Fr.	10			
24.	Ela	Fr.	90			
25.	Eranda	Rt.	500			
26.	Eucalyptus oil		5			
27.	Gambhari	Rt.	200			
28.	Gandhaka		100			
29.	Gandhaviroja	Exudate	10			
30.	Godanti		500			
31.	Goghrita		300			
32.	Gokshura	Fr.	700			
33.	Gudmara	Lf.	300			

34.	Guduchi	St.	2000			
35.	Guggulu	Exd.	400			
36.	Haridra	Rz.	100			
37.	Haritaki	Fr.	1900			
38.	Hingu	Exd.	5			
39.	Jamun beej	Sd.	700			
40.	Jatamansi	Rz.	50			
41.	Kaaknaasika	Fr.	10			
42.	Kakoli	Rt.	10			
43.	Kalmisora		10			
44.	Kantkari	Rt./Pl.	200			
45.	Kapardika		150			
46.	Karanja Beeja	Sd.	5			
47.	Karanja Patra	Lf.	5			
48.	Karkatshringi	Rt. Bk. Gall	5			
49.	Karpura	Sub. Ext.	40			
50.	Kejoputi oil		5			
51.	Khadira	Ht. Wd.	300			
52.	Khadira Sara	Exd.	300			
53.	Khatika		30			
54.	krishna jeeraka	Fr.	50			
55.	Kustha	Rt.	400			
56.	Kutaki	Rt./Rz.	300			
57.	Lauha		10			
58.	Lavanga	Fl. Bd.	50			
59.	Lodhra	Bk.	600			
60.	Maasparni	Pl.	10			
61.	Madanphala	Sd.	200			
62.	Madhu		30			
63.	Mamejawa	Pl.	700			
64.	Manahshila		10			
65.	Mandura		250			
66.	Manjishtha	Rt.	5			
67.	Maricha	Fr.	450			
68.	Mudagparni	Pl.	10			
69.	Mukta Shukti		150			
70.	Nagarmotha/Musta	Rt./Rz.	1500			
71.	Nagkesara	Stmn.	10			
72.	Navasadara		8			
73.	Nimba patra	Lf.	600			
74.	Nimba Twak	Bk.	800			
75.	Nirgundi Patra	Lf.	10			
76.	Padmaka	Ht. wd.	5			
77.	Parada		20			
78.	Patla	Rt.	200			
79.	Patola	Lf.	200			
80.	Pippali	Fr.	650			

81.	Pippalimoola	Rt.	300			
82.	Prishnaparni	Pl.	200			
83.	Pudina Sattva	Sub. Ext.	10			
84.	Puga	Fr.	30			
85.	Punarnava	Pl.	400			
86.	Pushkarmoola	Rt.	10			
87.	Raal	Exudate	10			
88.	Rakta Chandana	St.	20			
89.	Rasna	Lf.	800			
90.	Saindhava		500			
91.	Sariva	Pl.	5			
92.	Saunf	Sd.	20			
93.	Senna	Lf.	20			
94.	Shaliparni	Pl.	200			
95.	Shankha		150			
96.	Shankha Nabhi		5			
97.	Sharkara		1000			
98.	Shatpushpa	Lf.	100			
99.	Shuddha Haratala		20			
100.	Shweta Chandana	Ht. Wd.	100			
101.	Shweta Jeeraka	Fr.	50			
102.	Shyonaka	Rt.	200			
103.	Sila Rasa		10			
104.	Sirisha	St.Bk.	20			
105.	Sitopala		50			
106.	Sphatika		20			
107.	Sugandhi Bala	Rt.	20			
108.	Sunthi	Rz.	400			
109.	Tagara	Rt.	20			
110.	Tamra		10			
111.	Tankana		20			
112.	Tejpatra	Lf.	10			
113.	Tila Taila		600			
114.	Trivrit	Rt.	300			
115.	Turpentine oil		5			
116.	Tuttha		3			
117.	Twak	St.Bk.	50			
118.	Ushira	Rhz.	100			
119.	Utpal	Pl./Rz.	100			
120.	Vacha	Rt. Rz.	100			
121.	Vanshalochana	S.C.	100			
122.	Vasamoola	Rt.	400			
123.	Vasapatra	Lf.	700			
124.	Vatsanabha	Tub. Rt.	20			
125.	Vidanga	Fr.	600			
126.	Vidarikand	Tu.	5			
127.	Vijaysara	Bk.	600			
128.	Vridhdharu	Rt.	100			

129.	Yastimadhu	St.	300			
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Note:

- The above quoted rates should be inclusive of Excise duty, Forwarding and Insurance charges (F.O.R). at All India Institute of Ayurveda
- The format of Financial Bid may be printed on the letter head of the company or firm.

