



ALL INDIA INSTITUTE OF AYURVEDA

**(An Autonomous Organization under the Ministry of AYUSH, Govt. of India)
Gautampuri, Sarita Vihar, Mathura Road, New Delhi- 110076**

**EXPRESSION OF INTEREST TENDER FOR OUTSOURCE OF CLINICAL
PATHOLOGY LABORATORY AND RADIOLOGY LABORATORY OF 'ALL INDIA
INSTITUTE OF AYURVEDA', NEW DELHI**

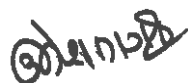
**LOCATION: ALL INDIA INSTITUTE OF AYURVEDA, GAUTAMPURI, SARITA
VIHAR, NEW DELHI-110076**

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ALL INDIA INSTITUTE OF AYURVEDA
(An Autonomous body under Ministry of AYUSH, Govt. of India)
NEW DELHI

Important Information Sheet

Event	Particulars
Tender inviting Authority, Designation & Address	Director All India Institute of Ayurveda, Gautampuri, Sarita Vihar, Mathura Road New Delhi-110076 email: director@aiaa.gov.in Fax No.011-29948660
EOI Tender reference	F.No. G-19004/5/1/2016-AIIA/3128
Date of Publication of EOI Tender	07.01.2020
Date and Time for pre bid submission	17.01.2020 (Friday) at 3.00 PM
Last date, time and place of submission of sealed EOI Tenders	28.01.2020(Tuesday) at 1:00 PM
Date, Time and place of opening of EOI Tenders	28.01.2020(Tuesday) at 3:00 PM
Date of selection of EOI Qualified Bidders	EOI Qualified Bidders will be selected within 15 days from the date of opening of the EOI Tender or any other period as to be decided by AIIA.
Date of Opening of financial bid to EOI Qualified	Will be intimated to EOI qualified bidder only



EXPRESSION OF INTEREST TENDER FOR OUTSOURCE OF CLINICAL PATHOLOGY LABORATORY AND RADIOLOGY LABORATORY.

1. **INTRODUCTION:** All India Institute of Ayurveda, an autonomous body under Ministry of AYUSH, Government of India, invites the Expression of Interest from any party including Govt., PSU and Private Organization eligible to be considered for Outsource of Clinical Pathology Laboratory and Radiology Laboratory, All India Institute of Ayurveda, on PPP Mode for a period of 5 (Five) years.
 2. **Documents and processing fee :** copy of the EOI can be downloaded from the website of AIIA at www.in.gov.aiaa and also www.eprocure.gov.in/cppp by depositing Demand Draft\Banker Cheque of Rs. 1000.00 (Rupees One thousand only) drawn in favour of the Director, All India Institution of Ayurveda, New Delhi payable at New Delhi towards the cost of EOI Tender documents and processing fee shall be enclosed by the bidder with technical bid only.
- Earnest Money Deposit:**
3. The EMD has to be deposited by way of Demand Draft/ Bank Guarantee in favour of the Director, All India Institution of Ayurveda, New Delhi payable at New Delhi. EMD can be deposited by way of Bank Guarantee (in the respective format enclosed as Annexure-IV). Earnest Money in deviation from above shall be summarily rejected. No interest shall be payable by the AIIA for the sum deposited as EMD.
 4. The Expression of Interest received in response will be evaluated by the evaluation committee of AIIA.
- The envelope must bear "Expressions of Interest for Outsource of Clinical Pathology Laboratory and Radiology Laboratory as well as the mailing address and contact information of bidder to facilitate returning the document in case of late submission. The EOI Tender incomplete in any form will be summarily rejected, without assigning any reason.
5. If the bidder prefers to submit the bid by post, the bidders should ensure that the bids reaches AIIA, New Delhi on or before the due & time. The AIIA will not be liable or responsible for any damage, postal delay or other delay whatsoever.
 6. The Earnest Money deposit of the unsuccessful bidders would be returned on execution of the agreement by the successful bidder or within 30 days after the expiry of bid validity or upon declaration of bid as non-responsive.



