

## TENDER NOTICE

### ALL INDIA INSTITUTE OF AYURVEDA, NEW DELHI

Tender No. AIIA/G-19004/2/1/2011/02

SHORT TENDER FOR

### “Rate contract for Fire detection alarm system

Tenders are invited from Individual/Firm/Agency/Company/Dealer for rate contract for fire detection alarm system items at the All India Institute of Ayurveda, New Delhi. The individual /firm/Agency/Company/Dealer should be OEMs or their authorized Distributor. The tender document along with terms and conditions is attached. A demand Draft of Rs 500/- (Rupees Five Hundred Only) has to be attached with the technical bid as processing fees. The short tender, complete in all respects must reach the Institute on or before **25.09.2020** latest by 1:00 PM or must be dropped in the tender box placed at the Office of AIIA, New Delhi located at, Delhi Mathura Rd, Sarita Vihar, Gautam Puri, New Delhi, Delhi 110076. Incomplete short tender in any respect or conditional short tender shall be summarily rejected. The Director, AIIA, New Delhi reserves the right to reject any or all the tenders without assigning any reason thereof.

#### Schedule of Tender

Sl. No.	Details	Date	Time
1.	Notification of Tender		
2.	Pre-Bid Conference	<del>15.09.2020</del> 21/09/20	3: 00 pm
3.	Last date for submission of Tender	25.09.2020	1:00 PM
4.	Opening of Tender	25.09.2020	3:00 Pm
5.	Opening of Tender (Price Bid)	Will be informed to technically qualified tenderers at least 03 days in advance.	

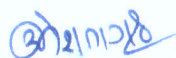
## INVITATIONTOTENDER

(Non-Transferable)

**Tender for “Rate contract for supply of fire detection alarm system items” delivered at All India Institute of Ayurveda, New Delhi**

**Ref: Tender No. AIIA/G-19004/2/1/2011/02**

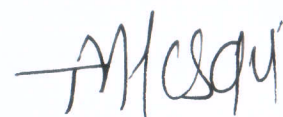
1. Sealed Tenders in the prescribed format (attached) are invited from reputed Individual/Firm/Agency/Company/Dealer for **“Rate contract for supply of fire detection alarm system items”** in two bid system i.e.
  - i. Technical bid
  - ii. Price bid
2. Tenderer should attach processing fees in the form of Demand Draft of Rs 500/- in favour of ‘Director, All India Institute of Ayurveda, New Delhi’ payable at ‘New Delhi’ along with Technical Bid of the Tender Document.
3. The completed tender is required to be submitted along with the E.M.D mentioned in Annexure-III in the form of demand draft drawn in favor of ‘Director, All India Institute of Ayurveda, New Delhi’ payable at ‘New Delhi’. The EMD in the form of DD should be kept with the Technical Bid.
  - i. The Technical Bid will be opened on 25.09.2020 at 03:00 pm in the Conference hall of the Institute, in presence of tenderers or their authorized representatives, if present.
  - ii. The EMD amount without interest will be returned to the unsuccessful tenderer within 30 days from the award of the Contract.
4. The Tender must be submitted in the prescribed formats only for ‘Technical bid’ and ‘Price bid’ together with its enclosures as asked for.
5.
  - i. By submitting the tender, Tenderer shall be deemed to have fully familiarized with all the requisite conditions and obligations under which the tenderer has to perform. The Institute will not be responsible for any postal delay. Any tender received after the above mentioned date and time shall not be considered.
  - ii. However, in the event of any unforeseen circumstances, the tender may be opened at a later date and the same would be notified on Institute website [www.aiia.gov.in](http://www.aiia.gov.in)
6. Tenders which are not submitted in the prescribed formats and/or without requisite document and incomplete in any manner shall not be considered. Tenderer should submit the Tender duly signed on each page with the rubber-seal of respective Individual/Firm/Agency/Company/Dealer indicating status of the signatory.
  - i. Tender with additional or counter clauses/items and/or any additional conditions if incorporated, will be liable for rejection and Institute will not be bound to give any explanation for such rejections.
7. The Rate Contract shall be initially for a period of 01 year and with a provision to extend for period of 01 year or more at a time on the same terms and conditions with mutual consent provided the service is found satisfactory.
8. **Sealing and Marking of Bids:**
  - i. The Technical bid (Annexure-V) along with all the documents mentioned in the check list should be placed in one sealed envelope super scribed as “TECHNICAL BID”. The Price bid should also be kept in a separate sealed envelope super scribed as “PRICE BID” (Annexure-VII). Both the envelope should then be placed in one single, sealed envelope super scribed as TENDER FOR **“Rate contract for supply of fire detection alarm system items”** and should be addressed to Director, All India Institute of Ayurveda, New Delhi. The tenderer’s name with complete mailing address and telephone number should be indicated on the outer envelope.
  - ii. Both the inner envelope super scribed as ‘TECHNICAL BID’ and ‘PRICE BID’ should have the name and address of the tenderer so that if required, they may be returned to the tenderer without opening them.
  - iii. If the outer and inner envelopes are not sealed and marked as required, the Institute will assume no responsibility for the bid’s misplacement or premature opening.
  - iv. If for any reason, it is found that the Technical Bid reveals the Price Bid details in any manner whatsoever, or the Price Bid is enclosed in the envelope super scribed as “Technical Bid”, the Bid document will be summarily rejected in the first instance itself.