(Signature & Stamp of the Tenderer)



Annexure VII

Affidavit

(To be submitted IN ORIGINAL on Non - Judicial Stamp Paper of Rs.100/- duly attested by First Class Magistrate / Notary Public)

I/We _____ Age _____ years residing at _____
_____ in capacity of _____
M/s. _____ hereby solemnly affirm that

1. All General Instructions, General Terms and Conditions, as well as Special Terms & Conditions laid down on all the pages of the Tender Form have been read carefully and understood properly by me which are completely acceptable to me and I agree to abide by the same.
2. I / We have submitted following Certificates / Documents for T.E. as required as per General Terms and Conditions as well as special Terms & Conditions of the tender.

Sr. No.	Name of the Document
1	
2	
Onwards	

3. All the Certificates / Permissions / Documents / Permits / Affidavits are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.
4. It is clearly and distinctly understood by me that the tender is liable to be rejected if on scrutiny at any time, any of the required Certificates/Permissions/Documents/Permits/Affidavits is/are found to be invalid/wrong/incorrect/misleading/fabricated/expired or having any defect.
5. I / We further undertake to produce on demand the original Certificate / Permission /Documents / Permits for verification at any stage during the processing of the tender as well as at any time asked to produce.
6. I / We also understand that failure to produce the documents in "Prescribed Proforma" (wherever applicable) as well as failure to give requisite information in the prescribed Proforma may result in to rejection of the tender.
7. My / Our firm has not been banned/debarred/black listed at least for three years (excluding the current financial year) by any Government Department / State Government / Government of India / Board / Corporation / Government Financial Institution in context to purchase procedure through tender.
8. I / We confirm that I / We have meticulously filled in, checked and verified the enclosed documents / certificates / permissions / permits / affidavits / information etc. from every aspect and the same are enclosed in order (i.e. in chronology) in which they are supposed to be enclosed. Page numbers are given on each submitted document. Important information in each document is "highlighted" with the help of "marker pen" as required.
9. The above certificates / documents are enclosed separately and not on the proforma printed from tender document.
10. I / We say and submit that the Permanent Account Number (PAN) given by the Income Tax Department is _____ which is issued on the name of _____ [kindly mention here either name of the Proprietor (in case of Proprietor Firm) or name of the tendering firm, whichever is applicable].
11. I / We understand that giving wrong information on oath amounts to forgery and Perjury, and I/We am/are aware of the consequence thereof, in case any information Provided by us are



found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract, in this event. This office reserves the right to take legal action on me/us.

12. I / We have physically signed & stamped all the above documents along with copy of tender documents (page no _____ to _____).
13. I/ We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliment with specification mentioned in the bid document.
14. My / Our company has not filed any Writ Petition, Court matter and there is no court matter filed by State Government and its Board Corporation, is pending against our company.
15. I / We hereby commit that we have paid all outstanding amount of dues/taxes/cess /charges /fees with interest and penalty.
16. In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of Tender Committee for Disqualification will be accepted by us.
17. Whatever stated above is true and correct to the best of my knowledge and belief.

Date:

Place:

Stamp & Sign of the Tenderer

(Signature and seal of the Notary)

A handwritten signature in black ink, consisting of stylized, overlapping loops and a long horizontal stroke extending to the right.

Annexure VIII

**POWER OF ATTORNEY (value -R s 100)
(Representative/Director/ Partners/Proprietor)**

To,

**The Director,
All India Institute of Ayurveda,
Sarita Vihar,
New Delhi-110076**

I.....S/D
of.....and Representative / Director / Partners / Proprietor
oforganization named M/s..... hereby
authorize Mr./Mrs..... to attend and
represent our organization M/s.....in connection with
proceedings offilingthetender
no.....dated.....for.....

He is authorized to sign, receive, verify all the documents and negotiate on behalf of the company. His decision will be acceptable to us and will be binding on the company/firm. His signature is attached herein below.

Place:

Date:

Signature of the Representative/Director/ Partners/Proprietor

[Note: Organization representative should provide the Power of Attorney duly signed by Representative/Director/Proprietor in the partnership firm, all partners should sign giving power one partner through power of attorney.



Annexure IX

AN AGREEMENT BETWEEN PURCHASER AND SUPPLIER

This Deed of Agreement is made and entered into on..... day of2019.