7. Scope of work:

AIIA, New Delhi invites EOI from eligible bidders for outsourcing of the services of Clinical Pathology laboratory (CPL) and radiology laboratory (RL) of All India Institute of Ayurveda on PPP basis. The approximate cost of the work of the EOI tender is INR 4.00 crores (INR 1.5 crore for the CPL and INR 2.5 crore for the RL). The EMD for the above is (INR 8 lakhs for bidders participating in EOI tender of both the groups of CPL and RL; INR 3 lakhs for bidders participating only for CPL and 5 lakhs for bidders participating only for RL)

S.No.	Name of Item	Approx. Amount	EMD (In Rs.)	Tender cost (Non-refundable) Download
i-	Outsourcing of Clinical Pathology Laboratory & Radiology Laboratory on PPP MODE	4.00 Crore	8.00 Lakhs	1000/-
ii.	Outsourcing of Clinical Pathology Laboratory on PPP MODE	1.5 Crore	3.00 Lakhs	-
iii.	Outsourcing of Radiology Laboratory on PPP MODE	2.5 Crore	5.00 Lakhs	-

General Terms and Conditions

8. Eligibility Criteria –

- a. For Clinical Pathology Laboratory - Labs with NABL accreditation and above functioning successfully for more than 2 years after accreditation /Govt. undertaking or Enterprise
- b. For Radiology Laboratory – Experience of Running CT,
- c. USG, BMD, X- Ray Centres successfully for more than 2 years/Govt. Undertaking or Enterprise

9. Bidder's Average annual turnover in the last three financial years i.e. 2016-17, 2017-18 & 2018-19 shall not be less than Rs.10 lakhs.

(Handwritten signature)

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Further, turnover for one year 2018-19 should also be not less than Rs.10 lakhs.

10. The Bid Document must be filled in by a ball point name and has to be signed on each page and stamp.
11. The rates must be mentioned clearly as the actual offered amount after all discounts (which are to be offered by the bidder). No discount should be offered anywhere else. All discounts should be included in the quoted price.
12. The Bid document must be filled in words and figures clearly. In case of any discrepancy between the words and figures, the words will be preferred as the correct quoted rate.
13. The bidder as per rule must mention GST/any other taxes separately and clearly and must pay the same exceeding. In case of any change in the kind or rate of taxes by the government, the bidder will have to pay the same.
14. No correction or modification in the Bid Document by overwriting or striking out is permissible.
15. The rates have to be quoted by the bidder in two categories of tests –
 - a. The OPD/IPD/Research patients of AIIA – The bidder has to quote the profit sharing in percentage on these tests cumulatively. The L1 bidder will be chosen and paid based on profit sharing offered on the rate list.
 - i. Tests which are presently done in AIIA – The profit sharing percentage will be calculated on the rate list developed by AIIA and
 - ii. Tests which are not presently performed in AIIA – the profit sharing percentage will be calculated on CGHS non NABL rates.
 - B. The tests performed on samples/patients brought from outside AIIA – A certain percentage as quoted by bidder has to be paid on these tests. The rates for these tests as charged by the laboratory will have to be submitted to AIIA and profit percentage will be calculated over it. The rates when revised by the laboratory will have to be intimated to AIIA immediately and profit will be calculated on it. Only outside samples will be brought and recorded separately.
16. The bidder must enclose photocopies of his/its PAN Card and GST registration certificate with the Bid Document otherwise his/its bid may be rejected.
17. The bidder must produce a certificate stating the firm/laboratory/organisation is not blacklisted by any central/state government.
18. In case the bidder does not fulfil the eligibility conditions mentioned in the Tender Document or has suppressed any material information or provided incorrect information, his/its bid is liable to be rejected forthwith without assigning any reason.
19. Bank account Number/RTGS/NEFT details need to be furnished by the supplier with



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the tender on the letter head of supplier/firm/agency.

