

TENDER
ALL INDIA INSTITUTE OF AYURVEDA



SUMMARY OF TENDER

Name of Work	Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautam Puri Sarita Vihar, Delhi - 110076
Notice Inviting Tender	13.01.2021
Date of issue of tender documents.	From 13.01.2021 to 19.01.2021 till 1700 Hrs, can be downloaded from the website of AIIA.
Date of submission of Tender	The sealed Tender so as to reach this office on or before 19.01.2021 latest by 1500 hrs
Date of opening of Tender	On 19.01.2021 1530 hrs in presence of party who may be present.
Pre Bid Meeting	NA
Estimate cost	Rs.5,97,944.00
EMD	Rs.12000.00(Refundable)-Rupees Twelve Thousand only.
Tender Cost	Rs.1000.00 (Non-Refundable) Rupees One Thousand only.
Completion time	TWO MONTHS
Envelope-1	EMD & Tender Cost
Envelope-2	Pre qualifications Documents with Tender Document
Envelope-3	Financial Bid Only

ALL INDIA INSTITUTE OF AYURVEDA



NOTICE INVITING TENDER

File No: J-50/8/2020-AIIA / 2531

Dated: - 12/01/2021

Name of the work: Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076.

Sealed Tenders are invited on behalf of All India Institute of Ayurveda (AIIA), New Delhi for **Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076.**

1. The work is estimated to cost **Rs.5,97,944.00**. This estimate, however, is given merely as a rough guide.

2. The works are to be completed in **28 days** from the 2nd day after the day on which the department issues the written order to commence the work or from the date of handing over the site, whichever is later.

3. The tender can be downloaded from AIIA website only.

4. The Following documents are required to qualify in technical bid.

4.1 The contractor/agency should have satisfactorily completed the works as mentioned below during the last Five years in which tenders are invited as follows: **The contractor shall enclose work order with Bill of quantity.**

- a) Three similar works of each costing not less than 30% of the estimated cost
OR
- b) Two similar works of each costing not less than 50% of the estimated cost.
OR
- c) One similar work of each costing not less than 80% of the estimated cost

“Similar work shall mean works of “Interior works/ Civil Works/ Aluminium works/ Sun control Film/Wooden works”.

4.2. A tenderer shall enclose a copy of valid PAN Card.

30/1/2021

4.3. Proof of registration with GST.

4.4 Site Visit Confirmation Format duly signed by Institute Engineer in Charge as per attached format.

4.5. All the above certified documents shall be submitted by the firm duly signed and stamped with seal of the company and original shall be duly produced for verification as required.

5. The tender document can be down loaded from our website <https://aiia.gov.in/>

6. In such case Bidder should fulfil prequalification criteria as per para "4.1 to 4.5" and submit the documents in a sealed envelopes super scribed **Envelop No.2-Technical Bid** for pre-qualification for "**Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076**".

a) In case tender documents downloaded from the web site, the tenderers should have enclosed tender cost (Rs 1000.00 (Rupee One Thousand only) along with EMD of Rs. 12,000.00 (Twelve Thousand Only) in form of banker's cheque / demand draft in a separate sealed envelope. **Super scribed ENVELOPE-1** for the work of "**Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076**".

b). The tender shall be accompanied by earnest money of **Rs. 12,000.00 (Rupee Twelve Thousand Only)** through a Bank Draft issued in favour of **ALL INDIA INSTITUTE OF AYURVEDA, New Delhi** from State Bank of India or a Nationalized Bank or any Scheduled Bank. Tenders without the earnest money and Tender cost if any will be summarily rejected

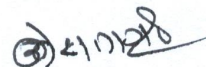
c) **Envelope II marked as Technical bid** shall contain all the **pre-qualification documents along with tender documents** downloaded from the web site duly signed and stamped as mark of acceptance of all terms and conditions. Any deviation from terms and conditions shall be notified separately.

d) If all the required documents are not complete as per Para 4 (a) above, Envelope III containing financial bid will not be opened.

7. Copies of other drawings and documents pertaining to the works signed for the purpose of identification by the accepting authority of his accredited represent representatives and samples of materials to be arranged by the contractor will be open for inspection by tenderers at AIIA, New Delhi during working hours between the dates mentioned in clause 6 above.

8. Tenderer are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tender to the nature of the ground and sub-soil, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to the risk, contingencies and other circumstances which may influence or effect their tender. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

9. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and



of the conditions and rates at which stores, tools, plant etc. will be issued to him by the AIIA and local conditions and other factors bearing on the execution of the work.

10. A tenderer shall quote in figures as well as in words for rate(s) tendered. The amount for each item should be worked out and requisites total given. Special care shall be taken to write rates in figures as well as words and the amounts in figures only in such a way that interpolation is not possible. The total amount shall be written both in figures and in words. In case of figures, the words 'Rs' should be written before the figure of rupees and the word 'Paisa' after the decimal figures e.g. Rs. 2.15 P and in case of words 'Rupees' should be precede and the word 'Paisa' should be written at the end. Unless the rate is in whole rupees followed by the word 'only' it should invariably be up to two places of decimal.

11. (a) All rates shall be quoted on the financial bid form and shall include material, labour, transportation all taxes & duties, supervision, tools, plants, wastage, sundries, scaffolding as required mobilization, demobilization, transportation etc. and nothing extra shall be payable on this account.

(b) Sales tax or any other tax on materials/ labour in respect of this contract shall be payable by the contractor and the AIIA will not entertain any claim whatever in this respect.

(c) As per law of land, statutory deduction like income tax / work contract tax etc shall be made from the contractor's bill as applicable.

(d) The Performance Guarantee of 5% to be deposited in form of DD/ Banker's Cheque of contract amount which shall be returned after satisfactory completion of work.