BETWEEN

All India Institute of Ayurveda, New Delhi an autonomous Institute under Ministry of AYUSH, Government of India represented by its Purchase Committee (here in after called THE PURCHASER which term shall include its successors and assigns) on the one Part.

AND

.....having its office at.....

(here in after called THE SUPPLIER which term shall include successors and assigns) on the other Part.

Whereas Organization All India Institute of Ayurveda, New Delhi in its Pharmacy section is preparing Ayurvedic medicines

And whereas THE PURCHASER is willing to purchase the raw drugs required for the preparation of Ayurvedic medicines.

for the purposes mentioned above.

And whereas for this purpose THE PURCHASER desires to appoint a Supplier to supply the raw drugs required for the preparation of Ayurvedic medicines.

And whereas THE SUPPLIER expresses their desire to enter into an agreement with THE PURCHASER for the supply of raw drugs.

NOW THIS DEED OF AGREEMENT WITNESS THE TERMS AND CONDITIONS AS FOLLOWS:

1. That the Agreement shall come into force immediately and shall remain valid for one year or until cancelled by THE PURCHASER.
2. That the raw drugs mentioned in schedule A shall be supplied by THE SUPPLIER at All India Institute of Ayurveda, Sarita Vihar, New Delhi-110076.
3. That the quality and quantity of the materials shall be as per specification given by THE PURCHASER as well as samples submitted by THE SUPPLIER and approved by THE PURCHASER.
4. That the delivery of the materials shall be made by THE SUPPLIER at their own cost, management and responsibility.
5. THE SUPPLIER should provide the raw drugs within the one month from the receipt of the supply/purchase order.
6. That THE SUPPLIER shall be fully responsible for delivery of the materials in good condition at the specified site of THE PURCHASER through delivery dockets in triplicate.
7. That THE PURCHASER'S representative(s) shall inspect the goods at All India Institute of Ayurveda, New Delhi and reserves the right to reject any goods if the representative(s) considers those to be inferior quality to the approved samples. The rejected raw material shall be replaced by THE SUPPLIER and shall bear all risks/costs of the materials rejected by the committee.



8. Supplied raw materials will be analysed by THE PURCHASER for the parameters as mentioned in the Ayurveda Pharmacopoeia of India (A.P.I.). If the sample does not comply with the parameters, then the materials will be rejected and THE SUPPLIER shall bear the cost of replacing the same without any extra charges.
9. That THE PURCHASER reserves the right to change the quantity of items if they feel necessary during the validity of this Agreement.
10. That THE SUPPLIER shall not without the consent in writing of THE PURCHASER assign or sub-let the contract or any part thereof, or make any agreement with any person/company for the execution of any portion of the supply. In this regard consent by THE PURCHASER will not relieve THE SUPPLIER from full and entire responsibility for this Agreement.
11. That THE SUPPLIER shall indemnify THE PURCHASER in respect of all claims, damages, compensation or expenses payable in consequence of any injury or accident caused by them i.e. THE SUPPLIER.
12. That the custom duty, VAT or other Taxes and cost of transportation, or any other incidental charges, if required in connection of the delivery of goods shall be borne by THE SUPPLIER.
13. That the Payment shall be made by THE PURCHASER office in Currency (INR) through A/C payee cheque only on production of invoice along with delivery dockets confirming receipt of goods by THE PURCHASER'S representative(s) at site.
14. That THE PURCHASER may allow Part Payment for running bill on the request in writing of THE SUPPLIER.
15. That if THE SUPPLIER shall in any manner neglect or fail to carry on the work or performance of the terms of the Agreement with due diligence or violates any of the terms of this Agreement THE PURCHASER shall be entitled to cancel The Agreement and demand damages.
16. That if THE SUPPLIER fails to deliver the materials as per agreed Schedule, penalty will be imposed by THE PURCHASER. Unless the penalty is waived by The Director, AIIA, New Delhi, THE SUPPLIER have to pay the penalty at the rate of 10 % (ten percent) of value of Ayurveda Raw Drugs per week maximum up to four weeks.
17. That the terms of this Agreement shall be GOVERNED by the Laws of the Land i.e. New Delhi.

Sr. no.	Name of raw drug	Quantity (in Kg)	Rate per kg (Without taxes) in Rs.	Applicable taxes in Rs.	Total in Rs

Signed on the _____ day of..... for and on behalf of the Supplier and Purchaser as

Follows:

SUPPLIER

1.....

2.....

WITNESSES

1.....

2.....

PURCHASER

1.....

2.....

WITNESSES

1.....

2.....