20. Tenders qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and will be rejected accordingly. Any conditional tender shall be rejected summarily.
21. The bidder shall not be allowed to revise the rates or terms offered by him in the Bid Document after opening of the tenders. Any such revision by the bidder will lead to cancellation of his bid and the EMD deposited by him will be forfeited without any demur or protest by the bidder. AIIA shall be entitled to forfeit the EMD/PBG, as may be applicable, in case it suffers any loss or harm or damage due to non-fulfilment or breach of any of the terms and conditions of the Tender Document by the bidder. Further, in case the amount of EMD/PBG is not sufficient to compensate the loss suffered by AIIA, it shall also be entitled to seek compensation for such loss from the movable and immovable properties owned by the bidder.
22. The facility of the investigations will be provided within the premises of AIIA, New Delhi as per the existing structure only. No extra space or new space besides existing area will be provided.
23. The proposed facility will be functional for 24 hours and 365 days.
24. The bidder should have the capacity to perform all tests proposed by AIIA.
- 24 The future scope of the laboratories will also include other tests which are mentioned in the CGHS rate list as per their rate list.
- 25 Future scope of the laboratories may also include any such tests which may be seemed appropriate by AIIA (but not included in CGHS rate list) at a rate agreed upon by mutual consent and agreement of both the parties.
- 26 All the existing equipment will be handed over to the bidding firm and the CMC/AMC of the equipment will be the responsibility of the bidder.
- 27 Any new equipment (as per international standards/ CE/US FDA certifications) as required will be installed by the bidding firm in new condition and should be calibrated and validated from time to time.
- 28 The bidder will have to ensure internal as well as external quality control processes for all the investigations carried out in the laboratories.
- 29 The consumables for the various laboratory investigations (CPL and RL) will be totally borne by the bidder.
- 30 Maintaining and providing all essential PPE to the laboratory workers will be the responsibility of the successful bidder.
- 31 In view of present NABH accreditation of the hospital and laboratory, the documentation of the stock and other necessary records will be done and maintained by the successful bidder and countersigned by



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- 32 The bidder will take care of all regulatory requirements for the laboratories. The compliance to all necessary regulations as PNDT act, AERB etc. will be addressed by the successful bidder under intimation to AIIA.
 - 33 The existing manpower for the CPL and RL will be handed over to the successful bidder for the smooth conduction of the laboratory tests. AIIA will provide salaries to them.
 - 34 Other manpower as required (Laboratory technician, Laboratory attendant, Pathologist, Biochemist, Radiologist, Radiographers, radiographer attendants, multi- tasking staff etc.) will be provided by the successful bidder.
 - 35 The complete record of all the tests performed for category A as well as B of the tender will have to be maintained by the successful bidder and will have to be countersigned and verified on daily basis by the Head of the Department, Deptt. of Roga Nidan evum Vikriti Vigyan.
- A committee of members from the Deptt. of Roga Nidan Evum Vikriti Vigyan (RNVV) and hospital as decided by Competent Authority will look after the functioning,
- 36 Quality Control and documentation of the successful bidder. This committee will have the powers to assess the working of the laboratory.
 - 37 The reports for the investigations carried out for the patients/staff/students/research investigations of AIIA will have to be provided on the letter head of AIIA in which the successful bidder may also have his name as partner.
 - 38 Proper documentation of all the tests conducted for outside samples for CPL and outside patients for the Radiology section will have to be maintained by the successful bidder. The committee constituted (for 26th point) will have the right to check and monitor the documents.
 - 39 The committee members and the faculty of department of RNVV will have access to all areas of both the laboratories during all times.
 - 40 Training will be provided to the M.D. and Ph.D. Scholars of the department of RNVV as per the schedule prepared by the department.
 - 41 Successful bidder will have to organize special capacity building/CME programme for the faculty members and scholars of the department (RNVV) twice in a year.
 - 42 As per NABH guidelines scheduled training will be provided to staff of the laboratory.
 - 43 The investigations for special categories like the staffs, students, BPL etc. will be done free of charge only on the recommendation or forwarding of (person specified by AIIA) as HOD, Department of RNVV/Clinical Laboratory Medical Superintendent or In charge /Radiology Laboratory Medical Superintendent or In-charge. The payment for these investigations will be done by AIIA to the successful bidders on the production of list of investigation carried out along with duly forwarded Lab requisitions on monthly basis, at the profit sharing