12. In case of item rate tenders, only rates quoted shall be considered. Any tender containing percentage below/above the rates quoted will be rejected.

13. Tender complete in all respect shall be put in the Tender Box placed at AIIA OFFICE C BLOCK New Delhi up to **1500 hours on or before 19.01.2021**. The tenders received shall be opened on same day at **1530 Hrs** in the presence of tenderers who may be present. The submission of tender shall be as under:

13.1 **Sealed Envelope No.1-superscribed "EMD & Tender cost"** consisting of draft for Tender cost (Non-refundable) and Earnest money deposit (Refundable) of subject work. It should be superscribed Envelop-1 Along with name of Work-Tender cost & EMD.

13.2 **Sealed Envelope No.2-superscribed "Technical bid"** along with name of work shall contain complete Tender documents and pre-qualification documents as required as listed **4.1 to 4.5** each page duly signed and stamped.

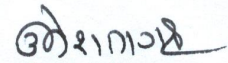
13.3 **A separate sealed envelope No.3 should contain only Financial Bid** each page duly signed and stamped with prices in the manner specified in this NIT. The envelop shall be super scribed as Envelop-3-Financial bid for **"Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076"**.

14. All the three sealed envelopes should be put in separate sealed cover super scribed as Tender document for the work of **"Providing and Fixing Wooden Flooring, Toughened Glass Partition**

in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at All India Institute of Ayurveda (AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076.

15. On acceptance of tender, the earnest money will be treated as part of the Security Deposit.
16. AIIA will return the earnest money, where applicable to every unsuccessful tenderer.
17. AIIA reserve to themselves the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at his quoted rates.
18. The validity of the tender(s) shall be up to **90 (Ninety) days** from the date of opening of tender(s).
19. The use of whitener/ eraser in this tender is prohibited. If any correction becomes necessary, the same should be done by SCORING OFF originally written rates/figures etc. and then rewriting should be done under initials of person filling the tender.
20. An undertaking by the agency shall be given to the effect that "they will engage staff and labour of good moral character only at site and will ensure watch and ward and discipline of his employees". Suitable action will be taken against the agency if any deviation is noticed on this account.
21. For consumption of water and Electricity at site, if requested by the agency, the same shall be arranged by AIIA (subject to their existence at working site) at one mutually convenient point.
22. In case it is found during evolution or at any time before signing of contract or after its execution and during the period of subsistence there of that one or more of the eligibility conditions have not been met by the applicant, or the applicant has made material misrepresentation or has given any materially incorrect or false information, the applicant shall be disqualified forthwith, if not, yet appointed as the contractor/supplier and if the applicant has already been issued the LOA or has entered into the contract, as the case may be, the same shall, notwithstanding anything to the contrary contained therein be liable to be terminated along with forfeiture of earnest money deposit (EMD)/ performance security by a communication in writing By the AIIA to the applicant without the corporation being liable in any matter whatsoever to the applicant and without prejudice to any other right or remedy with the AIIA may have under the bidding documents the contract or under applicable law.

For & On Behalf of the ALL INDIA INSTITUTE OF AYURVEDA



Dr. Umesh Tagade

Joint Director

ALL INDIA INSTITUTE OF AYURVEDA

ANNEXURE A

CERTIFICATE OF SITE INSPECTION

I (Name) Owner/Director/Authorized Signatory of M/s
having its registered address at have inspected the site of work
Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and
Sun Control Film, Aluminum Grill at IPD 3rd Floor at All India Institute of Ayurveda
(AIIA) Mathura Road, Gautampuri Sarita Vihar, Delhi - 110076 and its surrounding and
understand the nature and scope of work. I have also read all the specification, terms and
condition of this contract.

Sign of Contractor

Sign of AIIA Engineer in Charge

21/11/20

Schedule of Quantity (Financial Bid)

Providing and Fixing Wooden Flooring, Toughened Glass Partition in Director Office and Sun Control Film, Aluminium Grill at IPD 3rd Floor at AIIA premises

S.no	Description	Unit	Qty	Rate	Amount
A	Sun Control Film				
1	Supply and Installation of Sun Control Window film as per technical specification attached herewith after cleaning the window glass complete in all respect as per the direction of Engineer In-charge. GARWARE NR GREEN 70 /R GREEN 10	Sqft	1868.6		
B	Aluminium Grill				
2	Supply and Installation of Aluminium Grill of Size approx 3"x2.5" and 6mm thick bar with F/U Frame with screws etc complete in all respect as per the direction of Engineer In-charge.	Sqft	745.74		
C	Wooden Flooring				
3	Providing and Fixing of 8mm Thick Laminated Wooden Flooring made from HDF of AC4 Class with underlay and other accessories (Make GreenPly/Action Tesa/Pergo/Alstone) complete in all respect as per the direction of Engineer in Charge as per sample approved.	Sqft	1350		
D	Toughened Glass Partition				
4	Providing and Fixing 12mm thick toughened glass partition with door of required size of make Saint Gobain, ASI or equivalent with all required fittings, holes, cutouts, floor machine set, SS Handles, Big L & L Connector and filling of gaps with clear silicone complete in all respect as per the direction of engineer.	Sqft	212		
a	Holes	Each	57		
b	Cut-outs	Each	24		
c	Floor Machine Set Heavy Duty	Each	6		
d	18 Inch Stainless Steel Handles	Each	6		
e	Big L (SS)	Each	6		
f	L Connector (SS)	Each	33		
g	Clear Silicones (Branded)	Each	8		
h	Labour For Installation	Each	212		
	Net Total			Rs.	
	GST			Rs.	
	GRAND TOTAL			Rs.	

In Words.....

Signature of Contractor with Seal of firm/company.

30/2/2018