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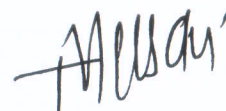
9. At any time prior to the deadline for submission of Tender, the Institute may, if necessary, modify the tender document. Such amendment will be binding and will be notified on Institute's website [www.aiia.gov.in](http://www.aiia.gov.in). The prospective tenderers are requested to keep a close watch on Institute website for amendments, if any which takes place after issuing the tender. Any change in tender document shall be displayed on Institute's Website [www.aiia.gov.in/](http://www.aiia.gov.in/)
10. A pre-bid conference will be held on 15.09.2020 at 3.00 pm in the Conference Hall of the Administrative Building of AIIA, New Delhi for which all the tenderers are advised to attend. Any doubt regarding the tender document, technical specification and the terms and conditions of the contract may be clarified in the pre-bid conference.
11. Tenders shall be kept valid for a period of at least 180 (One Hundred and Eighty) days from the date of opening.
12. The Authorities of AIIA, New Delhi reserve the right to accept or reject any or all the offers or apportion the work amongst different tenderers in any manner as they may choose to, without assigning any reason whatsoever and their decision shall be final and binding on all concerned.
13. In case there are more than two successful bidders, the Director, AIIA will have the right to invite tenders again from them



**DIRECTOR**  
AIIA, NEW DELHI

**Enclosures:**

- a. Annexure – I: Check list of the documents to be provided with technical bid.
- b. Annexure – II: Terms and Conditions.
- c. Annexure – III: Details of Demand Drafts.
- d. Annexure – IV: Scope of Work.
- e. Annexure – V: Technical Bid
- f. Annexure – VI: Declaration Regarding Blacklisting/Debarring for Taking Part in Tender.
- g. Annexure – VII: Price Bid.



**DIRECTOR**  
AIIA, NEW DELHI

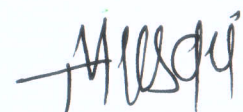


**Check List of the documents to be provided with Technical Bid**

The enclosures have to be attached in the serial order as mentioned hereunder:

Sl. No.	Documents/ Certificate	Yes/No
1.	Technical Bid (Annexure-V).	
2.	Demand Draft of Processing Fees as mentioned in Annexure-III (non-refundable).	
3.	Demand Draft of EMD as mentioned in Annexure-III.	
4.	Photocopy of the Certificate for the Status of the Individual/Firm/Agency/Company/Dealer (as applicable)	
5.	Photocopy of the Certificate issued by Competent Authority as a proof of proprietary(in case of proprietorship firm)	
6.	Photocopy of the Certificate issued by Competent Authority as a proof of partnership(in case of partnership firm)	
7.	Photocopy of Balance Sheet with Profit & Loss Account for financial year 2016-17,2017-18 & 2018-19 (duly attested by Chartered Accountant).	
8.	Photocopy of Income Tax return for the financial year 2016-17,2017-18 & 2018-19 and Service Tax Return for the financial year 2018-2019.	
9.	Photocopy of appropriate PAN Card	
10.	Photocopy of GST registration certificate	
11.	Photocopy of NSIC registration certificate for exemption of EMD	
12.	Photocopy of valid GMD & CE certificate, if any	
13.	Self-certified declaration regarding blacklisting/debarring and Insolvency for taking part in Tender (Annexure-VI)	
14.	Signed copy of the following tender documents as a token of acceptance. a) Copy of Tender Notice. b) Copy of Invitation to tender (all pages). c) Copy of Check List (Annexure-I) d) Copy of Terms & Conditions (all pages). (Annexure-II) e) Copy of details of Demand Drafts (Annexure-III) f) Copy of Scope of work (all pages). (Annexure-IV) g) Copy of Technical Bid (all pages) in sealed envelope (Annexure-V) h) Copy of Declaration regarding Black listing/Debarring and Insolvency. (Annexure-VI) i) Copy of Price Bid (all pages) (Annexure VII)  All the pages are required to be signed with rubber seal of tenderer.	
15.	Any other document.	

**Note:** The technical bid shall be summarily rejected if these documents are not attached.



**DIRECTOR**  
AIIA, NEW DELHI

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**TENDER FOR "Rate contract for fire detection alarm system items"****TERMS AND CONDITIONS**

1. Annual turnover of the company. The bidder should be in the trade of selling fire detection alarm system for at least five years.
2. Copies of Balance Sheet and Profit & Loss account for the last Three years.
3. Copies of the Income Tax return for the last three years
4. Supplies should be made directly by the bidder and not through any other agencies.
5. No tender shall be allowed at any time or any ground, whatsoever it may be, to claim revision of modification in rate Quoted by him. Representation to make correction in the tender documents on the ground of clerical error, typographical error, etc. Committed by the tenderers in the bids shall not be entertained after submission of the tenders. Cross conditions such as "Subject to availability" "Supplies will be made as and when supplies are received" etc. Will not be entertained under any circumstances and the tender of those who have given such conditions shall be treated incomplete and according the tender will be summarily rejected.
6. No of days may be mentioned for supply of equipment/goods.
7. Fire detection alarm system items supplied by the successful tenderer shall be or the best quality and shall comply with the specification, stipulation and conditions specified in the tender.
8. The tenderer shall abide by scope of work enclosed in Annexure-IV.
9. The tenderer shall submit a copy of the tender document and addenda thereto, if any, with each page signed and rubber sealed to confirm the acceptance of the entire-terms and conditions of the tender.
10. The tender of any tenderer, who has not complied with one or more of the conditions of Annexure -I and / or fail to submit the essentially required document in prescribed format as mentioned / required / or conditional tender are liable to be summarily rejected.
11. The Institute reserves the right to accept or reject any or all the offers or apportion the work amongst the different tenderers in any manner as it may deem fit without assigning any reason whatsoever and its decision shall be final and binding on all concerned.
12. No guarantee can be given as to the minimum quantity which will be drawn against this contract but the contractor will supply quantity as may be ordered by the direct demanding officers during the currency of the contract
13. All the items shall be delivered within a period of 7 days from the date of purchase order.
14. Payment will be made after satisfaction delivery, commissioning and inspection of material by AIIA, New Delhi.
15. If the tenderer fails to execute the supply with in the stipulated time, the tender inciting authority is at liberty to make alternative arrangement for purchase of the item of fire detection alarm system/goods for which the purchase order have been placed, from any other sources or from any other tenderer who might have Quoted higher rates, at the risk and the cost of the supplier and in such cases the tender inviting authority has every right to recover the cost and impose the penalty at the rate of 2% per week on the value of fire detection alarm equipment.

**16. Legal**

Any dispute with regard to the meaning, effect or interpretation of any terms and conditions shall be referred to Director, All India Institute of Ayurveda, New Delhi who would act as the sole Arbitrator and proceedings of such arbitration shall be conducted in accordance with the provision of the Indian Arbitration Act, 1940 or any statutory modification thereof. The venue of Arbitration shall be New Delhi. In case of litigation, if any and the cause of action shall be deemed to have been arisen in New Delhi only.