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- 44 rates quoted by the successful bidder for category A.
- 45 Research investigations – The list of research investigations along with specified number which are to be carried out for every research scholar, duly forwarded by the HOD, Dep't. of RNVV/Clinical Laboratory Medical Superintendent or in charge /Radiology Laboratory Medical Superintendent or In-charge will be sent to the laboratory for conduction of these investigations. The payment for these investigations will be done by the research scholars on the rates approved in category "A" test or CGHS rates after deducting the profit percentage offered to AIIA.
- 46 The laboratory in future may proceed for NABL accreditation in which CO-Branding may be done, or else legal identity will be of AIIA. Even in case of Co-Branding AIIA will hold the first place.
- 47 Any delay or errors in the reports may lead to imposition of fine on the bidding firm as decided by the committee.
- 48 The successful bidder will use suitable laboratory software programme for smooth registration and conduction of tests and for dispersing the online results to the patients.
- 49 No minimum number of tests will be there.
- 50 EOI Tender will be awarded for a period of 5 (Five) years from the date of award of the EOI Tender and further be extended another 5 (Five) years on mutually agreed on the same terms and conditions
- 51 All Payments will be made to the successful bidder on production of bills on monthly basis.
- 52 The successful bidder will deposit the amount for category B of tests to AIIA on monthly basis along with the summary of tests conducted on the monthly basis, duly checked and verified by the successful bidder.
- 53 The revision of rates for the laboratory investigations carried out in CPL and RL by AIIA if any will be binding to the successful bidder.
- 54 Cost of electricity for the laboratories (CPL & RL) including the cost of air conditioning (calculated as per area of the laboratories) will be charged by AIIA on the Rates as applicable by the government from time to time.
- 55 The responsibility of Bio-medical waste disposal will be borne by AIIA.
- 56 In case there are more than two successful bidders, the Director, AIIA will have the right to invite tenders again from them.
- 57 Director, AIIA has all the rights to reject the received Bid document in toto or partially without assigning any reason thereof.
- 58 Payment Terms: Payment will be made only after satisfactory delivery, commissioning and inspection of material by AIIA, New Delhi.

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59 Disputes: In the event of any dispute or disagreement arising between the Supplier and any department of AIIA, New Delhi with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIA, New Delhi whose decision will be final and binding upon the Supplier.

60 Delhi will be the jurisdiction for settlement of all disputes.

61 If the successful bidder fails to perform the work undertaken in pursuance of this Tender Document to the complete satisfaction of AIIA, then work awarded to him/it shall be cancelled and such bidder shall not be entitled to claim any compensation for loss or damage on account of the cancellation.

62 The EMD will be forfeited if the bidders withdrawn his bid during the period of bid validity.

63 The EMD may be forfeited, in case of the successful bidders who fail to execute the contract agreement and deposit the security Deposit within the stipulated time.

64 The successful bidder shall execute a lease agreement containing all the terms and conditions mentioned in EOI Tender document on a non-judicial stamp paper of Rs, 100.00 (Rs. Hundred only).

65 The successful bidder shall pay the 10% performance security Deposit of the total contract value in the favor of unconditional irrevocable Bank Guarantees.

66 An authorization letter/ Power of Attorney to sign the EOI Tender document should be Submitted. The Bids received without Authorization letter or power of Attorney will not be considered for further Possessing.

67 **Technical Bid-** In this bid, Bidders should submit technical details of the items offered in the prescribed format (Annexure-I) and submit the below stated essentially required documents. Information related to submission of samples is also to be given in this annexure.
Essential Documents required to be Submitted

- i. Forwarding letter of the organization/laboratory on letter head
- ii. Demand Draft/Banker Cheque towards EOI tender fees if tender document is downloaded from AIIA website.
- iii. EMD in the form of DD favoring 'Director, All India Institute of Ayurveda' payable at New Delhi from a commercial bank and valid for a period of 3 months or Certificate of Exemption from EMD, if applicable.
- iv. Self-attested Copy of GST/Tax registration Certificate and PAN card.
- v. Attested copy of Income Tax Return for the Assessment year 2016-17, 2017-18 & 2018-19.
- vi. Undertaking as per format given in Annexure-III, on bidder's own letter head.

