

ALL INDIA INSTITUTE OF AYURVEDA

(An Autonomous Organization),
Ministry of AYUSH, Govt. of India,
Gautampuri, Sarita Vihar, Mathura Road,
New Delhi-110076

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18th November, 2019

ADVERTISEMENT FOR ENGAGEMENT OF STAFF ON CONTRACT THROUGH 'WALK IN INTERVIEW'

All India Institute of Ayurveda (AIIA) under the aegis of Ministry of AYUSH, Govt. of India is a 200 bed referral hospital and imparts Postgraduate, Post-doctoral and super specialty Fellowship Programs in major streams of Ayurveda. In order to fill up the following posts on contract (temporary) basis, AIIA intends to conduct walk-in-interview on 4.12.2019

S.No.	Name of Post	No of post(s)	Maximum age limit	Nature of engagement	qualification & experience	Remuneration (Rs.)
1.	Paediatrician	For making a panel of Doctors on call basis	65 years	On call basis	<ul style="list-style-type: none"> • An approved degree in Modern Medicine • Post Graduate degree in M.D (Paediatrician) or DNB (Paediatrician) • Having experience of working in NICU, neonatal care, Labour room, neonatal and Paediatric emergencies • Aptitude and inclination of teaching, hands on training and research in Paediatrics, especially in a tertiary care Ayurveda Hospital • Medical Registration to practice modern medicine as per MCI <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> • Person with graduate degree in modern medicine and diploma in Child Health with experience of minimum 5 years in above areas may also be considered 	Rs.2000/- per visit of two hours duration

2.	Surgeon	1		65 years	Full Time/ Part Time/ On call basis	<ul style="list-style-type: none"> A recognized Post Graduation Medical degree in the respective speciality with minimum 03 years' experience in a reputed hospital/ Institute. or A recognized Post Graduate Medical Diploma after MBBS with a minimum of 04 years' experience in a reputed Hospital MCI/State MC Registration 	<ul style="list-style-type: none"> Full Time: Rs.80,000/- per month Part Time: Rs.60,000/- per month for two sessions per day into six days in a week. Duration of each session will be two hours. For extra session of two hours Rs.1000/- On giving undertaking to be available for performing emergency call duty after the schedule time Rs.10,000/- per month Empanelment for visit (on call) Rs.2000/- per visit.
3.	Radiologist	1		65 years	Full time	<ul style="list-style-type: none"> A recognized Post Graduation Medical Degree in the respective speciality with minimum 03 years Post qualification in reputed Hospital/ Institute <p>Or</p> <ul style="list-style-type: none"> A recognized Post Graduate Medical Diploma after MBBS with a minimum of 04-year experience in reputed Hospital MCI/ State MC Registration 	<ul style="list-style-type: none"> Full Time: Rs.80,000/- per month Part Time: Rs.60,000/- per month for two sessions per day into six days in a week. Duration of each session will be two hours. For extra session of two hours Rs.1000/- On giving undertaking to be available for performing emergency call duty after the schedule time Rs.10,000/- per month Empanelment for visit (on call) Rs.2000/- per visit.
4.	Principle Private Secretary	1		64 years	Full time	Retired from Central/ State Govt. Dept./ Autonomous Organization as PPS with G.P. of Rs. 6600 or from PSUs at E-5 or above level	Rs. 50,000/- Per month (consolidated)
5.	Private Secretary	1		64 years	Full time	Retired from Central/ State Govt. Dept./Autonomous organizations as PS with	Rs.35,000/- per month (Consolidated)