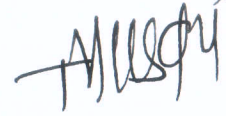
**17. Performance Security:**

- i. To ensure due performance of the contract, performance security is to be obtained from the successful bidder awarded the contract, Performance security should be for an amount of 10% (ten percent) of the value of the contract. Performance security may be furnished in the form of an account payee Demand Draft or bank guarantee from a commercial bank in an acceptable form safeguarding the Institute's interest in all respects.
  - ii. Performance security should remain valid for a period of 60 (sixty) days beyond the date of completion of all contractual obligations by the contractor.
  - iii. Bid security will be refunded to the successful bidder on receipt of performance security.
18. The suppliers without charges, repair or rectify defective fire equipment/goods or to replace such equipment delivered at the buyer premises without costs to the buyer.



19. The successful tender shall execute an agreement on a non – judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the tenderer)
20. Approx. cost Rs. 8.50 lakh (Rupees eight lakh fifty thousand) of the tender.
21. No advance payment will be made for supply of FDA items to AIIA, New Delhi.
22. Important Note – No Deviation Clause

Any deviation in terms and conditions or the form of price bid inclusive / exclusive of taxes, levies, surcharges, and additional head for charges shall be discussed in pre bid conference. The Institute authorities shall modify the tender document if required in the light of discussion. However, any bid technical/price stipulating additional conditions or deleting the conditions mentioned in the tender shall be summarily rejected.



**DIRECTOR  
AIIA, NEW DELHI**



## UNDERTAKING

I/We have read all the terms and conditions of the tender and agree thereupon.

Annual report and audited statement or statements undersign by independent auditors appointed. In the company, of account for the last three year 2016-17, 2017-18, 2018-19. Certificate in support of turnover of the company

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

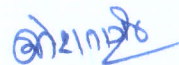
Name: \_\_\_\_\_

Rubber seal of Tenderer:

*at 21/11/20*

Details of Demand Drafts

Sl.No.	Particulars	DD number	Dated	Bank Name	Amount (₹)
1.	Processing Fees				Rs. 500/- (Five hundred Only)
2.	Earnest Money Deposit (EMD)				Rs. 42,500/- (Fourty two thousand five hundred Only)





**Scope of Work**

Following items are required under the rate Contract  
LIST OF ITEMS FOR YOUR PROCUREMENT

<b>A. Fire Detection alarm equipment required material</b>				
<b>S.No.</b>	<b>Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Make</b>
1.	Intelligent addressable optical smoke Detector with inbuilt fault isolator. Model No. CAP320	Each	50	Cooper
2.	Intelligent addressable Multi Detectors with inbuilt fault isolator. Model No – CAPT340	Each	50	Cooper
3.	Intelligent addressable Multi Heat Detector with fault isolator Model No – CAH330	Each	30	Cooper
4.	Intelligent addressable surface call point with inbuilt fault isolator. Model No- CBG3705	Each	5	Cooper
5.	Loop Card Model no ZPCB2148	Nos	2	Cooper
6.	Network card model no- CF 3000 NET KIT	Nos	3	Cooper
7.	MCP Glass	Each	100	
8.	Battery model no – Y12-12/12V/12	Each	8	Exide/Amco
9.	Mother Board model no-DF-6000 YPCB2153	Each	1	Cooper
10.	Micro PCB card model no- ZPCB2137	Each	1	Cooper

*Chenigato*

**Technical Bid**

Ref: Tender No. AIIA/G-19004/2/1/2011/02

**Important Instructions:**

1. Fill up the specifications in this document format only. **Rendering of other format will lead to disqualification.**
2. It will be the sole discretion of AIIA, New Delhi to accept or reject tenders in case of deviations, if any, from the technical specification.
3. Any misleading information, whether intentional or unintentional will lead to disqualification.

**TENDER FOR "Rate contract for supply of fire detection alarm system items"**

1. Name of the Tenderer- Individual/Firm/Agency/Company/Dealer: \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Telephone No.(O) \_\_\_\_\_ (M) \_\_\_\_\_
4. Email id: \_\_\_\_\_
5. Status of Tenderer (Individual/Firm/Agency/Company/Dealer) \_\_\_\_\_
6. PAN Number \_\_\_\_\_ (Photocopy enclosed) GST Number \_\_\_\_\_
7. Sales Tax Registration Number \_\_\_\_\_ (Photocopy enclosed).
8. Service Tax Registration Number \_\_\_\_\_ (Photocopy enclosed).