67. **Financial Bid-** In this bid, Bidders should have to quote the profit sharing offer in percentage in the prescribed format (Annexure-II)

68. Sealing and Marking of Bids:

- i. The Technical bid (Annexure-I) along with all the documents mentioned above should be placed in one sealed envelope super scribed as "TECHNICAL BID". The Price bid should also be kept in a separate sealed envelope super scribed as "PRICE BID" (Annexure-II). Both the envelope should then be placed in one single, sealed envelope super scribed as EOI TENDER FOR "outsourcing of the services of Clinical Pathology laboratory (CPL) and radiology

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laboratory (RL)" and should be addressed to Director, All India Institute of Ayurveda, New Delhi.

- ii. Both the inner envelope super scribed as 'TECHNICAL BID' and 'PRICE BID' should have the name and address of the tenderer so that if required, they may be returned to the tenderer without opening them.
- iii. If the outer and inner envelopes are not sealed and marked as required, the Institute will assume no responsibility for the bid's misplacement or premature opening.
- iv. If for any reason, it is found that the Technical Bid reveals the Price Bid details in any manner whatsoever, or the Price Bid is enclosed in the envelope super scribed as "Technical Bid", the Bid document will be summarily rejected in the first instance itself.
- v. The Bidders, with prior appointment on any working days, may visit the office of the Institute to get familiarized with the nature, specification and scope of work in case of required work. The Tenderer may contact HOD, (CPL & RL), AIIA for this purpose.

69. The Bidders should ensure that documents submitted by them are authentic & genuine copies of original documents. The responsibility of ensuring the authenticity lies with the bidder. If any of the documents submitted by the bidder are found to be false/forged etc., appropriate legal action as per the law of land will be taken against the firm.

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(On the letter head of the Firm)
Annexure – I (technical bid Form)

To,
The Director,
All India Institute of Ayurveda,
New Delhi.

Dear Ma'am,

1. I/We Submitted the tender for Enquiry of "Outsourcing of [] Laboratory on PPP mode", against Inquiry number...
2. We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my tender will be rejected out rightly.
3. I hereby furnish following details of my firm -

I. Details of the Bidder:

- a) Complete Name:
- b) Address for Correspondence:
- c) Contact Person:
- d) Telephone No.:
- e) Mobile No.
- f) Fax No.
- g) Email address:

II. Type of Organization (individual/proprietary firm / partnership firm/limited liability partnership/ limited company):

III. Tender Cost:

INR _____ /- (Rupees _____ Only) has been paid in cash _____ or by way of a demand draft bearing no. _____ in favour of 'Director, All India Institute of Ayurveda' payable at New Delhi on (insert date).

IV. Registration No. (enclose copy of partnership deed/certificate of incorporation & MOA and AOA, if applicable):

V. Place and Year of Incorporation/ Commencement of Business):

VI. PAN No. (enclose copy):

VII. GST No. (enclose copy):

VIII. Bank Details –
Bank Account Number (RTGS/NEFT)
Account holders Name
Branch Name
IFSC Code
MICR Code

21/11/20

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IX. Earnest Money Deposit:

INR _____ /- (Rupees _____ Only) has been paid in by way of a demand draft bearing no. _____ dated (*insert date*) in favor of 'Director, All India Institute of Ayurveda' payable at New Delhi.

I/We hereby undertake and declare to abide by the terms and conditions enclosed with this Tender Document.

(Signature of the Applicant with Stamp)

Place:

Date:

[On the letter head of firm]
ANNEXURE - II (PRICE BID FORM)

To,

Director,
All India Institute of Ayurveda,
New Delhi.

Dear Ma'am,

1. /We
Submitted the tender for Enquiry No. for Enquiry of "[] Laboratory on PPP mode", against Inquiry number...
2. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document.
3. I/We hereby offer the following profit sharing percentage for rates of category A tests.