6.	Accountant	1	64 years	Full Time	G.P of Rs.4600 or from PSUs at E-3 or above level Retired from Central/State Government Department/Autonomous organization as Accountant with GP of Rs.4600 or from PSUs at E-3 level or above.	Rs.30,000/- (consolidated)	Per month
7.	Computer Engineer	1	64 years	Full Time	Retired as Computer Engineer or Computer Programmer from Central/State Government or Autonomous organization in GP of Rs.6600/- or above, or, from PSUs in E-5 or above level	Rs.50,000/- (consolidated)	Per month
8.	Security Officer	1	64 years	Full Time	Retired as Security Officer from Central/State Government hospital, or, Autonomous organization with GP of Rs.4200/- & above, or, from PSUs as Security Officer in E-2 level or above	Rs.30,000/- (consolidated)	Per month
9.	Junior Engineer (Maintenance)	1	64 years	Full Time	Retired as Junior Engineer (Civil/Mechanical/Electrical) from any Central/State Government, or, Autonomous organization in GP of Rs.4200 or from PSUs at E-2 level or above.	Rs.30,000/- (consolidated)	Per month
10.	Personal Assistant	1	64 years	Full Time	Retired as Personal Assistant from any Central/State Government, or, Autonomous organization in GP of Rs.4200 or from PSUs at E-2 level or above.	Rs.30,000/- (consolidated)	Per month
11.	Assistant	1	64 years	Full Time	Retired as Assistant from any Central/State Government, or, Autonomous organization in GP of Rs.4200 or from PSUs at E-2 level or above.	Rs.30,000/- (consolidated)	Per month

Note: - 1. Date of interview will be the date for determining maximum age. Experience prescribed for the posts means post-qualification experience, wherever applicable.

2. The candidates who appeared for interview for the above posts on 15.10.2019 and were interviewed by the Selection Committee need not appear again as their candidature will not be considered.

Candidates fulfilling the eligibility criteria as mentioned above may appear for the **Walk-in-Interview** in Committee Room of Academic Block of AIIA on 4-12-2019 at 10:30 AM along with duly filled-in prescribed application form, original testimonials and two sets of attested photo copies of the following certificates. Candidates reporting after 11:30 AM will not be considered for interview.

- a. Certificate in support of age (high school/matriculate) issued by any recognized Board.
- b. Certificate in support of educational qualification & experience

Conditions/ Instructions: -

1. No other allowance will be paid other than fixed amount of remuneration.
2. Appointment on full time basis will be as per AIIA's working hours.
3. Candidate should have excellent communication and inter personnel skills, computer knowledge as MS Word, MS Excel and PowerPoint etc.
4. Candidates for the post of PPS/PS/PA/Assistant should be able to do secretarial job and prepare notes and letters independently. Besides this, they must possess knowledge of Central Government rules, regulations and guidelines issued by DoPT from time to time on all matters. PPS would report to Director, while PS/PA/Assistant would be posted with Dean/Joint Director, or any other department.
5. No TA/DA will be admissible for appearing in interview or for joining the institute.
6. The number of posts may 'vary' depending upon the requirement and discretion of Competent Authority, AIIA.
7. Mere fulfilling the minimum qualification and experience is not the criteria/parameter for selection of candidate.
8. Initially the duration of all above said posts will be 6 months on contractual basis, or, until further orders, whichever is earlier. However, contractual engagement may be extended further as per requirement or may be terminated any time at the discretion of Competent Authority AIIA without assigning any reason or giving notice thereof.
9. The candidate shall be engaged on contract & purely on temporary basis which will not confer any claim for future appointment to any post in the Institute in whatsoever manner.
10. The appointee engaged on full-time basis with the institute is not allowed to accept other assignment during the period of contract.
11. Candidates are advised to ensure that they fulfill the eligibility criteria as mentioned in the advertisement before coming for the Walk-in-Interview.
12. The competent authority reserves the right for any amendment, cancellation or change in this advertisement in whole or part thereof without assigning any reason.
13. Candidate will be allowed one-day leave in a calendar month. Absence for more than one day in a month would be subject to deduction of remuneration.
14. Necessary tax deduction as per Govt. instructions will be made.
15. Candidate shall not utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the organization, without the written consent of the organization.
16. Person so engaged shall be bound to hand-over entire records of assignment to the organization on expiry of contract and before release of final payment.

17. Candidate shall have no claim for regular appointment.
18. The selected candidates will have to join within in a week's time from the date of issue of offer of engagement.
19. In case of any changes or amendment in time, venue, date or any matter related to this advertisement, it will be displayed on the website only and no separate advertisement shall be issued.

A handwritten signature in blue ink, appearing to read 'ANUSOL' over a horizontal line, with '15/11/14' written below it.

(Prof. Dr. Tanuja Manoj Nesari)
Director