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Rubber seal of Tender



## SELF-CERTIFIED DECLARATIONS FOR TAKING PART IN TENDER

- a. Regarding blacklisting / debarring  
b. Insolvency

1. I / We \_\_\_\_\_ (Tenderer) hereby declare that the Individual/Firm/Agency/Company/Dealer, namely M/s \_\_\_\_\_ has not been declared as **insolvent**.

AND

2. I / We \_\_\_\_\_ (Tenderer) hereby declare that the Individual/Firm/Agency/Company/Dealer, namely M/s \_\_\_\_\_ has not been **blacklisted or debarred** in the past by Union / State Government or Organization from taking part in Government tenders in India.

OR

2. I / We \_\_\_\_\_ (Tenderer) hereby declare that the Individual/Firm/Agency/Company/Dealer, namely M/s \_\_\_\_\_ was **blacklisted or debarred** by Union/ State Government or any Organization from taking part in Government tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is expired and now the Individual/Firm/Agency/Company is entitled to take part in Government tenders.

In case the above information is found to be false I / We are fully aware that the tender/contract will be rejected/cancelled by Director, All India Institute of Ayurveda, New Delhi, and EMD shall be forfeited.

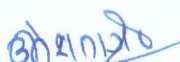
In addition to the above the Director, All India Institute of Ayurveda, New Delhi will not be responsible to pay the bills for any completed/partially completed work.

Self-certification: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Rubber seal of Tenderer:



**Price Bid for Rate contract for supply of fire detection alarm system items**

(To be sealed in a separate envelope)

Ref: Tender No. AIIA/G-19004/2/1/2011/02

**TENDER FOR "Rate Contract for supply of fire detection alarm & firefighting system items"**

Sl. No.	Name of Items	Items required	Qty.	Taxes @	Per Unit Rate in Rs	Total Amount	
						In Figures	In Words
1.	Intelligent addressable optical smoke Detector with inbuilt fault isolator. Model No. CAP320	Intelligent addressable optical smoke Detector with inbuilt fault isolator. Model No. CAP320	50				
2.	Intelligent addressable Multi Detectos with inbuilt fault isolator. Model No – CAPT340	Intelligent addressable Multi Detectos with inbuilt fault isolator. Model No – CAPT340	50				
3.	Intelligent addressable Multi Heat Detector with fault isolator Model No – CAH330	Intelligent addressable Multi Heat Detector with fault isolator Model No – CAH330	30				
4.	Intelligent addressable surface call point with inbuilt fault isolator. Model No- CBG3705	Intelligent addressable surface call point with inbuilt fault isolator. Model No- CBG3705	5				
5.	Loop Card Model no- ZPCB2148	Loop Card Model no- ZPCB2148	2				
6.	Network card model no- CF 3000 NET KIT	Network card model no- CF 3000 NET KIT	3				
7.	MCP Glass	MCP Glass	100				
8.	Battery model no – Y12-12/12V/12	Battery model no – Y12-12/12V/12	8				
9.	Mother Board model no- DF-6000 YPCB2153	Mother Board model no- DF-6000 YPCB2153	1				
10.	Micro PCB card model no- ZPCB2137	Micro PCB card model no- ZPCB2137	1				

**Gross Total Cost: ` \_\_\_\_\_ (Inclusive all taxes)\***

I/We agree to undertake the Rate contract for supply of Fire detection alarm system items, in accordance with the required specifications/conditions for a total work price of Rs \_\_\_\_\_ (in figure), \_\_\_\_\_ (in words) as per the terms and conditions stated in the tender.

I/We also confirm that the rates quoted by me/us are firm and will not be changed/escalated/increased during



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the period of work.

Note : 1) The L1 bidder will be chosen as successful bidder.

2) Rate should be quoted according to unit and specification asked for.

3) \* Rate quoted should be inclusive of all duties ,GST, freight, loading, unloading, road permit, parking etc.

**Signature of Bidder**

**Rubber seal of Tenderer**

*Handwritten signature in blue ink*