S. No.	Name of the work	The prices offered by the Bidders with all details
1.	Outsourcing of Clinical Pathology Laboratory on PPP mode	<ol style="list-style-type: none"> 1. Profit sharing offered for Category A tests:.....% 2. Payment percentage offered to AIIA on Category B tests: (Minimum -10%) 3. Tax/GST @
2.	Outsourcing of Radiology Laboratory on PPP mode	<ol style="list-style-type: none"> 1. Profit sharing offered for Category A tests:.....% 2. Payment percentage offered to AIIA on Category B tests: (Minimum -10%) 3. Tax/GST @

Note -

- a. The OPD/IPD/Research patients of AIIA - The bidder has to quote the profit sharing offered in percentage on these tests cumulatively. The percentage of revenue sharing of the AIIA shall not below 30 percentage ratio. The L1 bidder will be chosen and paid based on profit sharing offered on the rate list.
 - i. Tests which are presently done in AIIA - The profit sharing percentage will be calculated on the rate list developed by AIIA and
 - ii. Tests which are not presently performed in AIIA - the profit sharing percentage will be calculated on CGHS NABH rates.
- b. The tests performed on samples/patients brought from outside AIIA.

Date _____
Place _____

(Signature of Authorized Person with seal)
Name
Phone No.....



Annexure III

UNDERTAKING

I S/o resident of
(house address) do
solemnly affirm: -

1. That I am the Director/proprietor/partner/authorized signatory (tick the appropriate one) of situated at
(Firm address)
2. That my/our laboratory/company/corporation has participated in tender Inquiry no. ----- for "Outsourcing of Clinical Pathology Laboratory & Radiology Laboratory on PPP MODE" of All India Institute of Ayurveda (AIIA) Gautampuri, Sarita Vihar, Mathura Road, New Delhi-110076 and I am executing this Undertaking for myself and on behalf of my/our firm/company/corporation.
3. That our firm /company/corporation or its Directors/Proprietor/ Partner/authorized signatories has not been convicted / or a criminal case filed against us or pending in any court of India by any department of the government under Prevention of Corruption Act or for cheating / defrauding government / embezzlement of government fund or for any criminal conspiracy in the said matters.
4. That I have read the terms and conditions of the tender and I agree to abide by these terms and conditions and other guidelines issued in this regard. I fulfil the prescribed bidder eligibility criteria and have submitted bid for item(s) as specified in the tender document and have not quoted for a substitute item.
5. That the information given by me in this tender form is true and correct to the best of my knowledge and belief and the rates quoted are not higher than the rates quoted by me/us to other Govt./Semi Govt./ Autonomous/Public Sector Hospitals/Institutions/Organizations situated in Delhi or all over India in the same financial year.
6. That our firm /company/corporation or its Directors/Proprietor/ Partner/authorized signatories have not been deregistered or black listed by any govt. /autonomous institution, hospital or body in India for participating in bid altogether.

Date:
Office seal

Signature
Name
Designation

Verification

I pledge and solemnly affirm that the information submitted above is true to the best of my knowledge and belief.

Place
Date

Signature
Name of Proprietor/Partner/Authorized
Signatory of bidder with firm's rubber
stamp



BANK GUARANTEE FORM FOR PERFORMANCE SECURITY DEPOSIT

To,

Director
All India Institute of Ayurveda (AIIA),
Gautampuri, Sarita Vihar, Mathura Road,
New Delhi – 110076

WHEREAS.....
.....
.....(Name and address of the Supplier)
(hereinafter called " the supplier" has undertaken in pursuance of contact no.
..... Dated to supply
(description of goods and services) (hereinafter called "the contract)

AND WHEREAS it has been stipulated by you in the said contract that the contractor shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein,

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to and including the Day of 20.....

(Signature with date of the authorized officer of the Bank)

.....

(Name and designation of the officer)

.....

(Seal, name & address of the Bank and address of the Branch)

Handwritten signature

